



# Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**SHERIFF DUANE M. WALDERA**

E-MAIL: sheriff@jacksoncountywi.gov

## **Call to Order**

Vice Chair Carney called the meeting to order at 10:00 a.m. Tuesday, August 20 2024, in the County Board Room of Jackson County Courthouse. Rolbiecki excused absent. Also present were Sheriff Waldera, HR Director Jessica McDonald, Rick Poff Facilities manager, Cindy Altman County Clerk, County Board Chair Jeff Amo.

## **Agenda Revisions**

No closed session.

## **Set Next Meeting Date & Time**

September 19, 2024 10:00 a.m.

## **Approve minutes previous meeting(s) Discuss/Act**

Motion by Laurent 2<sup>nd</sup> by Anderson to approve minutes. All in favor, motion carried.

## **Committee Chairmand Comments.**

Stay with agenda and not get off track.

## **Building Needs**

- a. Jail Study – Members of Ad Hoc Committee
  - i. Committee has been formed by County Board Chairman Jeff Amo.
- b. Repairs and updates – Discuss
  - i. Chairman Rolbiecki is not here. Repairs are prioritized with work order system through facilities. Repairs/updates relate to entire office not only jail. Will prepare list of repairs for future meetings.

## **Chapter 5**

- i. Resolution 5.02 Sheriff's Department – sent to Corp Counsel waiting for review.
- ii. Resolution 5.07 Provision for Chief Deputy – went to Exec & Finance postponed for redline version.
- iii. Discuss/Act on 5.09(1) Jail Expense Reimbursement Policy & Changes – PowerPoint presented by Captain Rich. Discussion took place regarding information presented.

## **Discuss Draft Agreement for Non-Certified Deputy Sheriff**

Draft 24 month agreement presented at Personnel & Bargaining and discussed at LE Committee. Next phase is to send to Corp Counsel for review. Final draft will come back to committee.

## **Discuss Resolution WPPA Collective Bargaining Agreement**

Biggest change is wages to bring pay up to scale compared to surrounding areas and previous contract having wages frozen for 3 years. Contract goes to full County Board in September.

## **Divisional Reports**

Written reports submitted. No discussion. EM report additional steps on Next Gen 911 grant. Need resolution to designate PSAP for the County. Will wait until next year to submit for funding. GIS received grant for information migration.



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## **Staff Vacancies and Recruitment Updates**

Chief Deputy vacancy. Full staffed in corrections FTE. Patrol Sgt. Vacancy to move forward beginning with internal recruitment. Vacancy in rec deputy and village deputy. Communications one FTE vacancy. LTE's two recently hired. Two project employees for the Opioid Abatement Grant. One unpaid intern coming soon for inmate mental health coordinator.

## **Approve Vouchers Payable Discuss/Act**

Out of County housing is about average at \$22k but have had an increase in ADP so it will probably be more next month. Motion by Hart; 2<sup>nd</sup> Anderson to approve vouchers. All in favor; motion carried.

## **Budget**

No action taken.

## **Closed Session**

No closed session.

## **Motion to Adjourn**

Motion by Hart 2<sup>nd</sup> by Laurent to adjourn at 11:46. All in favor; motion carried.

DRAFT - Final to be approved at September LEC Meeting