



Office of County Clerk
307 Main Street
Black River Falls, Wisconsin 54615

CINDY ALTMAN, County Clerk
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Mary K Johnson, Chief Deputy County Clerk
Heather Winchell, Payroll Specialist
Kaitlyn Laufenberg, Accountant

December 2, 2025

TO: JACKSON COUNTY EXECUTIVE, FINANCE & PERSONNEL COMMITTEE:

Jeff Amo
Ron Carney
John Higgins
Garth Rolbiecki
Sarah Peloquin
Edward Chamberlain
Mike Kunes

FROM: Cindy Altman, County Clerk
RE: MEETING NOTICE

Monday, December 8, 2025, 9:00 a.m.
County Board Room – Courthouse, Black River Falls, WI

- A. Call meeting to order.
- B. Next Meeting Date January 12, 2026
- C. Approve County Board Minutes
- D. Approve Executive, Finance & Personnel Minutes
- E. Resolutions:
 - a. Revision to Chapter 1 Code of Ethics
 - b. Salary Wage Scale Adjustment for 2026
 - c. Recycling Grant and Program Funding
 - d. 2026 Work Plan Resolution
 - e. Annual List of Contracted Services for DHHS
 - f. Approval of Exception to Employee Handbook
- F. Corporation Counsel Report
- G. Report from Department: Animal Shelter, HR, IT, VSO, Court System, ROD, Medical Examiner
- H. Discuss/Act Fraternalization Policy
- I. Discuss/Act Human Resources new account
- J. Compensation Project Update
- K. Discuss Grant Oversight
- L. Financial Updates & Review
- M. Discuss/Act Bills
- N. Adjourn

cc: W.W.I.S. Radio Banner Journal Department Heads Corporation Counsel

NOTICE OF QUORUM: Based on the composition of the members of the Executive, Finance & Personnel Committee, a quorum of other Committees or the full Board may be present at the above-mentioned meeting. There will not be any formal discussion, or any official action taken of any matters pertaining to Jackson County under the authority of any committee or the full Board, other than Executive, Finance & Personnel matters posted on this agenda.