



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Vice Chair Ron Carney called the meeting to order at 10:00 a.m. Tuesday, April 25, 2023 in the County Board Room of the Jackson County Courthouse. Ron Carney, Garth Rolbiecki, Max Hart and Bill Laurent present. Also Present Sheriff Waldera, Chief Deputy Olson, Captain Kaylan Rich, Captain Nicholas Gray, County Board Chair Jeff Amo, Human Resource Manager Susie Meinerz, Samuels Group Representatives, Jail Inspector, County Clerk Cindy Altman and DHHS Manager Chris Hovell.

Agenda Revisions

None

Set next meeting date/time

May 16, 2023 10:00 County Board Room

Approve minutes from previous meetings

Motion to approve minutes by Rolbiecki; 2nd by Laurent; all in favor motion carried.

Discuss/Act -Strategic Planning/Building Needs

Approve Communication Plan letter presented by Samuels Group – Present potential meeting dates and times at the May LEC meeting. Will add map/district information to letter and update contact information for county board supervisors. Meeting days are usually M, Tu or Th at 7 p.m. Will add paragraph regarding existing jail modification barriers. Will bring letter back in May with updates.

Divisional Reports

Written reports presented.

TSS has been working with RACOM for tower failures the last couple months. Working on body cams, Central IT for switch change outs on server. Bug Tussel – Sheriff reached out to them. Only 3 of their towers would be available for public safety through Bug Tussel. They contract with investors for funding. Two of the three may be options to put public safety on if needed. Radio software is at end of life which is usually 5 years. Will look at options in the future for upgrading. Maintenance would be easier with a contract for maintenance but that cost is now a six-figure price. We haven't received quotes on the software costs as of yet.

Jail – March was a busy month. Daily population is up. Creates more issues in the jail with inmate behavior and other issues. There was also increase in probation holds in March.

EM – Emergency Management Coordinator will have more to report out at May meeting regarding Fort McCoy Arcadia Fire. Fort McCoy fire took place in April so there will be more info reported on that in the May meeting reports. Did play a role in the IC command station. Sheriff and Chief also were working with DNR for three days. The actual experience of the event is a very good learning tool. Even though we do table top exercises for training it does not compare to the actual experience. The EOC was set up by the State. Was more difficult being with multi-jurisdictional lines and close to the border lines. Would like an outline of



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expectations for upcoming HAZMAT training this summer. Trying to look at if we are set up ok with regional team or if we need to look more into having a county initial response team.

Staff Vacancies and Recruitment Updates

Full staffed in dispatch but one out on injury; jail is full staffed; working with two LTE positions to get them into training; Patrol, one full time vacancy. Backgrounds are completed for the FTE patrol vacancy. LTEs started in jail.

Inmate Mental Health Options

Status quo for inmate mental health. We have a provider that is providing services same as before.

Correctional Behavioral Health Coordinator

Approve job description – patterns other counties with similar positions, compares to positions at DHHS and job description of prison. DHHS is able to offer monetary resources toward the position. Motion by Hart, 2nd Rolbiecki to approve job description; all in favor; motion carried.

Resolution – Motion by Rolbiecki 2nd by Hart to approve resolution. Hopeful the hours would be 8-4:30, goal would be to have treatment, re-entry services, etc. so there is no gap in services. Options to review stats and cases to determine success. All in favor; motion carried.

School Resource Deputy Funding Review

HCN has denied funding for this for the 2023 school year and will not be paying the 2022 amount either. We need to figure out how to cover the 17.5% of funding that was to be covered by the HCN. HCN Legislature has an election coming up in June where leadership will change. He does suicide prevention talks, Stop the Bleed training, ALICE training, etc. Sheriff is still trying to set up meeting with HCN for further discussion.

Vouchers Payable

Motion to approve by Rolbiecki 2nd by Laurent; all in favor; motion carried.

2023 Budget Review

Nothing to report.

CLOSED SESSION at 11:06 a.m. by Hart 2nd by Laurent All yes.

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

a) One Year Probationary Evaluation – Patrol Deputy

- Motion by Hart 2nd by Laurent to enter closed session at 11:07; all answer yes.
- 11:13 a.m. motion by Rolbiecki 2nd by Laurent to return to open session. All in favor; motion carried.; Motion by Rolbiecki 2nd by Hart at 11:13 to take employee off probation time period and move to full time status as of May 2, 2023. All in favor; motion carried.

Motion to adjourn

Motion by Hart; 2nd by Rolbiecki to adjourn at 11:14 a.m. All in favor; motion carried.