

PROPERTY MEETING AGENDA

TO: Roger Stevens
Ed Chamberlain
John Higgins
Desiree Gearing-Lancaster

Others in attendance: S. Meinerz, D. Waldera, A. Olson, K. Rich, C. Altman.

1. Call Meeting to Order
 - a. R. Stevens at 3:30pm, all in attendance.
2. Set Date for Next Meeting
 - a. April 13th – 3:30pm
3. Approve Minutes of Previous Meeting
 - a. Motion made by Chamberlain. Seconded by Higgins. All voted aye. Motion carried.
4. Discuss-Clerk of Courts Remodel Ad in Banner Journal
 - a. Bid is currently in paper. Simmons is only interested vendor at this time.
5. Discuss/Act-CCU Credit Card Account Authorization
 - a. Motion by Higgins Remove Kyle Deno and to add Cindy Altman to the Credit Card Account Authorization. Seconded by Chamberlain. All voted aye. Motion carried.
6. Discuss/Act-Strategic Planning/Building Needs
 - a. 2023 – we are needing to make updates in the Courtroom – Branch 1. The electronics in the Courtrooms are failing and needing replacement soon.
 - b. Sheriff Waldera shared significant concerns with the Jail. There is lack of spacing for mental health individuals. Our Jail is inadequate for improvements per the Jail Inspector. In addition, the Sheriff's Office would like to consider adding kitchen to provide meals for inmates and also could include Jackson County staff as the current contract with BRMH is very expensive.
 - c. Chamberlain made suggestion to get going on what the jail currently needs and start the planning process for the future of the Courthouse and Jail.
 - d. Poff explained that there are other needs within the County and the ADRC is also in need of additional space. Recycling Center has been an on-going concern as well.
7. Discuss/Act-Generator/UPS Service Agreement
 - a. With the power outage last week, it only affected the Courthouse. One server that housed a Dispatch program was affected by the outage. The generator did not kick in after the outage. The generator service agreement presented will include the UPS power load testing.
 - b. Chamberlain suggested to get quotes from other vendors.
 - c. Motion made by Gearing-Lancaster to move forward with the quote presented for generator maintenance. Seconded by Stevens. Gearing-Lancaster and Stevens voted aye. Higgins and Chamberlain voted no. Chamberlain made motion to table it and get other quotes for next meeting. Seconded by Higgins. Gearing-Lancaster, Higgins, Chamberlain all voted aye. Stevens voted no. Motion carried.
8. Monthly Budget Reports
 - a. Motion made by Higgins to approve budget. Seconded by Gearing-Lancaster. All voted aye. Motion carried.
9. Monthly Vouchers

- a. Motion to approve vouchers by Chamberlain. Seconded by Higgins. All voted aye. Motion carried.
- 10. Motion to go into Closed Session Pursuant to WI Stats 19.85 (1) (c) to Consider Performance Evaluation of Public Employees
 - a. Motion to go into closed session by Chamberlain. Seconded by Higgins. All voted yes.
- 11. Motion to Return to Open Session to Complete the Remaining Agenda Items
- 12. Adjournment
 - a. Motion made by Higgins to adjourn out of closed session at 5:30pm. Seconded by Chamberlain. All voted aye. Motion carried.