

1. Call Meeting to Order
 - a. At 3:30pm by Stevens. All in attendance with exception of Gearing-Lancaster.
 - b. Gearing-Lancaster arrived at 3:45pm.
2. Set Date for Next Meeting
 - a. Feb 9th at 3:30pm
3. Approve Minutes of Previous Meeting
 - a. Motion made by Chamberlain, 2nd by Higgins. All voted aye.
4. Discuss/Act-Courthouse Assigned Parking
 - a. No motions made
 - b. Poff recommended lot reassignment of Sheriff's Parking Lot.
 - i. Elected officials and one maintenance truck would stay in Sheriff's lot, other department vehicles get moved to new lot.
5. Discuss/Act-Cooling Tower Install Bids
 - a. Motion made by Higgins, 2nd by Chamberlain to go with Coulee Region to install new cooling tower at 114K installation price. All voted aye.
6. Discuss/Act-Projects for 2021
 - a. No motions made
 - b. Discussed remodel for Clerk of Courts. Recommendation was to put specs together for remodel and send out for bids and approve once bids were received.
 - c. Dead records remodel/update was discussed.
 - d. Facilities office move discussed.
7. Discuss/Act-Building Needs
 - a. Resolution brought forward to turn over old animal shelter to City. Motion made by Chamberlain, 2nd by Engebretson. All voted aye.
 - b. New animal shelter concerns brought forward. Recommended to discuss further at Law Enforcement meeting.
 - c. Recommendation to close Main street entrance immediately and have only one (SO) entrance open to public until further notice for safety and security reasons. Motion made by Chamberlain, 2nd by Higgins. All voted aye.
8. Monthly Budget Reports
 - a. Motion made by Higgins, 2nd by Engebretson. All voted aye.
9. Monthly Vouchers
 - a. Motion made by Engebretson, 2nd by Chamberlain to pay vouchers. All voted aye.
10. Adjournment
 - a. Motion to adjourn at 4:37pm by Engebretson, 2nd by Higgins. All voted aye.