



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 10:00 a.m. on Friday August 14, 2015 in the Compass Conference Room of the Jackson County Courthouse. All members present. Also present were Sheriff Waldera, Jail Captain Mike Ring, Chief Deputy Moan, County Clerk Kyle Deno; JoDee Brooke Banner Journal, Garret Nix – Corp Counsel, EM Coordinator Kristina Page.

Previous Minute Approval

Motion by Ransom 2nd by Kapfer to approve minutes from the July 9, 2015 meeting. All in favor; motion carried.

Agenda Revisions

Move Item J to beginning; and eliminate open session for item K per Corp Counsel.

Next Meeting Date/Time

Budget meeting Sept 2, 9 a.m.; Next regular meeting September 17, 10 a.m.

CDBG Housing Grant Program Resolution

Kyle Deno attended the consortium meeting for CDBG Grant. A new policy states that we need to have a resolution stating that if there is a non violent civil rights demonstration that law enforcement will not use violent force. We already have a use of force and deadly force policy in effect that may apply in this situation but do need to be updated. It is something that if we want to continue receiving block grants for the County it is required to have the resolution in place. There were two versions sent out one from La Crosse County and one from Iowa County. 9 of the 11 counties in the consortium need to pass a similar resolution. Motion by Carney 2nd by Amo to approve resolution; all in favor; motion carried.

Enter Closed Session 10:18 a.m. motion by Kapfer 2nd by Amo; Roll call all YES; Return to open session 10:46; Amo 2nd Kapfer;

Radio Project Update

Kristina went and inspected the towers and found that 2 generators were not functioning. McKenna and Northfield. Page contacted Kohler who but her in touch with Best-1 Plumbing & Heating out of Schofield. They have gotten McKenna running as a result of a plugged filter. Northfield generator appears to have taken a hit from electrical surge/lightening strike, or similar resulting in motherboard/circuit board failure. Parts have been ordered. Received estimate of \$1,600 from Best-1 to go to all sites and perform maintenance on them as needed. Repairs on Northfield tower are not included in this quote. Could not get to Franklin tower to check generator due to growth of weeds. Working with Taylor to move generator. Generator may be able to convert generator to natural gas. Propane tank that was at Franklin went to Melrose tower. After generator is removed, we will remove radios and anything that can be removed. That will leave the tower and building yet to be removed. Might have a use for tower at Highway. Motion by Ransom 2nd by Amo to enter service agreement with Best 1 to service all tower sites not to exceed \$1600 for maintenance. Will keep item on agenda but switch to Radio System Update. Email was sent to Tait last week regarding microwave alarms still not being fixed. Have seen some activity showing they are looking into the alarm issue. At this time it has not affected our radio service but we do need to have it resolved being that we are nine months into our 12 month warranty contract.

Divisional Reports

Written reports submitted. Detective report was handed out. Current caseload shows there are a total of 153 cases assigned to the 2 detectives. Patrol was provided with the packets. Working with DHHS regarding mental health commitments and will be captured separately in the patrol reports. Will be starting a quarterly meeting regarding mental health commitments. Patrol report shows that 884 calls were handled in the month of July. Have received the last of the squads from the 2015 purchases. The Dodge truck will be in service today. Will sell some of the vehicles through Auction Associates like usual and also on the Wisconsin Surplus Site. Padded cell is being built. The quote was only good for 60 days but since it has been more than that we were able to deal directly with the supplier and were able to get a reduced rate so the total cost we got it for was \$24,000 something reduced from \$27 or \$29,000 previously quoted. The company will be her Monday to begin the padding process.



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Jail Inspection Report

Jail inspection went well. Only 3 areas to improve upon. We have already made the changes in the areas that Jail Inspector marked as deficient. What was the one regarding the security and keys? Now need to count/verify the keys at the end of each shift.

Staff Vacancies and Recruitment Updates

Mellisa Van Beek is the new support staff who is in training for the front office area. There was a delay in the internal posting for the vacant secretarial position and internal applicants will be included with the interviews on the 18th. Still working on hiring for the vacancy in corrections and communications. Seems the issue for recruiting qualified candidates is our wages are not close in comparison and neighboring counties have better benefits packages. For instance Trempealeau County has a \$500 deductible compared to our \$10,000 deductible. Other counties have staffing levels where deputies can go to other areas because they have lower case loads, can still do the work they like to do and manage case load better. Applications for communications have been closed and testing has not been scheduled yet.

Out of State Travel – Spillman

Sheriff Waldera and Sgt. Mazur will be attending Spillman training in Utah. Need to go now because Captain Ring will be retiring in the near future. Training in Utah offers training in the Jail Syntrex and CAD module. There is money set aside in a fund at Spillman that we can use for the cost. Some of the expenses for travel will need to come out of the budget. Motion by Amo 2nd by Carney to send Sheriff and Sgt. Mazur to Spillman training in Utah. All in favor; motion carried.

2016 Budget

Budget meeting will be held Sept 2nd at 10 a.m.

Vouchers

La Crosse County Secure detention juvenile stay was for 24 days. Meal reimbursements are only paid when meals are not included as part of the training. Code Red annual fee? Did we know it was going to be \$5,500? Yes it has been that rate for a few years and was previously Global Connect. Could be used for other notifications as well such as road closures, water main flushing, emergencies, etc. Will revisit the logons for the code red system and expand to highway, DHHS and Fire Chief for them to use as well so we can get better use of the system and cost. Motion by Amo; 2nd by Ransom to approve vouchers. All in favor; motion carried.

Budget Report

Some areas are over but overall on track.

CLOSED SESSION 10:18 a.m. Motion by Amo 2nd by Kapfer; roll call all yes.

- The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(e)(g) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to

consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s); conferring with legal counsel regarding strategy to be adopted by the LEC with respect to litigation in which the County is likely to become involved.

- Snow Creek Tower - Motion to authorize Corp Counsel to begin negotiations to make offer to Hart/Lund. All in favor; motion carried.
- Personnel Matters – may need an additional committee meeting to discuss.
- 6 month evaluations
- Motion to return to open session pursuant to sec 19.85(2)

Motion to Adjourn

Motion to adjourn by Amo; 2nd Kapfer at 11:45 a.m. All in Favor; Motion carried.

*****These minutes will be approved by LEC Committee at the Sept 17th, 2015 LEC meeting