

JACKSON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING MINUTES

March 17th, 2021 - 11:00 am

421 County Road R | Black River Falls WI 54615

Meeting ID: 875 9082 5552; Password: 597100

Members Present: Ron Carney, John Higgins, Thomas Clark, Michelle Clark-Forsting, Desiree Gearing-Lancaster, Lori Chown, Roger Stevens, Terri Boardman, and Michelle Greendeer-Rave

Members Excused Absent:

Staff Present: Jessica Stinson, Ellen Moldenhauer, Christine Hovell, Jackie McDonell, Laurie Goetzka, Carly Keller, Angie Shafer, and Daina Dobbs

Staff Absent:

Guests Present: Ray Ransom, Cindy Altman, Lyn Gates, Ben Rodenberg, Jerry Campbell, Amber Semb, and Bonnie Lunde

Call to Order

Carney called the meeting to order at 11:01 am.

Approve Minutes of the February 17, 2021 meeting

Higgins made a motion to approve the minutes of the February 17, 2021 meeting, seconded by Stevens. Motion carried unanimously.

Public Comments/Community Updates

None

Introduction of New DHHS Staff

Bonnie Lunde and Amber Semb introduced themselves and the board members introduced themselves.

Request Approval to Hire 1 FTE ADRC Professional I/II

After discussion, a motion was made by Stevens to approve the Hire of 1 FTE ADRC Professional I/II. Seconded by Higgins. Motion carried unanimously.

Request Approval to Hire 1 FTE Behavioral Health Children's Supervisor

After discussion, a motion was made by Higgins to approve the Hire 1 FTE Behavioral Health Children's Supervisor. Seconded by Gearing-Lancaster. Motion carried unanimously.

Request Approval to Hire 1 FTE Behavioral Health Social Worker I/II

After discussion, a motion was made by Chown to approve the Hire of 1 FTE Behavioral Health Social Worker I/II. Seconded by Stevens. Motion carried unanimously.

Request Approval of Laboratory Quality Manual V.1 Policy and Procedure

After discussion, a motion was made by Higgins to approve the Laboratory Quality Manual V.1 Policy and Procedure. Seconded by Clark. Motion carried unanimously.

Request Approval of Enzyme Substrate Coliform Method 9223-B Policy and Procedure

After discussion, a motion was made by Higgins to approve the Enzyme Substrate Coliform Method 9223-B Policy and Procedure. Seconded by Clark. Motion carried unanimously.

Request Approval of Hach Method 10206 – Spectrophotometric Measure of Nitrate Policy and Procedure

After discussion, a motion was made by Higgins to approve the Hach Method 10206 – Spectrophotometric Measure of Nitrate Policy and Procedure. Seconded by Clark. Motion carried unanimously.

Request Approval of Proclamation for Mental Health Month

Stinson presented and answered questions in regards to the Proclamation for Mental Health Month. After discussion, a motion was made by Chown to approve the Proclamation for Mental Health Month. Seconded by Gearing-Lancaster. Motion carried unanimously.

Request Approval of Updated DHHS Work Rules

Hovell presented and answered questions in regards to the update of the DHHS Work Rules. After discussion, a motion was made by Higgins to approve the Updated DHHS Work Rules. Seconded by Gearing-Lancaster. Motion carried unanimously.

Aging and Disability Services Update

Gates presented and answered questions in regards to the Aging and Disability Services Update.

Congregate and Home Delivered Meal Review Report

Gates presented and answered questions in regards to the Congregate and Home Delivered Meal Review Report.

Children and Families Out of Home Care Report and Update

Dobbs presented and answered questions in regards to the Children and Families Out of Home Care Report and Update.

Covid-19 and Vaccination Update

Moldenhauer presented and answered questions in regards to COVID-19 and Vaccinations.

Business Services Update

Keller presented and answered questions regarding the February schedule of vouchers and highlighted key aspects of the report. After discussion, a motion was made by Stevens to approve the February schedule of vouchers as presented, seconded by Gearing-Lancaster . Motion carried.

Keller presented and answered questions regarding the February Fiscal Report.

Keller presented and answered questions regarding Placement Costs.

Directors Report

Jesse James will be here April 19, 2021 at 10:00 a.m.
Hovell went over the DHHS Board Survey results.

Schedule Next Meeting Date and Time

The next scheduled DHHS Board meeting will be on **April 21, 2021, at 11:00 am** at the Jackson County Department of Health and Human Services Black River Conference Room located at 421 County Road R Black River Falls, WI 54615.

Adjournment

Stevens made a motion to adjourn, seconded by Gearing-Lancaster. The meeting was unanimously adjourned at 12:54 pm.

Respectfully submitted,
Brooke Studebaker