



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

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Chuck Jensen called the meeting to order at 9:30 a.m. on Tuesday August 16, 2016 in the Compass Conference Room of the Jackson County Courthouse. Members present were Jeff Amo, Ray Ransom, Ron Carney. Also present Sheriff Waldera, Chief Deputy Moan, Captain Kelly Bakken and EM Coordinator Kristina Page.

Previous Minute Approval

Motion by Ranson, 2nd by Carney to approve minutes from the July 19, 2016 meeting. All in favor; motion carried.

Agenda Revisions

Table item E. Enter Closed Session when Corp Counsel arrives.

Next Meeting Date/Time

Tuesday September 20th 9:30 a.m. Special Budget Meeting Sept 1st 9:30 a.m.

Divisional Reports

Written reports submitted. Captain Bakken picked up a few cases. Have had some more major cases the Detectives have been working. Cases have been at a manageable level since the 3 detectives have been on board.

Emergency Management

Page spent Monday 8/15 in Buffalo County helping to assess damages. Town of Garfield was affected in Jackson County from the storms. No federal funding but looking at using funding from the WI DOT Flood fund. Everything was fine with the Hatfield dam.

- Tower Inspections – Report submitted. Will need quotes to consider HVAC maintenance contract. Will ask Sonsalla, Dale's Refrigeration and Sampson for quotes. Generator maintenance contract is an annual. RACOM radio maintenance contract has been very responsive and good to work with. Will present recommendations at the 2017 budget meeting. Will have the propane tanks filled.
- Next Gen 911 - The equipment we use as then end user is running on XP which is no longer supported. Will not be supported as of next year. Looking at least \$100,000 for the 3 dispatch stations to upgrade. RACOM is offering a solution that would likely be less. Suggest putting out for RFP to get quotes. Should be able to tie the phone, 911 and radios into one to use headsets. Currently there is not funding at the State level. 2nd part of Next Gen is that it will run on a VOIP (voice over internet protocol). Regional planning is talking about developing a regional ESI net. Possible they will build an ESI net off of Badger Net. Don't have time frame or if it will work. Will need to look into end user upgrade by 2017. Would need to use capital budget expense. Page will get other counties RFPs and work off them. She will try to get Clark County.
- Security Manual/Annex D – issue with security and risk management with the County. Who is responsible for housing the plan? The security committee is a statutory requirement. Where should it reside, who is responsible and Judge is only required for courtroom security. Page will be responsible for managing. Deno & Peterson will be joint. Judge's committee is advisory committee. County needs an action committee. Safety and Security Committee. Would like to put in Annex D to house it so it will be reviewed once a year and updated. Will be housed under Annex D is the Law Enforcement Annex. Large assembly emergency planning needs to be developed.

County Purchasing Policy

Don't want to violate a policy. Language needs to be cleaned up. Meeting coming up with Dept heads to discuss. Ransom had potential language that may work but will need to be reviewed by Corp Counsel. May need to get quotes once a year. Sounded like Corp Counsel was going to write it so that if something was already in the budget it would be excluded. Corp Counsel is planning to attend the managers meeting to discuss language so the policy can be written so that it wouldn't be a violation during purchasing.

Compstat Dashboard

Sheriff attended a training where the Compstat Dashboard was demoed. The dashboard is an interface with Spillman that would automatically produce data. Watched a webinar. Will show us data from Spillman that can show where crime is



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taking place. We can map it on a map and it will show us what happened in specific locations. Can compare monthly, weekly crime rate. It will also look at what our personnel are doing. What are the deputies doing, where are they spending their time? Have created manual spreadsheet where the deputies are using to track their time and Captain is compiling the data but it takes a large amount of manpower to get. Dashboard compiles all that info automatically and would reduce manpower to get the information. It creates reports for you based on the data that is in Spillman. It is a very user friendly system, has the ability for community data. Allows for ability to perform focused patrols allowing for a more effective way to utilize the staff we have. Would also allow us to see areas where public education or community awareness may be needed. Financial plan – there may be \$15,000 from TAD grant through DA's office. Would like to consider using Ho-Chunk funds. Would save a lot of time on the back end trying to compile information. Would also help with IBR for federal reporting. \$25,000 is the cut-off for full county board. With \$15,000 from TAD grant we would be able to go through exec and finance. Will present to Exec and Finance and move forward as long as it stays within the guidelines for Ho-Chunk funds. Motion by Ransom; 2nd by Amo to authorize Sheriff to bring forward the Compstat Dashboard quote to Exec and Finance. All in favor; motion carried.

LE Contracted Services Town of Millston

Looking for coverage between Memorial Day – Labor day at 10 hours per month and 5 hours per month the remaining months. Motion by Amo 2nd by Carney to move forward the LE Contract with the Town of Millston. All in favor; motion carried.

Staff vacancies and Recruitment Updates

Jail LTE – two going through testing process. Trying to get them on board. Two females going through backgrounds. All current staff have completed certification.

Dispatch – has one LTE opening. Have one on the eligibility list.

Vouchers Payable

Biggest issue is the medication. Trying to manage hospital costs. Some of the higher cost medication inmates have now been released or on EM. Inmate transfer to and from Hot Springs. Motion by Ransom 2nd by Carney to approve vouchers all in favor; motion carried.

2016 Budget Report

Overall budget is on track. 2017 budget lines are going to be revamped and narrow down the lines to the areas that we actually spend from. This would help to eliminate some line item transfers. We need to adjust the revenues for 2017 also. Other counties are using EMP themselves now. Clark County has a large jail.

CLOSED SESSION

The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(c)(g) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; conferring with legal counsel regarding strategy to be adopted by the LEC with respect to litigation in which the County is likely to become involved regarding lease termination.

Motion by Amo, 2nd by Amo to enter closed session pursuant to WSS 19.85(1)(c)(g). Roll Call – All answer Yes at 9:45 a.m. Motion to return to open session at 11:45 by Amo 2nd by Carney Roll call all answer yes.

- Snow Creek Tower – no action taken
- 6 Month Evaluations – no action taken
- Motion to return to open session pursuant to sec 19.85(2) by Ransom 2nd by Carney Roll Call all answer yes at 10:15 a.m.

Motion to Adjourn

Motion by Amo 2nd by Carney to adjourn at 11.57 All in Favor; Motion carried.