



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

August 18, 2020

Chuck Jensen called the meeting to order at 9:30 a.m. Tuesday, August 18, 2020 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney. Also Present Sheriff Waldera, Chief Deputy Adam Olson, Human Resources Manager Susie Mienerz.

Approve minutes from previous meeting

Motion by Carney 2nd by Ransom. All in favor motion carried

Agenda Revisions

None

Set next meeting date/time

September 22, 2020 9:30 a.m.

Set Special Meeting Date for 2021 Budget

September 15, 2020 9:00 a.m.

Animal Shelter Quarterly Report

Quarterly Report submitted. Slowly transitioning to new building. Cats and office are moved to the new building as of yesterday.

Dive Team Discussion

Keith Cormican here to discuss a couple things. 1990 the Cormicans became SCUBA certified. 1995 Bruce passed away. 1996 opened Wazee Sports Center and dive team was formed under Sheriff's Office by Sheriff Galster. Non profit 501c paperwork was completed. Only thing shared is the name. No pay to any members only get park pass and dive pass, no injuries in 24 years, mutual aid to other counties, recover vehicles, evidence, etc. have had 2 rescues, aided in many drownings in Jackson County, donated training and sold equipment at near cost to members, receive \$3,000 per year from the county. Over the years Keith feels he has not received support from the Sheriff's office. Declining membership over the years. Storage building has a different lock system on it. Need access to maintain dive equipment. The upstairs reaches temperatures over 100 degrees in the summer. May have damage to the equipment from heat. Looking to get updates on the status of the dive team and funds/equipment. Original thought is that the Jackson County Dive Team would have to disband. It is a lengthy process and takes a lot of time and effort to complete. Everything would need to be distributed to another non profit 501c. Question is who owns the equipment, Jackson County or the Dive Team? What equipment is in question? Dive gear that has been purchased, Zodiak was purchased. Keith states that in 1998 the Hatfield Fire Dept had a fundraiser for funds to purchase boat. Black Zodiak was purchased through the Sheriff's Office. Dive Van was purchased with a Lunda Grant to the Dive Team. County holds insurance and license on the van. Chief Deputy asks if Keith has all the documentation that would show what was purchased by the Dive Team to assist corporation counsel that shows ownership/purchases. Belief is that there was a DNR grant for the purchase of the Zodiak and motor. Sheriff had contact with Cal and the purchase was made over a 5 year program with the DNR and was purchased direct by the Sheriff Office. If there are records that show how the Hatfield fundraiser comes into play it will need to be presented. Keith states that make sense that the boat was purchased through the DNR reimbursement grant but still states that the Hatfield fire dept raised money for the dive boat. Update from Corporation Counsel, Ben Ludeman is our primary Corporation Counsel but has a conflict of interest and is doing what he can but Sam Bach is the secondary and not as familiar. We have given them what information/paperwork we have. Have discussed the disbursement of the 501c and the county does not have any interest in the property other than the Zodiak boat bought with the DNR grant. No interest in the dive van other than possibly the radio from the van. Shouldn't be much issue in dissolving. Corp Counsel still wants to review. Keith comes today with several dive team members/citizens. 2013 Bruce's Legacy was started. Needed a lot more sophisticated equipment. Currently has about \$250k of equipment have recovered 31 drowning victims one as many as 16 years old. Have trained agencies all over the US. One of the best recovery teams in the US right here in Jackson County but why are we looking at using Fort McCoy. Clarification by Chief Deputy that Fort McCoy is under



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mutual aid no contract, Keith has not responded to response regarding request, at this time there have not been any training records submitted to prove that the dive team is qualified and trained to enter the water under the authority of the Sheriff. Sheriff also asked that if needed, could Bruce's Legacy be used. Not able to provide work comp or deputized authority and asked that Keith provided own insurance. We do not have any agreement with Bruce's Legacy that allows us to use them under the Sheriff's auspice. We would need to use Fort McCoy at this time because they are certified and trained. Keith asks who was called to the last calls to Wazee? They were called out under fire as rescue calls not dive team recovery. Keith contacted an insurance company out of Tomah and was quoted \$5000/year for liability insurance. Does not currently have any insurance for coverage for himself or volunteers that assist him during the call outs. Using Bruce's Legacy does not put divers in the water because of the use of the ROV that is used for recovery. Sheriff would like Keith to consider a pay as you go fee, and Sheriff's Office would have funds set aside to assist with paying. Thankfully, call outs have been down but that would give us the ability to use Bruce's Legacy. Communication has not been good between the dive team and Sheriff's office. Keith will check into liability issue. Follow up on equipment as soon as possible. Who should Keith's point of contact be? Should equipment be stored elsewhere? That would likely be helpful to ease in access. Sheriff asks LEC if equipment could be turned over to dive team at this point? Committee advises if there is anything that shows proof of purchase so we know the county didn't purchase it there is no problem turning the equipment over. There is no record on the Sheriff's office side that would show any purchases because it is all handled through the 501c Dive Team nonprofit. Only thing the Sheriff's Office is interested in is the boat, motor and radio because of the way they were purchased through DNR reimbursement. Committee prefers an opinion from Corp Counsel before disbursing anything. Preliminary info is that it would go to the dive team as a 501c.

Divisional Reports

Written reports submitted.

TSS Report submitted – New squad laptops have been delivered to the SO all but two have been set up. Waiting on the new mounts before they can be installed in the squads. Training center is set up for zoom meetings. Working to get the tables set up in Spillman so we can move forward with Wisconsin based reporting. Ereferral to send reports to DA's office was working but is now not.

Staff Vacancies and Recruitment Updates

Interviews tomorrow for open detective spot with 3 internal applicants. LTE Patrol on declined employment and one applicant from the Baldwin area. Dispatch – one will finish up soon and go full time. Other is taking a bit longer because of full time employment elsewhere. Jail is staffed adequately with one still out on FMLA. May be looking at external recruitment for patrol. LTE patrol resigned and one intern went back to college.

Approve Chief Deputy job description

Motion by Ransom 2nd by Amo to approve Chief Deputy job description. All in favor; motion carried.

Approve Emergency Management Coordinator job description

Motion by Amo 2nd by Carney to approve EM Coordinator job description. All in favor; motion carried.

Resolution – Reclassification of Corrections Lieutenant

Motion by Ransom 2nd by Carney to proceed with resolution for reclassification of Corrections Lieutenant. Discussion by Amo that it does have a financial impact on the budget in the current and future budgets. Has received clarification and now has a better understanding as to why it is needed and is in support of the change. All in favor motion carried.

Approve Corrections Lieutenant job description

Motion by Carney 2nd by Ransom to approve Corrections Lieutenant job description. All in favor; motion carried.

Resolution – Reclassification of Secretary (LE)

Motion by Ransom 2nd by Carney to proceed with resolution for reclassification of Secretary LE. All in favor; motion carried.

Approve Secretary (LE) job description changes

Motion by Carney 2nd by Amo to approve Secretary LE job description changes. All in favor; motion carried.

Resolution – Reclassification of Secretary (LE/EM)

Motion by Ransom 2nd by Amo to proceed with resolution for reclassification of Secretary LE/EM. All favor; motion carried.

Approve Secretary (LE/EM) job description changes

Motion by Carney 2nd by Ransom to approve Secretary LE/EM job description changes. All in favor; motion carried.



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Vouchers Payable

Checks for vehicles were issued and vehicles are here. When we have a squad towed for a case do we get subrogation from insurance companies. Sometimes but usually pay out of evidence.

Budget Review

Can do a better analysis of budget to see if there are any funds available to help out with personnel costs. Internship was a success and would like to improve upon it in the future. Looks good so far.

Motion to Adjourn

Motion by Ransom 2nd by Carney to adjourn at 10:55 a.m. all in favor; motion carried.

****Minutes will be approved at the 9/22/20 LEC meeting****