



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

April 16, 2020

Chuck Jensen called the meeting to order at 9:30 a.m. Thursday, April 16, 2020 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney and Isaiah Funmaker. Also Present Sheriff Waldera, Chief Deputy Moan, Captain Adam Olson, Human Resources Manager Susie Mienerz EM Coordinator Kristina Page.

Approve minutes from previous meeting

Motion by Ransom 2nd by Carney. All in favor motion carried

Agenda Revisions

None

Set next meeting date/time

May 19th 9:30 a.m.

Animal Shelter Quarterly Report

Not present.

Divisional Reports

Written reports submitted. School Resource Deputy has been getting calls regarding take home computer usage and has been creating training videos and sending them to the schools on topics he would have covered throughout the year. How have inmates been as far as sickness? No COVID related but continue to have slightly increased pharmacy costs. Inmate count is down a bit due to the changes made regarding COVID-19 social distancing requirements. Have there been many calls regarding closed bars? We continue to get calls and follow the procedure to follow up and check on them. DHHS is the primary person who tracks and documents the information regarding the compliance and education.

Chief Deputy Recruitment & Job Description Update

Recruitment ad was sent out last week. Closing is May 3rd. There was discussion regarding some updates that needed to be made to the job description. Question came up regarding change in the residency requirement which was put in place by Act10 in 2013. In the past vehicle usage within the county and adjacent counties was a matter of discussion. Possible delay in hiring process because of changes to job description and/or residency requirements. Tabled until May meeting.

Staff Vacancies and Recruitment Updates

Dispatch: One full time opening in dispatch. Have six applicants that went through LTE process and in the process of backgrounds now. Hopefully will be able to fill full time position from that pool of applicants.

Jail: Sgt. Position in jail has been filled. He will start April 27th. Completing background for part time employees in the jail.

Patrol: Have completed interviews for internship but the process is slowed a bit due to park closures and social distancing.

Covid-19 Procedure Updates

Sanitizer and disinfecting wipes are in all the squads and have dispersed to fire departments. At this point, all of our supplies have been donated from the State and school districts. Beginning next week the State is changing the disbursement practices and all the supplies for PPE will be distributed through the County EM. Have partnered with Monroe county to do a true isolation facility. If there was a need for Sheriff's employees to isolate away from their families, we have a couple other avenues if need be. They could remain at their home isolated from family life, we have the training center for a temporary place if need be. Hotel rooms are also an option. Public Health is the incident command on this. No answers yet as to what will happen with the stay at home order. Do all emergency response people have appropriate masks? Most have N95 or ear loop masks and gloves.



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Vouchers Payable

Footprints is working out well and is very responsive. Nixle is the annual cost for the emergency notification system. Pharmacy costs are still increased. We need about 3 months of stats that can be compared for another pharmacy pricing. Motion by Amo 2nd by Ransom to approve vouchers. All in favor; motion carried.

Budget Review

Currently under 25%

Motion to Adjourn

Motion to adjourn at 10:35 by Carney 2nd by Funmaker. All in favor motion carried.