

FORESTRY AND PARKS MEETING
Tuesday, January 10, 2012
8:15am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norm Stoker
Gary Olson	Charles Jensen
John Bahhub	

8:15 Public Informational meeting for Ellis Land exchange

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

Forestry Report –

- Land Issues
 - Ostrowski Land Trade
 - Appraisal for Colby property
- Review ATV bids
- Truck Update

Adjourn – Next meeting scheduled for February 14, 2012

cc:	Peter Bakken - DNR	Michelle Windsor - DNR	Russ Kind - DNR
	Jackson County Chronicle	Bulletin Board – Courthouse	Pat Murphy - DNR
	Chamber of Commerce	Banner Journal	www.co.jackson.wi.us
	Ho-Chunk DNR	Jackson County Zoning	Paul Westegard –DNR
	Gary Schluter – DNR	Larry Whaley – DNR	WCFA
	Dennis Eberhardt- Co Board Chairman		

AMENDED 2-1-12

**FORESTRY AND PARKS COMMITTEE
MINUTES
January 10, 2012**

The regular meeting of the Forestry and Parks Committee was held on Tuesday, January 10, 2012 at 8:15 a.m. in the Forestry and Parks Office. Those present were: Bill Cornell, Gary Olson, Norm Stoker, Charles Jensen, John Bahnub, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Chairman Bill Cornell called the meeting to order at 8:15 am for public input on the Ellis land exchange. No one present from the public for questions.

Chairman Bill Cornell called the regular meeting to order at 8:35am.

Motion made by Charles Jensen, seconded by John Bahnub to approve the minutes from the previous meeting. All members voted in favor

Motion made by John Bahnub, seconded by Norm Stoker to approve the bills as presented for payment. All members voted in favor.

Chamber Report

DNR Report

Parks & Trails Report

Jon gave a brief report on website updates that are still being completed. They are also cutting firewood for the 2012 camping season.

The ATV trails opened last Thursday. Snowmobile trails remain closed.

Forestry Report:

Several land issues were discussed, first of those being a 3:1 land trade with Dan Ostrowski. Ostrowski would be trading a 40 acre parcel to the County and in return be getting 13 acres of County land.

Motion was made by Norm Stoker to go ahead with the Ostrowski trade, seconded by John Bahnub. Chairman Cornell abstained, remaining members voted in favor.

Next Jim updated the committee on the Colby property located on Robinson Creek. Motion was made by Norm Stoker to get an appraisal done by Ron Olson, who held the lowest appraisal quote. Seconded by Gary Olson, all members voted in favor.

The committee reviewed the ATV bids that were presented. Motion was made by John Bahnub to reject all bids due to quotations being too high for what was budget, and variance in quotes. Seconded by Charles Jensen, all members voted in favor.

Motion to adjourn made by Charles Jensen, seconded by Gary Olson. All members voted in favor.

Meeting was adjourned at 9:55am

Next regular meeting date: February 14, 2012

These minutes will be approved at the February meeting

**FORESTRY AND PARKS COMMITTEE
MINUTES
February 14, 2012**

The regular meeting of the Forestry and Parks Committee was held on Tuesday, February 14, 2012 at 8:15 a.m. in the Forestry and Parks Office. Those present were: Bill Cornell, Gary Olson, Norm Stoker, Charles Jensen, John Bahnub, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Chairman Bill Cornell called the regular meeting to order at 8:35am.

Motion made by Charles Jensen, seconded by Norm Stoker to approve the minutes from the previous meeting. All members voted in favor

Motion made by Gary Olson, seconded by Norm Stoker to approve the bills as presented for payment. All members voted in favor.

Chamber Report

DNR Report

Parks & Trails Report

Jon and Jeremy updated the committee on upgrades to the park and changes that were made to the trail website. The website now shows a map representing each club's designated trails. The website will be updated every Thursday.

Jon presented the Committee a packet of bids that he will be sending out for additions to the parks. These items include a new truck, mowers, utility vehicle new showerhouse roof and shower ventilation system. Motion was made by Charles Jensen to send out bid packets, seconded by Norm Stoker. All members voted in favor.

Jim also passed out the bid results for the Forestry ATV. Motion was made by John Bahnub to accept Sport Country's bid even though it was \$400 more due to proximity for repairs and buying a local machine. Seconded by Charles Jensen, all members voted in favor.

A safe for Wazee was the next item discussed. Jon informed the committee that after checking several vendors he found a used safe. Motion made by Norm Stoker to purchase safe for \$1,200, seconded by Gary Olson. All members voted in favor.

Charles Jensen made a motion to grant permission to advertise for the hiring of seasonal parks positions. Seconded by John Bahnub, all members voted in favor.

Forestry Report:

Jim presented the committee with 2 direct timber sales. These sales were advertised 2 separate times and neither one received a bid. Motion was made by Gary Olson to accept the direct sales, seconded by John Bahnub. All members voted in favor.

Next Jim notified the committee about a direct sale with Landwehr Custom Logging. Motion was made by John Bahnub to approve and finish the sale before thaw, seconded by Charles Jensen. All members voted in favor.

The committee discussed a 16 acre parcel of land located in the industrial park. Motion was made the sell the parcel on timber sale by Gary Olson. Seconded by John Bahnub. All members voted in favor.

A resolution for the Ostrowski land trade was next on the agenda. Motion was made by Gary Olson to drop the section in the resolution that pertained to retaining the hunting and fishing rights for the property. Motion seconded by John Bahnub, all members voted in favor. A public meeting was scheduled for March 13, 2012 at 8:15am for public input.

Jim handed out maps that outlined potential property that the County would be interested in purchasing. He also notified that the State Board Commission of Public Land had contacted him about land that was for sale to the County if interested. Motion was made by Charles Jensen to go ahead with appraisal; the state would be paying for half of the total cost. Seconded by Norm Stoker, all members voted in favor.

Motion was made by Norm Stoker to also seek appraisals on land for sale outlined as #6 on the map being owned by Strzok and #9 being owned by Stoughton Truck. Seconded by John Bahnub, all members voted favor.

Motion was made by Charles Jensen to allow Foresters to return to their 10 hour/4 day a week work schedule beginning March 3. Seconded by Norm Stoker, all members voted in favor.

Motion to adjourn made by John Bahnub, seconded by Norm Stoker. All members voted in favor.

Meeting was adjourned at 10:50am

Next regular meeting date: March 13, 2012

These minutes will be approved at the February meeting

FORESTRY AND PARKS MEETING
Tuesday, March 13, 2012
8:15am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell
Gary Olson
John Bahnub
Norm Stoker
Charles Jensen

8:15 Public informational meeting on Ostrowski land trade

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

Bid Review and Acceptance

- Lawnmowers
- UTV
- Pickup Truck
- Roofing
- Ventilation System

UTV Program

Camping/Reservation Policy

Long Term Camping Policy

Forestry Report –

Resolution for Ostrowski land trade

Review contracts that will expire in April and June

Training and Conferences

- Training for Dave, BMPs
- WEFA Spring Meeting

Firewood price increase

Review updates on possible land trades

Review truck/backhoe loader proposals

Adjourn – Next meeting scheduled for April 10, 2012

cc: Peter Bakken - DNR
Jackson County Chronicle
Chamber of Commerce
Ho-Chunk DNR
Gary Schluter – DNR
Dennis Eberhardt- Co Board Chairman
Russ Kind - DNR
Bulletin Board – Courthouse
Banner Journal
Jackson County Zoning
Larry Whaley – DNR
Pat Murphy - DNR
www.co.jackson.wi.us
Paul Westegard –DNR
WCFA

**FORESTRY AND PARKS COMMITTEE
MINUTES
March 13, 2012**

A public informational meeting of the Forestry and Parks Committee was held on Tuesday, March 13, 2012 at 8:15 a.m. in the Forestry and Parks Office. The regular monthly meeting was held at 8:30am. Those present were: Bill Cornell, Gary Olson, Norm Stoker, Charles Jensen, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Chairman Bill Cornell called the Informational meeting on Ostrowski land trade to order at 8:15am.

No one present for informational meeting.

Chairman Bill Cornell called the regular meeting to order at 8:30am

Motion made by Norm Stoker, seconded by Charles Jensen to approve the minutes from the previous meeting with one correction. Motion was made by Norm Stoker at the February meeting to use the revenue from the timber sale in the industrial park to help pay for the brushing issue at the Airport. All members voted in favor.

Motion made by Gary Olson, seconded by Charles Jensen to approve the bills as presented for payment. All members voted in favor.

DNR Report

Parks & Trails Report

Jon presented the Committee with several items that were up for bid with the Parks Department.

Motion was made by Charles Jensen to approve the truck bid by Chilson Motors with the extended cab option. Seconded by Norm Stoker. All members voted in favor.

Motion made by Charles Jensen to approve the UTV bid by Bignell Power Sports for the Kawasaki 4010, seconded by Norm Stoker. All members voted in favor.

Motion was made by Norm Stoker to approve the purchase of 2 zero turn mowers by Frontier Ag & Turf. Seconded by Charles Jensen, all members voted in favor.

Motion was made by Charles Jensen to approve the main shower house re-roofing project by Decker Lumber, seconded by Gary Olson. All members voted in favor.

Motion was made by Norm Stoker to approve Sampson Heating and Air-conditioning to fix the shower house ventilation system at East Arbutus. Seconded by Charles Jensen, all members voted in favor.

Jon informed the Committee that UTV's were recently approved by the State as a permanent addition to their trail system. Motion was made by Charles Jensen to follow suit and make UTV's a permanent addition to the County trail system. Seconded by Gary Olson, all members voted in favor.

Jeremy was present at the meeting to discuss new changes to our long term camping policy. Jeremy discussed several options for payment and ways to stream line payments. Motion was made by Charles Jensen to require a \$300.00 down payment for all long term campers due at initial point of reservation, with the remainder being due by May 1. A \$50.00 late fee will be assessed after May 1 for those campers that do not have balance paid up by that date. If balance is not made by May 15, Camper would lose reservation and their \$300.00 down payment. It was also added the County residents will have a two day window for new Long Term Camping prior to it being opened up the general public. Motion was seconded by Gary Olson, all members voted in favor.

Forestry Report:

Jim presented the Committee with the resolution for the Ostrowski land trade. Motion was made by Norm Stoker, seconded by Gary Olson. All members voted in favor.

Next Jim presented several timber sales that will expire in April and June of 2012. Motion was made by Norm Stoker to apply a 5% penalty on all of the sales that will expire, seconded by Gary Olson. All members voted in favor.

Jim informed the Committee about the out of town meetings he would like to attend this year. Motion was made by Gary Olson to allow Jim to attend all 3 meetings, seconded by Charles Jensen. All members voted in favor.

Motion was also made to all Dave to attend a one day, 8 hour training in Wisconsin Rapids on BMP's for water quality by Gary Olson. Seconded by Norm, all members voted in favor.

Jim talked to the Committee about annual dues owed for the Society of American Foresters for Dave Spaude, Jason Wood and Jim Zahasky. Motion was made by Gary Olson to go ahead and pay for the annual dues, seconded by Chuck Jensen. All members voted in favor.

Jim discussed firewood cutting permits rate change and a new application format for the permits. Motion was made by Norm Stoker to increase the fee from \$4.00 to \$6.00, seconded by Charles Jensen. All members voted in favor.

Motion was made by Gary Olson to approve the purchasing of a 1999 John Deer Loader, seconded by Norm Stoker. All members voted in favor.

Motion to adjourn made by Charles Jensen, seconded by Norm Stoker. All members voted in favor.

Meeting was adjourned at 10:30am

Next regular meeting date: April 10, 2012

These minutes will be approved at the April meeting

FORESTRY AND PARKS MEETING
Tuesday, April 10, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norm Stoker
Gary Olson	Charles Jensen
John Bahnub	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

Parks & Trails Report
Rec Officer Position
Approve Seasonal Hires

Forestry Report –

Approve timber sales and moss marshes
Ho-Chunk Tribal Road Division-John Shrader
Changes needed on Timber Sale Contract
Ellis land trade
Land purchase update
Truck update, if any
Jelinek extension

Adjourn – Next meeting scheduled for May 8, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	Pat Murphy - DNR
	Jackson County Chronicle	Bulletin Board – Courthouse	www.co.jackson.wi.us
	Chamber of Commerce	Banner Journal	Paul Westegard –DNR
	Ho-Chunk DNR	Jackson County Zoning	WCFA
	Gary Schluter – DNR	Larry Whaley – DNR	
	Dennis Eberhardt- Co Board Chairman		

FORESTRY AND PARKS COMMITTEE
MINUTES
April 10, 2012

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, April 10, 2012. Those present were: Bill Cornell, Gary Olson, Norm Stoker, Charles Jensen, John Bahnum, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Chairman Bill Cornell called the regular meeting to order at 8:30am

Motion made by Gary Olson, seconded by Norm Stoker to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Norm Stoker, seconded by Charles Jensen to approve the bills as presented for payment. All members voted in favor.

Chamber Report

DNR Report

Parks & Trails Report

Jon discussed applying for 1 permit with the DNR for mooring 10 boats by the West Arbutus beach area due to Clark County removing area that was previously used on Arnolds Creek. These slips would cost between \$500 and \$600. Jon also informed the Committee that parks revenue is up \$15,000 from last year at this time. Approximately 50% of the Parks clean up is complete and the new ventilation system at the East Arbutus shower building installation is complete.

Jon is finishing up several ATV grants at this time. This includes getting grant money to put a box tube between Perkins and Comfort Inn to eliminate crossing 4 lanes of traffic of Hwy 54.

Motion was made by Charles Jensen to approve all new Park Seasonal Hires, seconded by John Bahnum. All members voted in favor.

Forestry Report:

Jim presented the Committee with the Timber Sales for the May 2012 bid opening. Motion made by Norm Stoker, seconded by Gary Olson to go ahead with advertizing sales. All members voted in favor.

Motion was made by John Bahnum to advertize 5 Moss Marsh Sales also in May. This motion was seconded by Charles Jensen, all members voted in favor.

Jim informed the Committee about a direct Moss Marsh sale with Deli, Inc. Motion was made by Charles Jensen to accept direct sale and base bale price on this years sale prices, seconded by John Bahnum. All members voted in favor.

Jon Schrader from the Ho-Chink Tribal Road Division was present to discuss access to the Annie Winneshiek property off of Forest Rd. Motion was made by John Bahnum to sign both the Acknowledgement of Public Authority Agreement and the Cooperative Agreement and approve proposed roads, seconded by Norm Stoker. All members voted in favor.

Jim talked about 2 changes that needed to be made the existing Timber Sale Contract. The first of those was regarding the chain of custody. Wordage was changed to say that change of custody ends at the "landing". The second change was dealing with OSHA compliance. This requires an amendment to the 15 year plan and full County Board approval. Motion was made by Gary Olson to approve both changes, seconded by Norm Stoker, all members voted in favor.

The Ellis land trade was the next item on the agenda. Ellis was proposing an extension on the east side of his property onto County land and in return he would fix problem on the ATV trail located by his property. Motion to deny this request was made by John Bahnum, seconded by Norm Stoker, all members voted in favor.

Jelinek Trucking requested a free extension on a timber sale that was set to expire in June of 2012. Jelinek will pay full price for sale upfront to avoid penalty. Motion was made by Gary Olson to approve Jelinek's request for pre-payment on sale to avoid penalty, Jelinek will only be penalized on any over-run. Motion was seconded by Charles Jensen, all members voted in favor.

Laura Delaney was present to discuss 4 winter only sales, held by Delany Forest Products, LLC that are also set to expire. Laura expressed her concern that bad winter conditions and denial by Private land owners to enter property limited their ability to complete all winter sales before their expiration date. Laura asked for a 1 year free penalty without the 5% sale increase. Motion was made by Gary also to grant Delany Forest Products, LLC a one year free penalty on all 4 sales, seconded by Norm Stoker. All members voted in favor.

Motion to adjourn made by Gary Olson, seconded by Charles Jensen. All members voted in favor.

Meeting was adjourned at 10:00am

Next regular meeting date: May 8, 2012

These minutes will be approved at the May meeting

FORESTRY AND PARKS MEETING
Tuesday, May 8, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Elect Chairman and Vice-Chairman

Chamber of Commerce Report

DNR Report

Parks & Trails Report

- Review reservation policy
- Resolution – ATV and Snowmobile Grants
- Parks Facebook Account
- Mooring Agreement
- Bunkhouse Access Fee
- ATV Training
- Website Changes

Forestry Report

- Approve Timber Sales
- Approve Moss Marsh Sales
- Resolution to amend 15 year plan for changes to Timber Sale Contract
- Annual Report
- Conservation Easement for Karner Blue Butterfly
- Update on land trades
- Encroachment issues
- Update on truck purchase
- GPS purchase

Motion to go into closed session pursuant to Wis Stat. 19.85(1)(c) to consider employment, promotion, compensation and performance evaluations.

Motion to reconvene in open session pursuant to Wis. Stat 19.85(2)

Adjourn – Next meeting scheduled for June 12, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	
	Jackson County Chronicle	Bulletin Board – Courthouse	Pat Murphy - DNR
	Chamber of Commerce	Banner Journal	www.co.jackson.wi.us
	Ho-Chunk DNR	Jackson County Zoning	Paul Westegard –DNR
	Gary Schluter – DNR	Larry Whaley – DNR	WCFA
	Dennis Eberhardt- Co Board Chairman		

FORESTRY AND PARKS COMMITTEE
MINUTES
May 8, 2012

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, May 8, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Norm Stoker, Charles Jensen, Karen Thayer, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Norm Stoker, seconded by Charles Jensen to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Charles Jensen, seconded by Merlin Fredrickson to approve the bills as presented for payment. All members voted in favor.

Norm Stoker made a motion to nominated Bill Cornell as Forestry & Parks Chairman, seconded by Karen Thayer. All members voted in favor.

Charles Jensen made motion to nominate Norm Stoker as Forestry & Parks Vice Chairman, seconded by Merlin Fredrickson. All members voted in favor.

DNR Report

Parks & Trails Report

Jon gave update on Parks projects and current revenue. To date revenue is \$15,000.00 ahead of what we were at this time in 2011. We are also replacing trees in the Park that have been lost to oak wilt. Jon passed out information on ATV counters and what trails sustain the most traffic. A rehab project has been done on trail by City Point, Jackson County trails open May 15.

Jon discussed allowing County Residents to have the privilege of booking sites one year in advance. The decision was made to leave the policy alone at this time due to new online camping reservations being implemented and many new changes happening in the Parks Department this year.

Motion was made by Charles Jensen to accept the resolution for the ATV & Snowmobile Trail Coordinator. Resolution states that the Assistant Administrator is the acting Coordinator and Administrator would takes over in their absence. Motion was seconded by Norm Stoker, all members voted in favor.

Jon passed out a Mooring agreement, allowing people to rent slips at \$500.00 for a calendar year in the areas adjacent to Russell Park. Jackson County would install 10 slips that would be rented on a first come first serve basis. Motion was made by Norm Stoker to accept the agreement and pass on to Corporation Counsel for finalization, seconded by Merlin Fredrickson. All members voted in favor.

Derek Kunding requested to be on the agenda regarding the access fee for the spur trail that runs to his business, Doc's Bunkhouse. The Committee members discussed his request and chose at this time to take no action.

Jon requested that County staff take the ATV safety training course offered by the DNR. Motion was made by Charles Jensen to allow up to 5 people annually to take the course, seconded by Karen Thayer. All members voted in favor.

Forestry Report:

13 tracts of timber were recently sold at the bid opening on May 3, 2012. Motion was made by Charles Jensen to accept the high bidder on these tracts, seconded by Merlin Fredrickson. All members voted in favor.

Jim presented the Committee with 4 sales that did not sell at the May 3 bid opening. Motion was made by Norm Stoker, seconded by Karen Thayer to re-advertize these sales next month. All members voted in favor.

4 Moss Marshes were also up for bid on May 3. Motion was made by Karen Thayer to accept the high bidders for the sales, seconded by Merlin Fredrickson. All members voted in favor.

Jim proposed that a \$100.00 camping fee be imposed if camping is done on any moss drying beds. He also requested that a \$100.00 deposit be placed before camping that would be returned after all clean-up was complete. It would also be required that all mowing be done with equipment that has cleat tracts only. Motion was made by Norm Stoker to accept the camping charges and cleat tract requirements, seconded by Charles Jensen. All members voted in favor.

A resolution to change the 15 year plan was requested. New wordage regarding OSHA and chain of custody needs to be added to the Timber Sale Contract to make it in compliance with certification. Motion was made by Charles Jensen to accept the changes, seconded by Merlin Fredrickson. All members voted in favor.

The 2011 Annual Report was presented to the Committee. Motion was made to forward the Annual Report onto the County Board with corrections by Norm Stoker, seconded by Karen Thayer. All members voted in favor.

Jim discussed several land trade and encroachment issues with the Committee. Decision was made for Jim to send letters to individuals involved with any encroachment issues. He will also write a resolution to buy a 40 acre parcel of land that is currently surrounded by County land and present at the next meeting.

Jim also notified the members that the department is continuing in its search for a dump truck and a new GPS. The current GPS is 12 years old and no longer being supported for updates.

D&D Mechanized Pulping requested a 1 year free extension on 2 winter sales they hold with the County. Motion was made by Norm Stoker to grant the free extensions, seconded by Merlin Fredrickson, all members voted in favor.

Motion was made to go into closed session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluations by Charles Jensen, seconded by Norm Stoker, all members voted in favor.

Motion made by Charles Jensen to reconvene in open session pursuant to Wis. Stat. 19.85(2), seconded by Norm Stoker. All members voted in favor.

Motion to adjourn made by Norm Stoker, seconded by Merlin Fredrickson . All members voted in favor.

Meeting was adjourned at 12:15pm

Next regular meeting date: June 12, 2012

These minutes will be approved at the June meeting

FORESTRY AND PARKS MEETING
Tuesday, June 12, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

Forestry Report

- Timber sale 2nd bid opening
- School Forest renewal grant
- BCPL purchase resolution
- Knowles-Gaylord Nelson Stewardship Program Resolution
- Land inspection for land purchases
- Encroachment update
- Truck purchase update
- Land purchase update

Adjourn – Next meeting scheduled for July 10, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	Dennis Eberhardt- Co Board Chairman
	Jackson County Chronicle	Bulletin Board – Courthouse	www.co.jackson.wi.us
	Chamber of Commerce	Banner Journal	Paul Westegard –DNR
	Ho-Chunk DNR	Jackson County Zoning	WCFA
	Gary Schluter – DNR	Larry Whaley – DNR	

**FORESTRY AND PARKS COMMITTEE
MINUTES
June 12, 2012**

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, June 12, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Norm Stoker, Charles Jensen, Karen Thayer, Jim Zahasky, Jeremy Breheim and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Karen Thayer, seconded by Norm Stoker to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Norm Stoker, seconded by Charles Jensen to approve the bills as presented for payment. All members voted in favor.

Chamber Report

DNR Report

Parks & Trails Report

Jeremy Breheim, Parks Manager, was present to give report in Jon's absence. Jeremy updated the Committee about the water conditioning unit at East Arbutus that needed to be replaced. The new online reservation system is working very smoothly; seasonal workers are making adjustments to make it work for our guidelines.

Trails are up and running at this time. Grooming continues on a weekly basis. New culverts will be installed at the end of this week.

Forestry Report:

4 tracts of timber were recently sold at the bid opening on June 11, 2012. Motion was made by Norm Stoker to accept the high bidder on these tracts, seconded by Merlin Fredrickson. All members voted in favor.

The School Forest Agreement was up for renewal. Motion was made by Norm to accept and renew the agreement with the school district. Motion was seconded by Karen Thayer, all members voted in favor.

Next on the agenda was the Board of Commissioners of Public Lands (BCPL) purchase resolution. Motion was made by Merlin Fredrickson to sign resolution and approve for entry into County forest law program. Seconded by Norm Stoker, all members voted in favor.

Jim presented the Knowles-Gaylord Nelson Stewardship Program Resolution. This resolution allows the Forestry department to participate in the Knowles-Nelson Land Acquisition Grant Program. Motion to sign the agreement made by Norm Stoker to sign this agreement and pass onto full County Board. Seconded by Karen Thayer, all members voted in favor.

David Yust was present at the meeting to discuss the encroachment issue with a corner of his garage being located on County property. The decision was made to contact Tim Jeatran about a possible 3:1 land trade to resolve this issue.

A driveway permit was presented to the committee from Larry Seybold. Seybold is currently in the process of selling this property. Access does need to be granted in order for purchaser to be able to gain financial funding. Motion was made by Merlin Frederick to approve driveway permit for Seybold after paying driveway fee. The purchaser would have to apply again for the driveway permit in his name. Motion was seconded by Norm Stoker, all members voted in favor.

Jim talked to the Committee about several land purchase updates. Motion was made by Karen Thayer to go ahead with the purchase of the Stoughton property and apply for a stewardship grant. Any money left over in the land acquisition fund would also be used upon purchase. Purchase would not contingent upon receiving the stewardship grant. This motion was seconded by Merlin Fredrickson, all members voted in favor.

There is a loggers meeting in August, in Stevens Point that Jim would like to attend with fellow foresters. Motion was made by Karen Thayer to approve going to this training, seconded by Norm Stoker. All members voted in favor. After completion of this training a meeting will be set up for County loggers meeting.

Meeting was adjourned at 10:50am

Next regular meeting date: July 10, 2012

These minutes will be approved at the July meeting

FORESTRY AND PARKS MEETING
Tuesday, July 10, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

- Budget Discussion
- Crawford Hills
- Park Admission Fees
- Grant Awards
- Contract for professional services

Forestry Report

- Conference room remodeling
- Update on encroachment
 - Yust
 - Van Ert
 - Driveway Permits

Motion to go into closed session pursuant to Wis Stat. 19.85(1)(e) deliberating or negotiating the purchase of Public properties, the investing of public funds, or conducting other specific public business, whenever Competitive or bargaining reasons require closed session.

- Colby
- Review Stoughton land purchase

Motion to reconvene in open session pursuant to Wis. Stat 19.85 (2)

Adjourn – Next meeting scheduled for August 14, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	
	Jackson County Chronicle	Bulletin Board – Courthouse	Dennis Eberhardt- Co Board Chairman
	Chamber of Commerce	Banner Journal	www.co.jackson.wi.us
	Ho-Chunk DNR	Jackson County Zoning	Paul Westegard –DNR
	Gary Schluter – DNR	Larry Whaley – DNR	WCFA

FORESTRY AND PARKS COMMITTEE
MINUTES
July 10, 2012

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, July 10, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Norm Stoker, Charles Jensen, Karen Thayer, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Norm Stoker, seconded by Karen Thayer to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Charles Jensen, seconded by Merlin Fredrickson to approve the bills as presented for payment. All members voted in favor.

Chamber Report

DNR Report

Parks & Trails Report

Jon informed the Committee about record breaking revenue totals for July 4th weekend. The back loop of East Arbutus experienced electrical issues that have since been rendered. Lake Wazee sold over 650 daily car passes on July 4th. Littering continues to be a problem at Lake Wazee, and increasing daily fees in 2013 is being explored.

Christine Hovel, Health Manager for Jackson County, was present at the meeting to discuss the recent outbreak of illness at Lake Wazee. Motion was made by Karen Thayer to restrict swimming at Lake Wazee until test results done by USDA have been received, seconded by Norm Stoker. All members voted in favor.

Jon discussed the possibility of turning over the maintenance of Crawford Hills to local ATV and Motorcycle Clubs due to increase maintenance cost and low traffic. Jon will look further into this.

Rebecca Flege and Randy from SEH, out of La Crosse, was present to discuss the installation of a box tube under Hwy 54 to eliminate the at-grade ATV crossing. This crossing currently required ATV riders to cross 4 lanes of traffic causing a potentially dangerous situation. Jon was awarded 25% of the total cost at the ATV Counsel meeting. He will continue to talk with DOT and look at other avenues for funding this project. This will serve as a multi-purpose under pass and connect businesses on either side of Hwy 54.

Forestry Report:

Jim discussed a timber sale contract with Lambert Forest Products out of Warrens. Lambert sale, JC-2208 was bought as a whole tree sale, and Lambert requested it be changed to a pulpwood sale due to the fact that it was a thinning and not a clear cut. Jim calculated the sale at the same price using pulp log values. Motion was made by Norm Stoker to accept the contract change as long as the job was cut no later than September 1, 2012. The motion was seconded by Merlin Fredrickson, all members voted in favor.

Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchase of Public properties, the investing of public funds, or conducting other specific public business, whenever Competitive or bargaining reasons require closed session made by Norm Stoker, seconded by Charles Jensen. All members voted in favor.

Motion to adjourn made by Merlin Fredrickson, seconded by Norm Stoker, all members voted in favor.

Meeting was adjourned at 11:20am

Next regular meeting date: August 14, 2012

These minutes will be approved at the August meeting

FORESTRY AND PARKS MEETING
Tuesday, August 21, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

- Monthly Report
- Auction of equipment
- ATV Routes
- Electrical Bid Packet Approval
- Gravel Hauling Quotes
- 2013 Budget

Forestry Report

- Loggers Meeting
- Sustainable Grant
- GIS training
- Brush letter
- Truck purchase
- Office furniture
- 2013 Budget

Motion to go into closed session pursuant to Wis Stat. 19.85(1)(e) deliberating or negotiating the purchase of Public properties, the investing of public funds, or conducting other specific public business, whenever Competitive or bargaining reasons require closed session.

- Update on land transactions

Motion to reconvene in open session pursuant to Wis. Stat 19.85 (2)

Adjourn – Next meeting scheduled for September 11, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	Dennis Eberhardt- Co Board Chairman
	Jackson County Chronicle	Bulletin Board – Courthouse	www.co.jackson.wi.us
	Chamber of Commerce	Banner Journal	Paul Westegard –DNR
	Ho-Chunk DNR	Jackson County Zoning	WCFA
	Gary Schluter – DNR	Larry Whaley – DNR	

**FORESTRY AND PARKS COMMITTEE
MINUTES
August 21, 2012**

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, August 21, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Charles Jensen, Karen Thayer, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Karen Thayer, seconded by Merlin Fredrickson to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Charles Jensen, seconded by Karen Thayer to approve the bills as presented for payment. All members voted in favor.

Parks & Trails Report

Jon updated the Committee about progress in the Park. The main shower building has had several improvements. Revenue at Lake Wazee has had a significant decline since the July closing. Jon discussed doing an online auction with Wisconsin Surplus Online Auction services to get rid of some of the equipment that is not being used. He will bring back a listing to the September meeting.

An electrical bid packet was passed out, describing necessary changes that need to be made at East Lake Arbutus. A 3 phase diagram designed by Parks Manager Jeremy Breheim displays areas of sites that need updated electrical or new electrical expansions. Bidders would be able to bid out all 3 phases or sections of the packet. Motion was made by Merlin Fredrickson to advertise bids, seconded by Charles Jensen. All members voted in favor.

Jon called for bids on gravel hauling to sections of trails that need to be completed before the grants ended. Har Mur Excavating was the lowest bid at \$1.70/ton. Motion made by Karen Thayer to accept Har Mur's bid, seconded by Merlin Fredrickson. All members voted in favor.

The 2013 proposed budget was discussed. Motion made by Karen Thayer to accept budget and pass on to Exec & Finance Committee. Seconded by Charles Jensen, all members voted in favor.

Forestry Report:

A Logger's meeting date was set for Wednesday, September 26, at 7:00pm at the Forestry Building.

Jim would like to apply for a Sustainable Grant for 2013. The grant would pay for 2 seasonal workers to help update recon and work on any invasive species. Jackson County Forestry has done this grant in the past and this would be paid for by the State. Motion was made by Charles Jensen to apply for the grant, seconded by Karen Thayer. All members voted in favor.

Jim discussed with the Committee 2 separate letters that were sent by Jim Brush to the Forestry Office. Jim forwarded the letters onto Corporation Counsel Paul Millis for possible litigation.

Jason Wood is attending a 4 day GIS training at UW-Stevens Point. Motion made by Karen Thayer to accept the training, seconded by Merlin Fredrickson. All members voted in favor

Jim informed the Committee about a 2007 Mack Granit Truck that was found in Lena, IL. Motion was made by Merlin Fredrickson to purchase the truck, seconded by Charles Jensen. All members voted in favor.

The lease is up on the Forestry Building copy machine. A new color copy machine with scan and fax capabilities was priced out and estimated to cost less than current machine. A new larger desk for Ashley was also discussed. Motion was made by Karen Thayer to accept the copy machine lease on the new machine. Also to allow the purchase of a new desk if nothing else in the County was available to re-use. Motion seconded by Merlin Fredrickson, all members voted in favor.

The 2013 Forestry Budget was presented. Motion made by Charles Jensen to accept and pass budget onto the Exec & Finance Committee. Seconded by Karen Thayer, all members voted in favor.

Motion to adjourn made by Charles Jensen, seconded by Merlin Fredrickson. All members voted in favor.

Meeting was adjourned at 11:40am
Next regular meeting date: September 11, 2012
These minutes will be approved at the September meeting

FORESTRY AND PARKS MEETING
Tuesday, September 11, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Parks & Trails Report

- Monthly Report
- Electrical Bid Opening
- October Park Tour
- Law Enforcement Transfers
- Comprehensive Outdoor Recreation Plan

Forestry Report

- Resolution to apply for stewardship for 2 properties
 - 40 acres of BCPL
 - 351 acres Stoughton Property
- Morrison Creek Re-Zoning
- Review Meeting for Loggers

Motion to go into closed session pursuant to Wis. Stat 19.85(1)(e) deliberating negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require closed session.

- update on land transactions

Motion to reconvene in opens session pursuant to Wis. Stat. 19.85(2)

Adjourn – Next meeting scheduled for October 9, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	Dennis Eberhardt- Co Board Chairman
	Jackson County Chronicle	Bulletin Board – Courthouse	www.co.jackson.wi.us
	Chamber of Commerce	Banner Journal	Paul Westegard –DNR
	Ho-Chunk DNR	Jackson County Zoning	WCFA
	Gary Schluter – DNR	Larry Whaley – DNR	

**FORESTRY AND PARKS COMMITTEE
MINUTES
September 11, 2012**

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, September 11, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Charles Jensen, Karen Thayer, Norm Stoker, Jim Zahasky and Jon Schweitzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Charles Jensen, seconded by Karen Thayer to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Karen Thayer, seconded by Norm Stoker to approve the bills as presented for payment. All members voted in favor.

Parks & Trails Report

Jon updated the Committee about progress in the Park. Reduce rates for camping start on Monday to encourage visitors.

One bid was received for the East Arbutus electrical upgrade from Forsting Electric for the amount of \$41,900 to complete three projects. Motion was made by Norm Stoker to accept Frosting bid seconded by Karen Thayer, all members voted in favor.

There will be a tour of the Parks and Forest next month after the committee meeting to review the ongoing projects.

Duane Waldera Sheriff from the law enforcement review current law enforcement for the Parks and Forestry and asked that the Parks to contribute the same amount \$15,000 in 2013 to law enforcement that they did 2012. Jon said that it is already in the budget.

Extension asked the Parks Dept if they had an extra vehicle for the next month or two for AmeriCorps volunteer. Motion made by Norm Stoker to allow extension to use a vehicle as long as all the guidelines by the County are followed. Seconded by Charles Jensen, all members voted in favor.

Forestry Report:

A Logger's meeting date was set for Wednesday, September 26, at 7:00pm at the Forestry Building.

Resolution to apply for a Knowles-Nelson Stewardship Land Acquisition Grant for 50% purchase price of the BCPL 40 acre parcel. Motion was made by Karen Thayer to apply for the grant, seconded by Merlin Fredrickson. All members voted in favor.

Motion was made by Norm Stoker to rezone 20 acres of County land to allow sand extraction for cranberry culture in a trade with Morrison Creek Cranberry and send it onto Zoning. Seconded Charles Jensen, all members voted in favor.

Motion was made by Merlin Fredrickson to go into closed session seconded by Norm Stoker, all members voted in favor.

Motion made by Norn Stoker to have an appraisal done on Strzok 120 acre parcel seconded by Merlin Fredrickson, all members voted in favor.

Resolution to purchase a 351 acre parcel owned by Stoughton for \$282,000 with the two conditions that it is able to 1) secure a County Forest Project Loan from the State of Wisconsin for \$141,000 and 2) secure a grant for another \$141,000. Motion was made by Karen Thayer and seconded by Merlin Fredrickson. All members voted in favor.

Motion made by Norm Stoker to go into open session seconded by Charles Jensen, all members voted in favor.

Motion to adjourn made by Charles Jensen, seconded by Merlin Fredrickson. All members voted in favor.

Meeting was adjourned at 10:50am

Next regular meeting date: October 9, 2012

These minutes will be approved at the October meeting

FORESTRY AND PARKS MEETING
Tuesday, October 9, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Forestry Report

- Loggers Meeting
 - Billing
 - Use of tickets on whole job
 - No pre-pay on tickets
 - Higher performance bond
 - Advisory Committee
- Driveway Permit
- Work Plan
- GPS Purchase

Motion to go into closed session pursuant to Wis. Stat 19.85(1)(e) deliberating negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require closed session.

- Update on land transactions if needed

Motion to reconvene in opens session pursuant to Wis. Stat. 19.85(2)

Parks & Trails Report

- Reolution – Increase of Camp Improvement Expense Line
- Facilities Tour (East Arbutus, West Arbutus, Lake Wazee) Approximately 2 hours

Adjourn – Next meeting scheduled for November 13, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	Dennis Eberhardt- Co Board Chairman
	Jackson County Chronicle	Bulletin Board – Courthouse	www.co.jackson.wi.us
	Chamber of Commerce	Banner Journal	Paul Westegard –DNR
	Ho-Chunk DNR	Jackson County Zoning	WCFA
	Gary Schluter – DNR	Larry Whaley – DNR	
	Dan Iverson		

**FORESTRY AND PARKS COMMITTEE
MINUTES
October 9, 2012**

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, October 9, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Karen Thayer, Norm Stoker, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Karen Thayer, seconded by Norm Stoker to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Karen Thayer, seconded by Merlin Fredrickson to approve the bills as presented for payment. All members voted in favor.

Forestry Report:

Jim informed the Committee about the Logger's meeting that was held on September 26 at the Forestry Office. Several issues were discussed in regards to contracts, payments and ticket hauling. Decision was made to bring discussion back to the November meeting after consideration by Committee members.

21 Timber sales were presented. Motion was made by Merlin Fredrickson, seconded by Karen Thayer to accept the sales and go out for bid, all members voted in favor. Bid opening will be November 8, at 9:00am.

A Driveway permit was submitted by Chris Damske. Motion was made by Norm Stoker, seconded by Merlin Fredrickson to accept the application, all members voted in favor.

Jim discussed a land issue with the Committee involving a cabin on County Property. The current property owner was not interested in the current County policy for a 3:1 land trade for these situations. Motion was made by Merlin Fredrickson for Jim to take the issue back to the land owner for further negotiations, seconded by Norm Stoker. All members voted in favor.

A new (GPS) Global Positioning Unit is in the budget for the current year. Motion was made by Karen to go out for quotes on the LEICA unit and to forgo bidding due to the compatibility with the existing County Surveyor system and the performance of the LEICA with other models, seconded by Norm Stoker. All members voted in favor. Quotes will be brought back to November meeting for review.

Parks & Trails Report

Jon talked about several developments with Parks & Trails. Jon led a shoot with Discover Wisconsin that will air in March featuring the campground and ATV trail system. Work continues on the new electrical install at East Arbutus.

The Bell Mound relocation for has been completed on the trails. Grading and mowing has been completed on the trails also. Jon is working on the East Fork snowmobile trail relocation and measuring for projects in 2013.

Jon presented a resolution to increase the Camp Improvement expense line for the electrical upgrade at East Arbutus, this was signed by the Committee.

Members then left the main Forestry office for a tour of the Parks and Trails system.

Motion to adjourn made by Merlin Fredrickson, seconded by Norm Stoker. All members voted in favor.

Meeting was adjourned at 12:10am

Next regular meeting date: November 13, 2012

These minutes will be approved at the November meeting

FORESTRY AND PARKS MEETING
Tuesday, November 13, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Forestry Report

- Logger's Issues
- WE Energies
- Approve Timber Sale Bids
- Work Plan
- Review GPS quotes
- Van Ert Encroachment

Motion to go into closed session pursuant to Wis. Stat 19.85(1)(e) deliberating negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require closed session.

- Update on land transactions

Motion to reconvene in opens session pursuant to Wis. Stat. 19.85(2)

Parks & Trails Report

- Parks & Trails Report

Motion to go into closed session pursuant to Wis. Stat 19.85(1)(e) deliberating negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require closed session.

Motion to reconvene in opens session pursuant to Wis. Stat. 19.85(2)

Adjourn – Next meeting scheduled for December 11, 2012

cc:	Peter Bakken - DNR	Russ Kind - DNR	
	Jackson County Chronicle	Bulletin Board – Courthouse	Dennis Eberhardt- Co Board Chairman
	Chamber of Commerce	Banner Journal	www.co.jackson.wi.us
	Ho-Chunk DNR	Jackson County Zoning	Paul Westegard –DNR
	Gary Schluter – DNR	Larry Whaley – DNR	WCFA
	Dan Iverson		

**FORESTRY AND PARKS COMMITTEE
MINUTES
November 13, 2012**

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, November 13, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Karen Thayer, Charles Jensen, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Karen Thayer, seconded by Merlin Fredrickson to approve the minutes from the previous meeting. All members voted in favor.

Motion made by Karen Thayer, seconded by Charles Jensen to approve the bills as presented for payment. All members voted in favor.

DNR Report: New Jackson County Liaison, Matt Wappler present. Wappler will serve as Liaison and Pray Ranger.

Forestry Report:

Jim handed out a survey for Jackson County and the surrounding Counties regarding timber sale contracts and policies. Motion was made by Merlin Fredrickson to keep the Timber Sale Contract at 2 years and make no policy changes at this time. Seconded by Karen Thayer, all members voted in favor.

WE Energies was present to discuss the possibility of a pipeline being run through County Forest land. Construction would begin in 2015 and service would start at the end of 2015. Project in very early stages, no requests at this time from WE Energies.

20 tracts of timber were sold on Thursday, November 8. Motion was made by Charles Jensen to approve the sales, seconded by Karen Thayer, all members voted in favor.

Motion was made by Karen Thayer to re-advertise tract 13-12 that did not sell at Thursdays bid opening, seconded by Charles Jensen, all members voted in favor.

Jim passed out his 2013 work plan. Motion was made by Charles Jensen to accept the work plan, seconded by Merlin Fredrickson, all members voted in favor.

A quote from LEICA was reviewed. Motion was made by Merlin Fredrickson to approve purchase of the LEICA unit, seconded by Karen Thayer. All members voted in favor.

The current encroachment issue with Van Ert Electric was discussed. Motion made by Charles Jensen to take no action until more information can be presented from Van Ert. Motion seconded by Merlin Fredrickson, all members voted in favor.

Jim requested that he go out for bids on a single axel utility trailer. Motion made by Charles Jensen to go out for bids, seconded by Merlin Fredrickson, all members voted in favor.

Parks & Trails Report

Jon updated the Committee on several projects that were taking place in the parks. The electrical upgrade at East Arbutus is near completion and ready for inspection. The boat docks at Arbutus are now out and 2013 long term reservation have started.

Motion to go into closed session made by Charles Jensen, seconded by Karen Thayer. All members voted in favor.

Motion to table Strzok purchase made by Karen Thayer, seconded by Charles Jensen, all members voted in favor.

Motion to reconvene in open session made by Charles Jensen, seconded by Merlin Fredrickson, all members voted in favor.

Motion to adjourn made by Merlin Fredrickson, seconded by Karen Thayer. All members voted in favor.

Meeting was adjourned at 10:45am

Next regular meeting date: December 11, 2012

These minutes will be approved at the December meeting

FORESTRY AND PARKS MEETING
Tuesday, December 11, 2012
8:30am
Jackson County Forestry & Parks Office

To: Forestry & Parks Committee

Bill Cornell	Norman Stoker
Merlin Fredrickson	Charles Jensen
Karen Thayer	

8:30 Call to Order

Approve minutes from previous meeting

Audit Bills

Chamber of Commerce Report

DNR Report

Forestry Report

- Review Timber Sale Re-Bid
- Expiring Timber Sales, Delaney & Strzok
- Trailer Bid
- Moss Marshes

Motion to go into closed session pursuant to Wis. Stat 19.85(1)(e) deliberating negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require closed session.

- Update on land transactions

Motion to reconvene in opens session pursuant to Wis. Stat. 19.85(2)

Parks & Trails Report

- Ho Chunk ATV trail access proposal
- Laptop purchase
- Highway Signs – East Arbutus County Parks

Adjourn – Next meeting scheduled for January 8, 2013

cc:	Peter Bakken - DNR	Russ Kind - DNR	Dennis Eberhardt- Co Board Chairman
	Jackson County Chronicle	Bulletin Board – Courthouse	www.co.jackson.wi.us
	Chamber of Commerce	Banner Journal	Paul Westegard –DNR
	Ho-Chunk DNR	Jackson County Zoning	WCFA
	Gary Schluter – DNR	Larry Whaley – DNR	
	Dan Iverson		

**FORESTRY AND PARKS COMMITTEE
MINUTES
December 11, 2012**

The regular monthly meeting for Jackson County Forestry & Parks Department was held at 8:30am on Tuesday, December 11, 2012. Those present were: Bill Cornell, Merlin Fredrickson, Karen Thayer, Charles Jensen, Norm Stoker, Jim Zahasky, Jon Schweitzer and Ashley Stetzer.

Bill Cornell called the regular meeting to order at 8:30am

Motion made by Charles Jensen, seconded by Karen Thayer to approve the minutes from the previous meeting with corrections regarding WE Energies stop and start date for new line. All members voted in favor.

Motion made by Norm Stoker, seconded by Karen Thayer to approve the bills as presented for payment. All members voted in favor.

Forestry Report:

Timber sale tract number 13-12 that did not previously sell was up for re-bid. Motion was made by Charles Jensen to award job to D&D Mechanized Pulping, seconded by Merlin Fredrickson. All members voted in favor.

Laura Delaney from Delaney Forest Products was present to discuss sale JC-2250 that was going to be expiring on 12-15-12. Delaney Forest Products is currently cutting on the job and plans to have sale complete by 12-31-12. Motion made by Charles Jensen to grant a 1 year extension for JC-2250 without penalty due to the fact that they are already cutting and intend to finish job. Motion was seconded by Karen Thayer, all members voted in favor.

Theodore Strzok Logging also had sale JC-2239 that will expire on 12-15-12. Motion was made by Norm Stoker to grant a free extension until 3-31-13. If the job is not complete by that date then a 5% penalty will be imposed. Motion was seconded by Merlin Fredrickson, all members voted in favor.

A 77X12 Utility Trailer went out for bids. Motion was made by Merlin Fredrickson to accept the low bid by Sport Country ATV & Marine for the steel trailer, seconded by Charles Jensen, all members voted in favor.

Jim discussed 2 Moss Marshes that were going to be expiring at the end of 2012. Motion was made by Norm to extend the Moss Marsh #30 for Hancock Bros as long as payments were made in a timely manner, seconded by Karen Thayer. All members voted in favor.

A second marsh, #20, by Hancock Bros was also extended by a motion from Merlin Fredrickson. Motion was made to extend the contract until the end of 2013 as long as payment obligations were fulfilled, seconded by Charles Jensen. All members voted in favor.

Jim asked the Committee about buying used bridge mats from Hoffman Construction. Motion was made by Norm Stoker, seconded by Karen Thayer to grant permission to purchase up to \$2,000.00. All members voted in favor.

Motion was made by Merlin Fredrickson, seconded by Norm Stoker to go into closed session. All members voted in favor.

Motion was made by Norm Stoker, seconded by Charles Jensen to reconvene in open session, all members voted in favor.

Parks & Trails Report

Jon updated the Committee on several projects that were taking place in the parks. Camping reservations for 2013 have started and are up \$5,000.00 from last year at this point. The electrical upgrade at East Arbutus is complete and all shower building have been closed for the winter. Jon will be in Madison on Wednesday, December 12 giving a presentation on the elk coming to Jackson County to the Department of Natural Resources Board. Trails are being groomed this week and all winter signing has been complete.

Jon talked about new signs that were going to be added to Hwy 54 & Hwy K and Hwy 12 & K for East & West Arbutus. These signs will be installed in April of next year.

Jon asked the Committee about purchasing a laptop computer for Parks Manager Jeremy Breheim in 2012. Motion was made by Karen Thayer to purchase the laptop, seconded by Merlin Fredrickson. All members voted in favor.

Meeting was adjourned at 10:20am

Next regular meeting date: January 8, 2013

These minutes will be approved at the January meeting