



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Call to Order

Chuck Jensen called the meeting to order at 10:00 a.m. Thursday, April 22, 2021 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney Isaiah Funmaker. Also Present Sheriff Waldera, Chief Deputy Adam Olson, and Human Resources Manager Susie Meinerz. Cindy Altman, Rick Poff. Jail Cpt. Kaylan Rich.

Approve minutes from previous meetings

Revised minutes approved. Motion by Amo 2nd by Carney. All in favor; motion carried.

Agenda Revisions

Tabled housing inmate rates.

Set next meeting date/time

May 24, 2021 10 a.m.

Animal Shelter Quarterly Report

1st quarter report submitted. Nothing significant happening this past quarter.

Animal Shelter Request for Approval to have Shelter be public drop off for spay/neuter clinics

Spay Me Clinic out of Madison has a truck that comes to areas, picks up pets, takes them to their facility to be spayed and neutered at low cost. Limit would be 30 animals; must be in a carrier and could be dropped off. Would need a form to waive liability reviewed by corp counsel. Looking for approval for the shelter to be a "transfer hub" for the drop off and pick up location. Motion by Ransom 2nd by Carney for Barb/Cindy to forward to Corp Counsel for review of liability form and move forward with this. All in favor motion carried.

Discuss/Act-Strategic Planning/Building Needs

Will continue to discuss on a regular basis. Toured Pierce and Trempealeau County Law Enforcement Centers. Samuels Group is the contractor, Venture is architecture for Trempealeau County. Iowa County is in the process of building and Kraemer Building reached out to Sheriff Waldera also. Iowa County is a 90 bed facility and cost is \$26.6 million. New style jails allows for the ability to classify inmates. Also allows for line of site on all inmates from control station. Jail study needs to show how we need to classify our inmates and that helps determine how much bed space we need to have. How soon do we need to move forward? Jail inspector has told us we can't make any modifications to our existing jail. Would like to continue to tour other counties and eventually meet with contractors regarding studies for planning. DOC hasn't opened up receiving their inmates from county jails so we are housing sentenced inmates awaiting prison. Staffing will also be reviewed. Need to have a group come in to see how much area we would need and if it could be built off of existing jail and over the SO parking lot. Monroe also has pod style but went with a company that doesn't specialize in jail builds. From a facilities side we have about 5 years before there is no longer any parts available for repairs. Moving forward the timeframe we have been told that the life span of a jail is now 50 years. All the jails in our area have kitchens and the new one would be built with a kitchen as well. Tentatively looking at using American Rescue Funds to fund the study. Authorize command staff to keep researching cost of studies. Potter Larson was architecture for Iowa County.



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Office Desk Phones

Desk phones that were purchased by IT through the Cares funds do not work with our recording system which is required for our area. Due to encryption on the phones we are not able to record. \$6,000 for phones to interface and record with our NICE system. Other option was to pay a restock fee and downgrade the phones but still would have a cost. Sheriff's Office does not want to use the phones or pay additional costs for phones when our phones are not broken. Would like to return the phones to IT for use in other areas of the county that do not need to be recorded. Would like to put new phones in the budget on a replacement schedule.

Divisional Reports

Written reports submitted.

- TSS: - Spillman server tentative scheduled for the week of July 12th. Anna will need to work on cleaning up storage on there in preparation for the new server. Racom installed the appliance app for Facilities to access the tower alarms. 2021 squad laptops have been ordered. State router will be onsite on the 28th to replace the router that allows queries to the State.
- Court system is opening up and there are 2 trials in the next couple weeks. Need to do a study on the AV system and look at courtroom 2. Have a quote for \$80-\$90k to replace the system we have. Need to look at what options are available. Jail does not have any polycom use. Zoom and in person.
- Have seen a lot of variance in the drug cases. We have had a lot of cases stem off of smaller cases. We also have 3 detectives plus Lt. along with a new MEG coordinator which all stem into that.

Staff Vacancies and Recruitment Updates

Jail – Ottow retired April 1st. Have brought Parker from Monroe county. Sgt. Hizer has given formal notice that May 16th will be her last day.

Dispatch – full staff. Two still in training.

Patrol – Csavoj is done with FTO and is on solo patrol. Working on getting LTE staff and summer interns on board before parks get going.

Motion by Funmaker 2nd by Amo to recruit for upcoming vacant Sgt. Position. All in favor; motion carried.

Vouchers Payable

Is the mass notification system getting us the most bang for our buck? Will need to check with Kristina Page. US Cellular tower rent will look at contract and see what the terms are. Can do a proglamation study to see if the new tower would be a viable option for us to use. Motion by Amo 2nd by Carney to approve vouchers. All in favor; motion carried.

Budget Review

Budget is current as of 2 weeks into April.

Motion to Adjourn

Motion by Funmaker 2nd by Amo to adjourn at 11:20. All in favor.

Jail Tour