

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, April 10, 2018. Those present were: Karen Thayer, Jerrold Schmidt, Norman Stoker, Tom Clark, Jim Zahasky, Jon Schweitzer

The regular meeting was called to order at 8:30am

Motion made by Norman Stoker seconded by Jerrold Schmidt to approve the minutes from the previous meeting, all members voted in favor.

Motion made by Jerrold Schmidt, seconded by Thomas Clark to approve the bills as presented for payment. All members voted in favor.

Several timber sales will expire in May and November of this year. After discussion a motion was made by John Chrest to take back TJ Raese sales JC-2443 and JC-2449 and retain the performance bond for these sales. The motion was seconded by Thomas Clark, all members voted in favor. The remainder of the sales will be discussed at the May meeting.

Quotes to replace the roof at the Forestry and Parks office were submitted by 4 different companies. Of the Companies that submitted quotes 3 were using the same PUMA roof system. Miller Roofing of Pittsville did not submit references with their proposal. After discussion a motion was made by Jerrold Schmidt to go with Seamless Roofs of Sparta with a total bid of \$18,400.00 with an 18-year warranty. The motion was seconded by Thomas Clark, all members voted in favor.

Jon presented the Parks and Trails report. Interviews have been completed for the Parks and Trails Laborer position and the dock for Indian Creek has been completed. The new reservation system upgrade with DMI Interactive is currently underway. Jon has submitted over \$227,000 in grant request for 2018/2019 as well as requesting approximately \$287,000 in grant reimbursements for completed projects. Boom mowing is complete on trails system as well.

Jon talked with the Committee about the possibility of hiring (2) part time seasonal employees at a rate of \$14.00/hour. The request to pay these employees a higher hourly wage is due in part to low employee retention for the 2018 camping season as well as the experience level of these individuals. There will be little to no impact to the budget. Jon will discuss this proposal with the Personnel Department.

Jim requested permission to advertise for the upcoming Spring timber sale bid opening that will take place on Wednesday, May 2. Motion to approve was made by John Chrest, seconded by Norman Stoker. All members voted in favor.

The Committee discussed the Forestry and Parks Administrator and Assistant Administrator wage equality adjustment. After discussion a motion was made by John Chrest to take the proposal to the Personnel Department to format and create a clear financial summary. A recommendation will then be brought back to the new Forestry and Parks Committee. Chrest noted the current Committee is in favor of the increase. The motion was seconded by Norman Stoker, all members voted in favor.

Motion to convene into closed session pursuant to Section 19.85(1)(c) *Wis. Stats.*, for the purpose of: (i) considering employment and performance evaluation data of a specific public employee over which the County has jurisdiction and exercises responsibility was made by John Chrest, seconded by Norman Stoker. All members voted in favor by roll call.

A motion to pass the Department Heads employee evaluation onto Personnel was made by John Chrest, seconded by Thomas Clark all members voted in favor.

Motion to adjourn at 11:45am was made by Norman Stoker, seconded by Thomas Clark. All members voted in favor.

Next regular meeting date: May 8, 2018  
These minutes will be approved at the May meeting