



Jackson County Sheriff's Office

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December 17, 2012

Compass Conference Room, Jackson County Courthouse

OPEN SESSION

- A. **Call to Order** – Meeting called to order at 9:00 a.m. Monday December 17, 2012 by Committee Chair Chuck Jensen. Additional members present Jeff Amo, Ron Carney, Marge Rewald, Ray Ransom. Also present were Chief Deputy Moan, Sheriff Waldera, Captain Ring & Steve Pott.
- B. **Approve minutes from previous meeting** – Motion by Ransom 2nd by Rewald to approve minutes. All in favor, motion carried.
- C. **Agenda revisions** - None
- D. **Set next meeting date/time** – Monday, January 21st 9:00 a.m.
- E. **Chief Deputy Report** – put in for WIJIS grant \$16,145 for software information sharing upgrades. The grant is based on the invoice cost covered at 100% no match. Setting up training in January to move forward with the Chaplain program in Jackson County to assist fire, police & coroner in the county as well as any others who may need assistance in the county. Working with Pastor Mark Clements who will be doing the training. We will be sending out letters to all clergy in Jackson County to invite them to attend. The Chief Deputy has information on the Chaplain program if anyone is interested. Kevin Newell works with Hospice and should be invited as well. Moving forward and doing well with the grant enforcements of Click It N Ticket, Speedwave, & DUI. Ho-Chunk Nation has received a grant on enforcing distracted driving which will be doing in January or February.
- F. **Update on Radio Project** – 3 shelters are in place Taylor, Melrose & Brockway. Generators are in at Brockway and Melrose. Power at Taylor to shelter and Melrose. No power at Brockway yet, issue with conduit has been resolved. Need direction from committee with US Cellular regarding the rate. No explanation why we are charged \$500/month for each tower when Trempealeau County is being charged \$300 per month/tower. Northfield and Castle Hill should be the same as Trempealeau county at \$300. Missed narrowband deadline, waiver is through June. Currently all 3 towers are \$500/month/tower. US Cellular is the 1st company that charges public safety anything for tower use. Recommend Steve forward his emails to Chuck and Sheriff and they reply to the supervisor's supervisor at US Cellular to try to get answers. We are ready to start construction in January so don't have a lot of time. Tait – equipment shipped and should be in Eau Claire now. Staging got pushed back to January probably the week of the 28th. The reason is the microwaves. Now dealing with MNI instead of Carlson. MNI engineers have evaluated the paths and have checked on sizes and heights. Structural analysis will need to be redone due to the changes in the dish sizes and locations on the towers. Want to get the leases finalized and then go back and get the structural done. The Taylor dish at Dairyland is going at the top of the tower, but will have to revisit with Tait to find out why because there are pictures from Taylor to the Dairyland tower so not sure why it needs to be at the top. No concerns that towers will fail structural. Steve will get the info to the Chief and we will send out to US Cellular and see what happens. The Chief checked into County Rd A deeds and one shows we own a small portion another shows we own over an acre. Took pictures of what needs done, need to fix fence. Looks like the flat spot on top of the hill is about an acre and ½ . All around is posted property and deer stands all around that area but nothing at that flat spot. There is an

easement for access. Jackson Electric was going to put a pole tower up there and they will maintain roadway (trim trees/etc.) The building is a cinder block building and the door opened without any trouble. There is some stuff that needs to be taken out and the building needs cleaned up but looks like just the roof needs replaced. There is an old generator in the shelter at County Rd A. Amateur radio group has some stuff there. The problem is not the space in the building but the use of the tower and space available on the tower.

Need to accommodate Jackson Electric and Dairyland. Amateur radio is at Snow Creek as well. Steve will not be present at the next meeting but will be happy to join by conference call.

- G. **Emergency Management/Communications Division Report** – written report submitted. Average number of calls for dispatch. 911 refresh/upgrade is in process but we have not heard anything back from them. IT told Exec and Finance that it was in progress and waiting on receipt.
- H. **Corrections Division Report** – written report submitted. Housing numbers are down a little bit. Bought 5 additional SCRAM units and all are in use. Also received the DOC holds check last month from the state.
- I. **Detective Division Report** – Hoping on the days we have 3 patrol deputies on to pull one of them to help with detective work. Have been getting a lot of referrals from DHHS again. Trying to keep on top of things.
- J. **Patrol Division Report** – written report submitted. Back up to full staff FTE but one out on medical from injury on duty and one LTE is off on medical due to injury on duty. Waiting on equipment for the Taurus and will get that set up. Vehicle info – State bids are the same as last year and also have civilian bids. Would like the committee approval to go ahead with state bid rather than getting RFP's because we have used the state bid in the past few years anyway because local bids have not come in less. Resale of SUV's is \$2-\$3,000 more than sedans and with our climate and terrain, it makes sense. Operating cost of SUV's is about the same as operating the sedans.
- K. **Video Conferencing Equipment** – Video conferencing for the court system which links to the jail. Sent email to IT for input and found out it was bought on a grant and they do not want anything to do with the evaluation of the equipment and since they did not purchase the equipment they don't want anything to do with it. Video conferencing is used daily. It is getting at the end of it's life as far as computer equipment goes. Would be beneficial to have it in the county board room as well for use when the courtroom is in use. Present video conferencing to Exec & Finance and go from there.
- L. **Staff Vacancies and Recruitment Updates** – Sgt. interviews are today at 2:45 (3 candidates). EM final interviews are Wed (6 finalists). LTE's we have 3 from current list that will do backgrounds on otherwise list has been exhausted. Will advertise after Christmas to establish list. Jail LTE list still have people on it. Dispatch is fully staffed using two LTE's. Not sure how many remain on the Communications LTE. Clerical staff has been reduced from 3 full time to 2 full time and no ½ time support. Sheriff would like to ask for the ½ time position to be utilized again.
- M. **Vouchers Payable** – Did not buy tires for the vehicles that were purchased in 2012. They came with all seasons that were not very high quality tires and did not last. Egle tire has the state bid which price is lower for TIRES but can get tires from Brauner's that includes mounting, balance & rotate included in prices. Brauner's will store the tires at their facility. Are there other vendors locally we should inquire with? Firestone, Frier in Millson, It makes more sense to purchase tires in lesser quantities rather than have an excess of tires in storage. Trying to use up the tires we have. Motion by Amo 2nd by Carney to approve vouchers.

- N. **2012 Budget Report** – Overall the budget appears will come in under budget but will need to move some line items and revenue to cover some of the expenses. Use of additional revenues has to be approved by the committee to use the funds for other areas.
- O. **CLOSED SESSION** – No closed session
- The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s).
Personnel Matters
 - Motion to return to open session pursuant to sec 19.85(2)
- P. Motion to Adjourn - Motion by Amo 2nd by Ransom to adjourn at 11:30. All in favor; motion carried.