

**Jackson County Highway Department
Committee Meeting
September 16th, 2020**

01. Call to Order:

Chairman Amo called the meeting to order at 8:31 A.M. in the County Board Room at the Courthouse, 307 Main Street, Black River Falls, WI on Wednesday, September 16, 2020.

02. Roll Call:

All Highway Committee members were present.

Also present:

Jay Borek, Highway Commissioner

Ray Ransom, County Board Chairman

Dawn Wojtyla, Account Clerk

Brian Kent, S.E.H.

Mike Rohlik, S.E.H.

03 Approve Committee Meeting Minutes:

The minutes from the meeting on August 26, 2020 were reviewed.

M/S Staff/Blaken to approve the Highway Committee minutes as presented. Carried unanimously.

04. Equipment Update:

#0071 - 2015 Mack Tandem: At La Crosse Mack for steering gear replacement and front end alignment.

#0033 - 1995 Mack Water Truck: At LaCrosse Mack for headgasket replacement.

#2191 - 2008 Dyna Pac Roller: At Brooks Equipment in West Salem to diagnose no start.

#0048 - 2014 Mack Tri-Axle: At Hixton Enterprises for Turbo Charger replacement and calibration.

05. Update on Highway Operations (County and State):

Commissioner Borek reported on the County operations:

*The men have been rut filling for the State on STH 108 & STH 121, patching all county roads, mowing roadsides, paver wedges on CTH N from STH 54 to Vinger Road, replacing culverts on CTH X for next years construction project.

Commissioner Borek reported on the State operations:

*The men have been doing chip and oil cracks for rut fill on STH 121, assisting with rut filling projects, router and crack fill for PBM project on STH 54.

06. Discuss COVID-19:

Commissioner Borek reported that the highway department has been following the same protocols and mask requirement regarding Covid-19. Ray Ransom gave us an update on Covid-19 numbers for Jackson County.

07. Discuss/Act on 2021 Landfill Professional Service Contract (Brian Kent):

Mr. Kent updated extensively on the landfill issues and concerns that may need addressing.

M/S Jensen/Staff to approve the 2021 Landfill Professional Service Contract with S.E.H. as presented. Carried unanimously.

08. Discuss/Act on CTH A Construction Project:

Commissioner discussed with the Committee the meeting outcome regarding the unsatisfactory paving on a portion of CTH A and the proposed resolution.

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09. Discuss/Act on Consultant Ranking for CTH Z Bridge:

Engineer Consultant Committee met and determined the following ranking for the CTH Z Bridge project.

1. Jewell Associates Engineers, Inc.
2. Cedar Corporation
3. Corre, Inc.

M/S Staff/Blaken to accept the Consultant Ranking for CTH Z Bridge as noted above. Carried unanimously.

10. Discuss/Act on CDBG (Update):

Commissioner Borek presented a proposal agreement from S.E.H. in relation to applying for the CDBG grant.

M/S Greendeer-Rave/Staff to accept the proposal as presented. Carried unanimously.

11. Discuss/Act on Loader Lease (Rest Area):

Commissioner Borek presented quotes that were received for the Loader Lease for 2021.

M/S Staff/Blaken to accept Brooks Equipment quote as presented. Carried unanimously.

12. Discuss/Act on Future Facility Needs (for Highway Department):

Commissioner Borek updated the Committee on the current progress and discussions he's had relating to the Jackson County Highway Departments future facility needs.

13. Approve Vouchers:

The Committee reviewed the vouchers presented for payment.

M/S Jensen/Staff to approve the vouchers in the amount of \$692,599.33. Carried unanimously.

14. Office Manager's Report:

The 2020 year-to-date financial analysis prepared by Sandi Brandt was accepted as presented by Commissioner Borek.

15. Highway Commissioner's Report (CTH Bridge Construction Update):

Commissioner Borek reported on the CTH G and CTH X bridge construction. The bridge on CTH G is finished. Construction is scheduled to begin last week of September on the CTH X bridge.

16. Employee Conferences, Training, and/or Seminars:

None.

17. Set/Confirm future Highway Committee meeting dates:

The following meeting dates have been set for the Highway Committee:

October 14, 2020 @ 8:30 A.M.

Novemer 18, 2020 @ 8:30 A.M.

18. Adjournment:

M/S Jensen/Staff to adjourn the meeting. Meeting adjourned at 10:05 A.M. Carried unanimously.