

February 3, 2021

TO: Roger Stevens  
Ed Chamberlain  
John Higgins  
Desiree Gearing-Lancaster

FROM: Cindy Altman, County Clerk  
SUBJECT: Property Committee  
DATE: Tuesday, February 9, 2021 TIME: 3:30 PM  
PLACE: County Board Room

1. Call Meeting to Order
  - a. R. Stevens at 3:30pm
2. Set Date for Next Meeting
  - a. March 9<sup>th</sup> at 3:30pm
3. Approve Minutes of Previous Meeting
  - a. Motion by Chamberlain, 2<sup>nd</sup> by Gearing-Lancaster. All voted aye. Motion carried.
4. Discuss/Act-Trail House
  - a. Altman discussed the selling of the Trail House to Interfaith Caregivers for \$100,000 even though appraisal stated \$170,000.
  - b. Motion by Higgins, 2<sup>nd</sup> by Chamberlain to approve resolution and approval to sell Trail House for \$100,000 to Interfaith Caregivers. All voted aye. Motion carried.
5. Discuss/Act-Update on Main Street Doors
  - a. Poff gave update on the closure of Main Street doors. There have been no complaints about the closure of these doors. Stevens recommended to continue to keep that entrance closed on a temporary basis and to put a notice of the closure in the paper. This topic will be revisited in May.
  - b. Motion by Chamberlain, 2<sup>nd</sup> by Gearing-Lancaster. All voted aye. Motion carried.
6. Discuss/Act-IT Server Room Fix
  - a. Poff explained the server room had two heat pumps fail which now requires it to be open with fans.
  - b. Discussed moving the Medical Examiner to an upstairs conference room, and to move the IT Tech/Network Specialist to the basement office. Facilities would then remove the extra walls and open up the room for heating purposes and in which will help with the heat pump issues. The office would then be used as a server room and house IT equipment.
  - c. Motion by Chamberlain, 2<sup>nd</sup> by Higgins. All voted aye. Motion carried.
7. Discuss/Act-GFL & Modern Disposal Garbage Contract
  - a. Poff explained contracts with the two quotes Modern Disposal Garbage and GFL (Green For Life).

- b. GFL is to be cheaper of the two by \$17/month.
  - c. Motion made by Higgins to go with GFL and a 3-year contract, 2<sup>nd</sup> by Chamberlain. All voted aye. Motion carried.
- 8. Discuss/Act-Building Needs
  - a. Poff and Ransom gave update on new Animal Shelter. It has been discussed with LE committee and sub-committee for remedies.
  - b. Ransom gave update on properties in Alma Center and looking for options to tear down buildings per the request of the village.
- 9. Discuss/Act-3<sup>rd</sup> Street Door Office Expansion
  - a. Poff discussed the 3<sup>rd</sup> street office expansion. Stevens expressed his concern with closing down that entrance. He recommended holding off on the project.
  - b. Motion by Higgins, 2<sup>nd</sup> by Chamberlain. All voted aye. Motion carried.
- 10. Monthly Budget Reports
  - a. Motion by Chamberlain, 2<sup>nd</sup> by Gearing-Lancaster. All voted aye. Motion carried.
- 11. Monthly Vouchers
  - a. Motion by Higgins, 2<sup>nd</sup> by Gearing-Lancaster. All voted aye. Motion carried.
- 12. Adjournment
  - a. Motion by Chamberlain, 2<sup>nd</sup> by Higgins. All voted aye. Motion carried.