

JACKSON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING MINUTES

June 16th, 2021 – 11:00am

421 County Road R | Black River Falls WI 54615

Meeting ID: 875 9082 5552; Password: 597100

Members Present: Chairman Ron Carney, John Higgins, Roger Stevens, Thomas Clark, Desiree Gearing-Lancaster, Michelle Forsting, and Michelle Greendeer-Rave

Members Excused Absent: Lori Chown and Terri Boardman

Staff Present: Carly Keller, Ellen Moldenhauer, Christine Hovell, Daina Dobbs, Jackie McDonnell, Jessica Stinson and Angie Shafer

Guests Present: Cindy Altman

Call to Order

Carney called the meeting to order at 11:00am.

Approve minutes of the May 19, 2021 meeting

Gearing-Lancaster made a motion to approve the minutes of the December 16, 2020 meeting, seconded by Higgins. Motion carried unanimously.

Public Comments/Community Updates

None.

Introduction of New DHHS Staff

Aaron Meacham, Elizabeth Mueller, and Sarah Novak

Approval of 2020 DHHS Annual Report

Hovell stated that the department needs board approval for the Annual Report presented at the May meeting. After discussion, a motion was made by Stevens and seconded by Clark. Motion carried unanimously.

Aging and Disability Services Update

Shafer presented the Aging and Disability Services update regarding Adult Protective Services, unit funding, meal sites, food pantry delivery, and energy assistance.

Request Approval of 3.12.02 Annual Protective Placement and Protective Service Reviews (APPR) Policy and Procedure

Shafer presented and explained 3.12.02 Annual Protective Placement and Protective Service Reviews Policy and Procedure. After discussion a motion was made by Clark and seconded by Higgins. Motion carried unanimously.

Request Approval of 3.13.02 Adult Protection Services Policy and Procedure

Shafer presented and explained 3.13.02 Annual Protective Placement and Protective Service Reviews Policy and Procedure. After discussion a motion was made by Clark and seconded by Higgins. Motion carried unanimously.

Request Approval of 3.14.02 Adult Protection Services Initial Assessment Policy and Procedure

Shafer presented and explained 3.14.02 Annual Protective Placement and Protective Service Reviews Policy

and Procedure. After discussion a motion was made by Clark and seconded by Higgins. Motion carried unanimously.

Economic Support Update

McDonnell presented the Economic Support Update regarding worker assignments, BadgerCare and FoodShare renewals, and emergency FoodShare allotments.

Request Approval to Hire 1 FTE Economic Support Specialist and 1 FTE Children and Families Aide

Hovell explained the unit has a vacancy and the department received verbal approval from Chairman Carney. Hovell also stated that the current Children and Families Aide has accepted the Economic Support Specialist position. After discussion, a motion was made by Stevens to approve hire of both the 1 FTE Economic Support Specialist and 1 FTE Children and Families Aide, seconded by Gearing-Lancaster. Motion carried unanimously.

Covid-19 and Vaccination Update

Moldenhauer presented and answered questions regarding the COVID-19 and Vaccination Update.

Business Services Update

Keller presented and answered questions regarding the May schedule of vouchers and highlighted key aspects of the report. After discussion, a motion was made by Higgins to approve the December schedule of vouchers as presented, seconded by Clarke. Motion carried. Greendeer-Rave abstained.

Keller presented and answered questions regarding the May Fiscal Report.

Keller presented and answered questions regarding May Placement Costs.

Directors Report

Hovell stated that the Department received parameters for the 2022 budget and will be bringing the completed budget to the board in August.

Hovell stated the regional crisis center with St. Joseph's Hospital in the Eau Claire area has been approved and the legislation is currently sitting on the governor's desk.

Hovell stated that the Birth to Three program received a low score on their audit along with several other counties throughout the state. She stated there were changes to the way the audit was completed by the state that caused the low scores. Hovell stated that Wisconsin counties took their concerns to the state and the state is reevaluating the audit process.

Hovell stated the department offered generational training for staff provided by EAP.

Hovell stated there is a community servant leadership group looking to create a HUB model in Jackson County to help provide case management to the citizens. Hovell also stated that she will be joining the Black River Memorial Hospital board.

Schedule Next Meeting Date and Time

The next scheduled DHHS Board meeting will be on **July 21, 2021 at 11:00 am** at the Jackson County Department of Health and Human Services Black River Conference Room located at 421 County Road R Black River Falls, WI 54615.

Adjournment

Greendeer-Rave made a motion to adjourn, seconded by Higgins. Meeting was unanimously adjourned at 12:00pm.

Respectfully submitted,

Carly Keller