



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

April 18, 2019

Chuck Jensen called the meeting to order at 9:30 a.m. Thur April 18 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Ray Ransom, Ron Carney, Isaiah Funmaker & Jeff Amo. Also Present Sheriff Waldera, Chief Deputy Moan, Captain, Scott Bowe, EM Coordinator Kristina Page, Animal Shelter Director, Barb Pfaff, and Personnel Director Susie Mienerz

### **Approve minutes from previous meeting**

Motion by Carney 2<sup>nd</sup> by Ransom to approve minutes. All in favor, motion carried.

### **Agenda Revisions**

Animal Shelter Quarterly Report moved to first discussion as Barb Pfaff needed to go to La Crosse right away.

### **Set next meeting date/time**

May 16th, 2019 1:00 pm

### **Set Price of IDs for Outside Agencies**

Kristina reported that she is printing cards for outside agencies and asked that a price be set for cards. Ray Ransom moved that we charge \$2.00 per card to be identified in the EMS Chapter 6 Ordinance. 2<sup>nd</sup> by Ron Carney. All in favor. Motion carried.

### **Animal Shelter Quarterly Report**

HoChunk is doing a concert. Barb reported on a Free adoption Program. Presented Animal Shelter Report

### **Dive Team Quarterly Report**

No report. Some discussion on future needs.

### **Tethering Ordinance**

Ordinance 9.32 Unlawful Animal Tethering was presented and discussed. Jeff Amo made a motion to forward the Ordinance to E & F and the full County Board for revision and approval. 2<sup>nd</sup> by Ron Carney. All in favor. Motion carried.

### **2019 Wage Increases**

Employee Wage increases presented. Jeff Amo motioned to approve as presented, Funmaker 2<sup>nd</sup>. All in favor. Motion carried

### **Work Rule – Corrections FLSA 207K Rule**

Discussion on overtime and employee retention. Sheriff Waldera recommended forwarding a rule to personnel regarding work rule. Ron Carney made a motion to accept. Jeff Amo 2<sup>nd</sup>. All in favor. Motion carried.

### **Project Program Employees**

Susie Meinerz presented information regarding employee reclassifications. Discussion regarding duties of project employees. Jeff Amo motioned that the 3 employees be reclassified. 2<sup>nd</sup> by Funmaker. All in favor. Motion carried.

### **Divisional Reports**

Written reports provided.

TSS: - Anna presented IT Report. Sheriff asked if Anna should be attending the IT Committee meeting and the committee said she should.

Jail SCBA Replacements: Quote for 2 units presented. Jeff Amo made motion to buy 4 of the air pack units. 2<sup>nd</sup> by Funmaker. All in favor. Motion carried.

Discussion on in-house CPR training



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## **Staff Vacancies and Recruitment Updates**

Discussion on staffing needs. Recruitment is in process for Patrol and Jail employees. Dispatch is at full staff.

## **Vouchers Payable**

Motion made to pay vouchers made by Jeff Amo, 2<sup>nd</sup> by Ron Carney. All in favor. Motion carried.

## **Budget review**

## **Motion to Adjourn**

Motion to adjourn at 11:50 by Amo 2<sup>nd</sup> by Carney all in favor; motion carried.