

John Higgins
Dale Hoff
Garth Rolbiecki
Daryl Boe
Desire Gearing-Lancaster

FROM: Poff, Richard Facilities Director
SUBJECT: Property Committee
DATE: Tuesday, October 14th 2025 TIME: 3:30 PM
PLACE: County Board Room

1. Call Meeting to Order
2. Set Date for Next Meeting **November 11, 2025 3:30 pm.**
3. Approve Minutes of Previous Meeting **Motion by G. Rolbiecki, 2nd by D. Hoff. All voted Aye. Motion carried.**
4. Discuss/Act 3rd street Crosswalk **Motion by G. Rolbiecki, 2nd by D. Hoff. All voted Aye. Motion carried to work with the city to hire SCH to complete the crosswalk study to cross mid-block of 3rd street.**
5. Discuss/Act Tuck Pointing Restoration Update **R. Poff updated on the progress of the restoration project.**
6. Discuss/Act Project Updates **R. Poff updated the committee on the progress of camera, storage facility and carpet projects.**
7. Discuss/Act Privacy Pod Policy **R. Poff and HR Director McDonald updated committee on the privacy pod policy draft and will hope to see final by next month.**
8. Discuss/Act Bankoe Fire Panel repair upgrade **Motion by G. Rolbiecki, 2nd by D. Hoff. All voted Aye. Motion carried to utilize fund balance to replace and repair the Bankoe fire panel in the first floor IT server room.**
9. Discuss/Act Building Needs **Motion by G. Rolbiecki, 2nd by D. Hoff. All voted Aye to give permission to host the Homeless Awareness Display at UW Extension.**
10. Monthly Vouchers **Motion by G. Rolbiecki, 2nd by D. Hoff. All voted Aye. Motion carried to accept the payment of bills.**
11. Adjournment **Motion by G. Rolbiecki, 2nd by D. Gearing-Lancaster. All voted Aye. Motion carried to adjourn the meeting at 4:00 pm.**