



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Chuck Jensen called the meeting to order at 2:30 p.m. Thursday September 7, 2023 in the County Board Room of the Jackson County Courthouse. Garth Rolbiecki, Max Hart and Bill Laurent present. Also Present Sheriff Waldera, Chief Deputy Olson, Captain Kaylan Rich, Patrol Captain Nicholas Gray, Facilities Manager Rick Poff and County Clerk Cindy Altman.

Agenda Revisions

None

2024 Budget Proposal:

LE Contracted Services, School Resource Deputy, Rec Deputy and Tribal LE all have some offsetting assistance from villages, schools, State and HCN.

Traffic lines are more of the operational expenses. Did request increase in phone utilities due to switching to Smartphones and using them for evidence related processing. Reduced postage line a bit. Maintenance contracts increased due to changes in Flex (records management system) also includes Motorola Solutions which is the parent company of the vendor for body cameras etc. This is a five year plan which reduces over the 5 years. We are getting 25 body cameras which would better fit in the capital equipment line. Includes new server, hardware, replacement of body cameras every 2 ½ years, also includes RipnRun which will work with the EMS notification system. Body cameras should go to a specific capital equipment line just for body cameras. Also includes redaction software, new server, and cloud storage space.

Increase in ammunition costs are about 5% on ammo only. This line item includes less lethal munitions, etc. Without increasing this line we are limited in the amount of training we are able to do. Increased the line by \$1000.

Capital Equipment Vehicles – Moving forward with Enterprise Leasing. We did not decrease this account line because there are still unknowns. This will save money over the 5 year plan. By switching to this program, we will lose out on the \$30,000 revenue from sale of vehicles. Discussion regarding reducing capital equipment vehicle line by \$30,000 to offset the loss of revenue. This is not a traditional lease like personal use. There is nothing locking us in for a set amount of time. It is more of a “rent to own” type situation. A big thing is that they will manage the fleet for us which is a very difficult task internally to accomplish.

Capital Office line did not change. Deals with investigative tools/software.

Communications – Radio maintenance is where our Baycom counsels are under. Callworks maintenance plan with Motorola Solutions comes out of this line. Waiting for Callworks NextGen 911 which is supposed to have a grant coming out to help with cost. Holding off and just buying a maintenance plan for \$23,000 for one year maintenance instead of \$160,000 for the upgrade.



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Electronic monitoring may be able to be reduced a little bit Reduce EM line to \$25,000 to help offset the reduction in revenue. EMP enrollment has been down due to number of applicants and the fact that surrounding counties are now doing their own EMP rather than referring them to us.

EMPG is the Emergency Management account lines. Reduced maintenance contract line by \$23,770 and overall decrease in all account lines by \$15338

Bailiff – with the increased cost of out of county housing. Would like to add a sworn transport position to the Bailiff division. This allows for a sworn deputy to take the transports in a more secure way. Total cost of wages would be \$91,497. We will have a need for increased transport officers. This position would be more of Utility Deputy to help with transportation costs. Did reduce our prisoner transport line by \$20,000 in case we have extradition writs out of state. Coordinating multiple transports is difficult due to the short notice that happens at times. Fleet size would not increase. We would still utilize the part time transport officer we have now and fill in as needed. This position would be the point of contact for coordinating all the transports on a regular basis.

Jail – Requesting to add an Assistant Jail Administrator Lieutenant to help Jail Administrator. Current workload is not manageable with just one person. Classification alone requires about 3 hours every day.

Position of added administrative assistant due to increased volume of records requests and the complexity of them is becoming too much to be manageable. We are reassigning duties to help with it but it also takes away from other duties those individuals would normally do.

Behavioral Health position – Committee level needs to know this position costs \$124,000 - \$128,000 but the budget amount from the SO budget is \$25,000.

Recertification Training amount from DOJ may increase from \$160/deputy to \$320/deputy. This would reduce our levy dollars for training line.

REVENUES:

Revenue over the years has been decreasing. Working with the Tribal Ho-Chunk Grant which is expected to be about \$25,000 which offsets the tribal deputy position. Rec Deputy increasing revenue to \$55,000. School districts would contribute \$73,513.45 for 2024. LE contracted services revenue from Villages is \$80,647.21 Increased records report fees to \$500.

Capital Improvement Costs:

RACOM is our tower hardware/software provider and BugTussel is the tower company. Will do a tower inspection in 2023 to assess the performance of the towers because they think our towers are under performing. We have \$28,000 in our 2023 budget to cover this phase.

Motion by Hart 2nd by Laurant to move budget as presented. All in favor; motion carried.



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Closed Session

16:12 hrs. – Motion to go into closed session made by Rolbiecki, 2nd by Laurent. All in favor and carried

16:39 hrs. – Motion to end closed session and return to open session for action, motion by Hart, 2nd by Laurent. All in favor and carried.

16:40 hrs. Hart motion to increase employee wage to \$40.68 to include 5% increase on January 1, 2024 but no 2.5 % step increase. Included in motion also to be open on discussion on vacation time.

This motion did not carry with no 2nd.

16:42 hrs. no other offers separate from following county page wage chart.

16:43 hrs. Hart motion to adjourn, Laurent 2nd. Meeting adjourned.