



Jackson County Sheriff's Office

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DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

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December 16, 2015

TO: Jackson County Law Enforcement Committee:
Charles Jensen, Jeff Amo, Ron Carney, Tyler Kapfer, Ray Ransom

RE: REGULAR SESSION MEETING NOTICE

AGENDA

Thursday December 17, 2015 10:00 a.m.

Navigator Conference Room

OPEN SESSION

- A. Call to Order
- B. Approve minutes from previous meeting
- C. Agenda Revisions
- D. Set next meeting date/time
- E. Divisional Reports
- F. Staff Vacancies and Recruitment Updates
 - Amend/Approve resolution showing pay scale for Receptionist Position
 - Authorization to fill Patrol Captain Position
- G. Job Descriptions
 - Approve/Update Chief Deputy Description
 - Approve/Update Jail Administrator Description
 - Approve/Update Patrol Captain Job Description
- H. Initial information for 2016 squad bids
- I. Courthouse Safety Manual Update
- J. Vouchers Payable
- K. 2015 Budget Report
- L. CLOSED SESSION
 - The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(e)(g) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s); conferring with legal counsel regarding strategy to be adopted by the LEC with respect to litigation in which the County is likely to become involved.
 - Personnel Matters
 - Motion to return to open session pursuant to sec 19.85(2)
- M. Motion to Adjourn

cc: Banner Journal
Dennis Eberhardt

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Personnel Department

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