



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:30 a.m. on Tuesday, August 21, 2018 in Explorer Conference Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, and Ron Carney. Karena Thundercloud excused absent. Also present Sheriff Wadera, Chief Deputy Mark Moan, Captain Olson, EM Coordinator Kristina Page and Personnel Director Susie Mienerz.

Approve minutes from previous meeting

Motion by Ransom 2nd by Carney to approve minutes from previous meeting. All in favor motion carried.

Agenda Revisions

None

Set next meeting date/time

Thursday September 20, 2018 at 1:00 p.m.

Divisional Reports

Legacy Contract Termination – We have given notice to Legacy that we are terminating our contract. We will be going with Securus. Written divisional reports submitted.

Staff Vacancies and Recruitment Updates

Dispatch – one new FTE accepted today. Background is being done on the next FTE.

Jail – Sgts have accepted and will start rotation September 8th.

Patrol – One LTE took psych 8/20/18. Nikki Thunder-Kiesow has accepted and started as an LTE.

Personnel & Bargaining/WPPA Meeting

Meeting date for 1st exchange is Aug. 28th 2018. Some discussion that will take place is regarding 12 hour shifting. Will work on presenting some information for that meeting.

New Positions

Tech Support Specialist – Goal is to create internal position for the Sheriff's Office. Would sacrifice the receptionist position and the Communication Lead position. The TSS would also work with dispatch needs. The scheduling with 10 FTE's in Communications does work and is supplemented with LTE hours. Have met with IT Dept and they are receptive to the idea. Working on list of vendors/support areas that are needed. Funding is already budgeted with current position vacancies not being refilled. Figures were calculated based on the highest benefits possible and could be less. Grade level has been determined. Will add the grade level into the resolution and the standard financial impact from Cindy. Motion by Amo 2nd by Carney to forward the resolution to Exec & Finance with grade level added. All in favor; motion carried.

School Resource Deputy – This is a community investment not solely county funded. Goal is to sustain position with cost sharing between Jackson County at 25%, Mel-Min, ACHM, BRFS, Ho-Chunk Nation each at 18.75% DHHS has received a grant for a school social worker to work in the districts and we would work with that person. Would want a 3 year commitment to match the union contract. This would be a 12 month a year position that could help out with CPS reports and continue working with children. This is being presented for the 2019 budget. Looking at doing the same thing as we did in the spring and backfill the deputy position with LTE staff starting in October. Motion by Carney 2nd by Amo to authorize to continue moving forward with the discussion/details of this position. All in favor; motion carried.

Establish Date for 2019 Budget Meeting

Budget is due Sept 7th. Sept. 12th 10:00 a.m. budget meeting. Explorer Room



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Work Station Improvement

Front desk area improvement. Maintenance suggested a wall could be put up incorporating the copy machine room. It would increase security. Copy machine would be brought out to the front part behind the wall and reduce to one work

station. Will tint the window and redirect to use the phone as a screening tool before coming forward to the front desk and increase efficiencies.

Vouchers Payable

Out of county housing continues. Have not had any inmate housing from Ho-Chunk Nation courts. Hawk Island Road is the range electric. Motion by Amo 2nd by Carney to approve vouchers. All in favor; motion carried.

Budget Review

Fuel is being watched.

Motion to Adjourn

Motion by Ransom 2nd by Carney to adjourn at 11:07 a.m. all in favor; motion carried.