

Jackson County Extension Education Committee (EEC) Minutes

Check those present, also check guests present & enter their names:

	<input checked="" type="checkbox"/>	Karen Thayer (Committee Chair)		<input checked="" type="checkbox"/>	Isaiah Funmaker Committee Member			Max Hart Committee Member
	<input checked="" type="checkbox"/>	Thomas Clark Committee Member		<input checked="" type="checkbox"/>	Larry Blaken Committee Member		<input checked="" type="checkbox"/>	Pat Malone Area Extension Director
		(Vacant) H&W Staff		<input checked="" type="checkbox"/>	Ray Ransom County Board Chair		<input checked="" type="checkbox"/>	Sarah Tanis Staff
		April Duval Staff			Guest: _____		<input checked="" type="checkbox"/>	Jamie Pfaff Staff
		Guest: _____			Guest: _____			Guest: _____

Meeting Location: UW Extension

Date: 8/22/2019 The meeting was called to order by Chair Karen Thayer at 8:30 a.m.

Motion by Tom Clark and second by Isaiah Funmaker to approve last month's meetings minutes. [X] Carried.

Corrections (if needed)

The next meeting is scheduled for 9/17/2019 (MM/DD/YY) at 1:00 p.m. / Max Hart will host.

Motion by Isaiah Funmaker and second by Tom Clark to approve the bills as presented. [X] Carried.

Corrections (if needed)

AGENDA ITEMS

1. Adopt Agenda
2. Budget update for 2019 & 2020. For 2020 the county will continue to receive the credit (\$10,000 discount). A budget narrative for 2020 was received by each board member and it outlines what work has been done by each educator and what funds will go towards. Please be sure to review the budget narrative for 2020 on your own time. A motion was made by Larry Blaken to approve the 2020 budget that was presented, 2nd by Tom Clark. Motion carried.
3. Discussion took place during approval of vouchers about some Extension Building updates. There will be an addition of a lock on the garbage disposal at the Extension office. Outside individuals have been utilizing the garbage disposal and this has increased fees to the office. Adding the lock will prevent unwanted use and keys will be help by the county, maintenance, and the Extension office. Discussion also centered around the refrigerator at the Extension office continuing to trip the breaker. The fridge was looked at and it is not causing the problem. It's newer fridge as well, so the fridge itself is not the issue. Looks to be a breaker issue. The Extension office reached out to Rick and are waiting on a response.
4. Update on Health & Well Being Educator. Karla Gearing has officially signed the contract and starts on August 27th, 2019 in the role. Her first four days will be spent at a training in Stevens Point, making her first day in the office September 3, 2019.
5. Resignation of 4-H Program Coordinator. Sarah Tanis will be leaving the position and her last day will be on September 6, 2019. There will be a potluck sending her off on September 4, 2019. A request to fill will be completed by Pat Malone soon as possible. The position description has already gone to the state level to be reviewed after Pat, Sarah, and Monica Lobenstein met to discuss possible changes to the position description.

Education Reports: Written reports from the educators are available at the Jackson County Extension Office.

Adjourn Meeting: Declared adjourned by Karen Thayer. No motion made. Adjourned at 9:45 a.m.

Minutes submitted by: Sarah Tanis *Note: Try to keep minutes to 1 page & provide completed minutes (via Email, typed, etc.) asap*
 To: julie.peterson@co.jackson.wi.us (UW Extension Support Staff) to file electronically at UW Extension
 Cc: Laurie.Thurston@co.jackson.wi.us (County Clerk) County records