

**JACKSON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**BOARD MEETING MINUTES**

August 24<sup>th</sup>, 2021 – 10:00 am

421 County Road R | Black River Falls WI 54615

Meeting ID: 875 9082 5552; Password: 597100

**Members Present:** Ron Carney, John Higgins, Roger Stevens, Thomas Clark, Desiree Gearing-Lancaster, and Lori Chown

**Members Excused Absent:** Terri Boardman, Michelle Greendeer-Rave, and Michelle Clark-Forsting

**Staff Present:** Carly Keller, Jessica Stinson, Ellen Moldenhauer, Daina Dobbs, Christine Hovell, Jackie McDonell, Angie Shafer, and Laurie Goetzka

**Staff Absent:**

**Guests Present:** Ray Ransom, Jerry Campbell and Cindy Altman

**Public Participation**

No public participation.

**Call to Order**

Carney called the meeting to order at 10:00 am.

**Approve minutes of the July 21, 2021 meeting**

Higgins made a motion to approve the minutes of the July 21, 2021 meeting, seconded by Stevens. Motion carried unanimously.

**Introduction of New DHHS Staff**

None

**Public Comments/Community Updates**

None

**Request Approval of Child Support Awareness Month Proclamation**

After discussion, a motion was made by Stevens to Approve the Child Support Awareness Month Proclamation. Seconded by Higgins. Motion carried unanimously.

**Request Approval to Hire FTE Positions**

After discussion, a motion was made by Stevens to approve Hire LTE Positions. Seconded by Clark . Motion carried unanimously.

**Request Approval to Hire 1 FTE Public Health Nurse I/II Resolution**

After discussion, a motion was made by Higgins to approve the Hire of 1 FTE Public Health Nurse I/II Resolution. Seconded by Chown. Motion carried unanimously.

**Request Approval of Mastercard for Agency Use**

After discussion, a motion was made by Stevens to approve Mastercard for Agency Use. Seconded by Higgins. Motion carried unanimously.

**Request Approval to Change DHHS Intermittent Telecommute Policy**

After discussion, a motion was made by Gearing-Lancaster to approve Change DHHS Intermittent Telecommute Policy. Seconded by Clark. Motion carried unanimously.

**COVID19/Vaccinations Update**

Moldenhauer presented and answered questions in regards to the COVID-19 and Vaccination Update.

**Business Services Update**

Keller presented and answered questions regarding the July schedule of vouchers and highlighted key aspects of the report. After discussion, a motion was made by Chown to approve the July schedule of vouchers as presented, seconded by Clark. Motion carried.

Keller presented and answered questions regarding the July Fiscal Report.

Keller presented and answered questions regarding Placement Costs.

**Request Approval of 2022 DHHS Budget**

After discussion, a motion was made by Higgins to approval of the 2022 DHHS Budget. Seconded by Stevens. Motion carried unanimously.

**Schedule Next Meeting Date and Time**

The next scheduled DHHS Board meeting will be on September 15, 2021 at 10:00 am at the Jackson County Department of Health and Human Services Black River Conference Room located at 421 County Road R Black River Falls, WI 54615.

**Adjournment**

Stevens made a motion to adjourn, seconded by Lancaster-Gearing . Meeting was unanimously adjourned at 11:11 am.

Respectfully submitted,  
Brooke Studebaker