



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. Friday May 29, 2015 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Jeff Amo and Ray Ransom. Absent Ron Carney and Tyler Kapfer. Also present were Sheriff Waldera, Jail Captain Mike Ring, Chief Deputy Moan, Personnel Director Diane Peterson.

## **Previous Minute Approval**

**Motion by Ransom 2<sup>nd</sup> by Amo to approve minutes from the April 27, 2015 meeting. All in favor; motion carried.**

## **Agenda Revisions**

Move J/K to beginning

## **Resolution Internal Adjustment**

To correct wages for a correctional officer to bring to current level with others. Motion by Ransom; 2<sup>nd</sup> by Amo to pass resolution onto Personnel & Bargaining; All in favor; motion carried.

## **2015 Merit Pay Increases**

Moved some funds from administration and communications to corrections. Tried to even out and keep equal across the board to be near mid point. Those who got a larger increase last year may not get as large of one this year. Motion by Amo to accept merit increase for Sheriff's Office. 2<sup>nd</sup> by Ransom; All in favor; motion carried.

## **Next Meeting Date/Time**

Tuesday June 16<sup>th</sup> 9:00 a.m. Explorer Conference Room

## **Radio Project Update**

- \$11,150.74 balance remaining from radio project. Found that LG tact is not recorded. Estimate from Raycom to hook that up so it records is \$250. Motion by Amo; 2<sup>nd</sup> by Ransom; not to exceed \$250.
- Snow Creek Tower: Garret Nix is working on reviewing the language to find an opportunity to get out of the contract and schedule a meeting or send a letter whichever would be in the best interest. Will bring back for discussion.
- Equipment left down at Franklin in particular a generator. Is a really good unit and has hardly been used. Possibly would work at the Taylor tower since the generator at the water tower is not large enough to run the radio tower as well. May also be a repeater at the Franklin tower. Possibly can work with Lenz tower service regarding relocating the tower or sell it. Have Raycom do a site visit to the Franklin tower to see what options are.

## **Divisional Reports**

Written reports submitted for Corrections and Communications. Patrol and Detective written reports will be provided at a later date.

- Corrections: Had one housed in Clark county that is now in prison. Currently housing another one in Clark County.
- Patrol: NCN Rave traffic detail had 150 stops made and most all had either drug paraphernalia or drugs. Citations were issued; 8 were arrested and brought into the jail. All were booked and released except on which may have happened after 9:00 p.m. when the County Deputies were done with the shift.

## **Use of Ho-Chunk funds for Credentialing Printer**

Sheriff attended a meeting and the State of Wisconsin is offering software and updates for credentialing but we have to buy the printer. It is an 80/20 match. Ytracs is an online program. Printer is about \$4858 EPCRA HAZMET grant awarded \$3,050.50; Received a \$250 donation from BRMH towards it. Need \$1,273.50 for our match. Our current printer is near end of life and we may be able to trade in our printer we have and get some funding for that as well. Will be a county EM project and could also credential HCN PD and BRFPD. Motion by Amo; 2<sup>nd</sup> by Ransom to ask for \$1,273.50 from Ho-Chunk funds. Forward to Exec and Finance. All in favor; motion carried.



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## Update on Quadcopter

Has been approved for purchasing. Providing update because quotes were not received wanted to show the cost comparisons. After hearing the cost info it appears that Cormican is in the ballpark with his costs and is local for repairs. Quadcopters themselves are all about the same price. It is the add-ons that fluctuate. Designed to carry go pro camera with giro or nimble which will keep it stable designed to fly in wind 20-24 mph up to 40 mph gusts. Comes with transmitter, controller, GPS and course lock return to home if out of range will come back to within 10 feet, battery, wall charger, 8 inch monitor for viewing. Can fly at max altitude of 3000 feet; typical altitude is 1-2000 feet. Max range is ½ mile. Most basic is about \$1800; Matrix G is about \$2400 basically the same as the basic one but has carrying case & extra propellers. Next has a little higher payload around \$2800; last option is just under 4000 has higher payload and get batteries for 38-40 minutes with both batteries; 20 – 28 minutes with one battery includes carrying case, 2 batteries; will need camera; Turbo Ace recommends an 8000 power battery. Pricing runs from 100-over \$500; The 8000 power is \$250. The highest GoPro camera is about \$500. Larger monitor would be easier to see. There are less expensive ones but they do not offer the capabilities that we would need. Can range in price up to \$100,000. Can buy an inferred camera and mount on the copter but inferred cameras are about \$5-\$10,000. Data is very helpful when making our decision about what to purchase. Cormican is getting a simulator that will be used for training our deputies to get flight time on using the copter. Matrix is a well known company so there will be vendors/repair companies in the future is no local available in the long run. We have received a demo from Cormican. Has option on the controller if in high winds and lose control can flip a switch and it will go to auto pilot and come back to you. Would like to go with local vendor Cormican.

## Staff Vacancies and Recruitment Updates

- Request to fill full time Corrections Officer Vacancy – Have at least one LTE that is qualified and would like to fill. Motion by Ransom; 2<sup>nd</sup> by Amo; all in favor; motion carried.
- Motion to fill vacant LTE Corrections officers by Amo 2<sup>nd</sup> by Ransom; all in favor; motion carried.
- Request to fill full time Secretarial Position –due to staffing issues, request to fill potential secretarial vacancy. Some of the funding comes out of EM which is 7.5% Motion by Amo; 2<sup>nd</sup> by Ransom to fill potential vacancy by utilizing internal posting process first. All in favor; motion carried.

## Vouchers

National Sheriff's Association – Sheriff is applying for scholarship; Motion by Amo; 2<sup>nd</sup> by Ransom to approve vouchers

## Budget Report

Housing other – we may have more outside housing in the future. Communications overtime line – will look into it and see why it is high but could be because of FMLA and training.

## CLOSED SESSION

- Motion by Ransom; 2<sup>nd</sup> by Amo to convene into closed session. All signify by stating I.
- The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s).
  - Evaluations:
    - Animal Shelter Motion by Amo; 2<sup>nd</sup> by Ransom to approve evaluation; All in favor; motion carried.
    - Patrol Probationary End Evaluation Motion by Ransom; 2<sup>nd</sup> by Amo to approve evaluation and move from probationary status to full time. All in favor; motion carried.
    - Chief Deputy
  - Personnel Matters – nothing to report out
  - Motion to return to open session pursuant to sec 19.85(2) Motion by Amo; 2<sup>nd</sup> by Ransom to return to open session at 12:04 p.m.; All in favor; motion carried

## Motion to Adjourn

Motion to adjourn by Ransom; 2<sup>nd</sup> by Amo at 12:05 p.m. All in Favor; Motion carried.

\*\*\*\*\*These minutes will be approved by LEC Committee at the 6/16//15 LEC meeting