



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

## **Call to Order**

Chuck Jensen called the meeting to order at 10:00 a.m. Tuesday August 17, 2021 in the County Board Room of the Jackson County Courthouse. All members present except Funmaker. Also Present Chief Deputy Adam Olson, Human Resources Manager Susie Meinerz, Jail Captain Kaylan Rich, County Clerk Cindy Altman

## **Approve minutes from previous meetings**

Motion by Ransom 2<sup>nd</sup> by Carney. All in favor motion carried.

## **Agenda Revisions**

Barb not present.

## **Set next meeting date/time**

September 23<sup>rd</sup>, 2021 9:00 a.m. Regular meeting

August 23<sup>rd</sup> 2 p.m. Budget Meeting

## **Animal Shelter**

No quarterly report presented. Will present at later date. Discussion regarding the city getting a lot of complaints about dogs barking after 6:30 p.m. Dogs need to be indoors by a certain time to avoid possible noise violations/citations. Numbers are high again with animal counts.

## **Discuss/Act-Strategic Planning/Building Needs**

Standing agenda item. Met 8/16/21 with Samuels Group as the kick off meeting regarding timelines, walk thru tour etc. Once further along they would like an ad hoc committee. LEC will get an update on the project/process every 30 days. Will be completed within 75 days. Jail inspector is included in the meetings along with the reps from Samuels Group and Venture. Will add a County Board member to the planning meetings as well. Will also be keeping the community updated on the process along the way.

## **Divisional Reports**

TSS –

- **Spillman server** installed August 11<sup>th</sup>. Technician onsite about 6 hours including installation and configuration. This was hardware only. Data migration will be completed by Spillman the week of Sept 20<sup>th</sup>.
- **Callworks** – Motorola completed upgrade August 12<sup>th</sup>. A second server was activated which allows for regular updates while eliminating any disruptions to the dispatch center. Motorola is still working to figure out why when the servers are switched the calls continue to route to Trempealeau County. The server we have always used continues to work fine.
- The new camera PC and monitors arrived and are ready for install in Dispatch. This includes a 42" monitor that will be mounted on the wall so dispatchers have a larger view of the areas they are monitoring.
- Three new 42" monitors were installed in jail control. They are crisp and clear and allow for better viewing of the inmates. One of the older monitors has been installed in booking for viewing of the inmate roster.



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Written reports submitted.

Jail: Jail Inspector report is 99% completed and should be to us soon. With both courts open bond hearings will take place at 1 and 1:30 p.m. Need to have the option of running 2 court rooms at once including inmate hearings. May need to video stations operating in the jail in order to accommodate. Opening up more intake but it is situational at this point. On the Motorola radio project what radios are we going with? Mobile is APEX 4000 and the handheld is the equivalent. Part of the radio upgrades includes Motorola doing a frequency test to see if we have the proper frequencies. Need to make sure the county line areas are covered. Hwy 10 south is of concern.

## **Staff Vacancies and Recruitment Updates**

Patrol: Full staff

Communications: Would like to open Recruitment for full time/part time Permission granted to open recruitment.

Jail: 2 Sgt positions to fill and would like permission to post both in the next couple months. Full staff with full time as of today.

## **Vouchers Payable**

High-cost inmate is in Clark County and has high prescription costs as well. Looking into other options for meds at a lower cost. Pro Vision continues to have problems with their card readers making Kwik Trip better option for after hours fueling. Motion by Carney 2<sup>nd</sup> by Amo to approve vouchers. All in favor. Motion carried.

## **Budget Review**

Current budget mental health for jail seems to be higher than previous year. This is not a bad thing but we are monitoring the line. Have a surplus for jail meals so that will help.

## **CLOSED SESSION motion to enter closed session at 10:35 by Carney 2<sup>nd</sup> by Amo All answer yes; motion carried**

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Jail Administrator/Captain 6 Month Evaluation Motion by Ransom 2<sup>nd</sup> by Amo to accept approval of 6 month evaluation and move forward with appropriate wage increase. All in favor motion carried.

Motion to return to open session by Ransom 2<sup>nd</sup> by Amo. All answer yes.

## **Motion to Adjourn**

Motion by Amo 2<sup>nd</sup> by Ransom to adjourn at 10:54. All in favor; motion carried.