

**REGULAR SESSION
of the
JACKSON COUNTY BOARD OF SUPERVISORS**

August 19, 2024

The Regular Session of the Jackson County Board of Supervisors was called to order at 5:30 P.M., on Monday, August 19, 2024, at the Jackson County Courthouse in the County Board Room by Chairman Amo.

County Clerk, Cindy Altman, took roll call with 18 members present and 1 excused (Supervisor Rolbiecki).

The Pledge of Allegiance was given.

Chairman Amo asked if there were any corrections or additions to the minutes of the previous meeting. Supervisor Chamberlain made a motion to approve the minutes. This was seconded by Supervisor Higgins. Voice vote was taken with 18 present voting Aye.

RESOLUTION NO: 26-08-2024

SOLAR FIELD LEASE AGREEMENT

TO THE HONORABLE JACKSON COUNTY BOARD OF SUPERVISORS:

WHEREAS, Dairyland Power Cooperative is looking for a site to construct a 20-acre solar field to lease for 30 years,

WHEREAS, Jackson County Forestry has a 20-acre site that fits the criteria for a solar field,

WHEREAS, Jackson County Forest and Dairyland Power Cooperative have worked together to develop a lease agreement (see attached lease agreement),

NOW THEREFORE BE IT RESOLVED that the Jackson County Board of Supervisors approves the lease agreement as presented to the Board, together with any modifications to the agreement deemed necessary by both Corporation Counsel and the County Board Chair prior to execution, so long as said modifications do not reduce the amount of compensation to be received by the County pursuant to this Agreement

BE IT FURTHER RESOLVED, that the Jackson County Clerk has the authority to sign documents to complete the transactions on behalf of Jackson County.

Respectfully Submitted:

Forestry and Parks Committee:

Executive and Finance Committee:

Ed Chamberlain, Chairman
John Higgins
Jerry Schmidt
Garth Rolbiecki
Dale Hoff

Jeff Amo, Chairman
Ron Carney
Sarah Peloquin
Garth Rolbiecki
John Higgins

Supervisor Chamberlain made a motion to adopt this resolution. This was seconded by Supervisor Higgins. Jim Zahasky, Forestry Administrator, Jeff Springer and Garrett Seebandt, representatives from Dairyland Power were present for questions. Discussion took place. Voice vote was taken with 18 present voting Aye.

Supervisor Carney made a motion to read the following ordinance and zone petition changes only one time. This was seconded by Supervisor Cooper. Voice vote was taken with 18 present voting Aye.

RESOLUTION# 18-06-2024

RESOLUTION TO ADOPT CHANGES TO THE JACKSON COUNTY ORDINANCE CHAPTER 11 HEALTH AND HUMAN SERVICES

WHEREAS, to meet audit requirements and the addition of new Environmental Health programming, updates have been made to the table of contents, general formatting, and the addition of the private water system ordinance sections 11.07, the Jackson County Health and Human Services- Public Health Division, has made modifications to Chapter 11 (Health and Human Services),

WHEREAS, these modifications are in accordance with WI DNR Private Drinking Water Program and have been approved by the Jackson County Board of Health and,

WHEREAS, these modifications require the adoption of changes to the Jackson County Ordinance Chapter 11: Section 11.07 (Private Water Systems).

NOW THEREFORE BE IT RESOLVED, the County Board of Supervisors adopts the changes to the Jackson County Ordinance Chapter 11 (Health and Human Services) and the addition of sections 11.07 (Private Water Systems).

Adopted this 15th day of May, 2024.

Jackson County DHHS Committee

s/Ron Carney, Chairman
s/Sarah Peloquin
s/Daryl Boe
s/Tom Cooper
s/Max Hart
s/Desiree Gearing-Lancaster

Executive & Finance Committee

s/Jeff Amo, Chairman
s/John Higgins
s/Sarah Peloquin
s/Ron Carney
s/Garth Rolbiecki

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Hoff. Tammy Handly, Public Health Manager/Health Officer and Ben Rodenberg, Environmental Health Supervisor were both present for questions. Voice vote was taken with 18 present voting Aye.

CHAPTER 11 HEALTH AND HUMAN SERVICES

11.01 HEALTH & HUMAN SERVICES

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TRANSFER OF STATUTORY RESPONSIBILITIES

EXCHANGE OF INFORMATION

DELIVERY OF SERVICES PLAN

COMPOSITION OF THE BOARD

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POWERS AND DUTIES OF THE HEALTH AND HUMAN SERVICES BOARD

POWERS AND DUTIES OF THE COUNTY DEPARTMENT OF HEALTH AND

HUMAN SERVICES DIRECTOR

MISCELLANEOUS PROVISIONS

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11.02 MEDICAL AND DENTAL CARE PAYMENTS

11.03 DHHS PROGRAM EMPLOYEE

11.04 ELDER ADULT-AT-RISK AND ADULT-AT-RISK

11.05 ESTABLISHMENT OF COUNTY HEALTH DEPARTMENT

JACKSON COUNTY HEALTH OFFICER

11.06 RULES AND PERMIT REQUIREMENTS RELATING TO ENVIRONMENTAL HEALTH & SANITATION

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APPLICABILITY

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APPLICATION FOR PERMIT

PERMIT

FOOD SERVICE PERMIT RECIPROCITY

FEES

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PERMIT SUSPENSION AND REVOCATION

POOL CLOSING CRITERIA
PLANS REVIEW
LIVING AREAS
REGULATIONS, RULES AND LAWS ADOPTED BY REFERENCE
ENFORCEMENT & PENALTY

11.07 PRIVATE WATER SYSTEMS

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SEVERABILITY AND NONLIABILITY
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INSPECTORS
PRIVATE WATER SYSTEMS ADMINISTRATOR
PERMITS
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ADMINISTRATOR DIRECTIVES AND ORDERS
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11.08 HUMAN HEALTH HAZARD ORDINANCE

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DESIGNATION OF HOUSING AS A HUMAN HEALTH HAZARD
ENFORCEMENT

**11.09 COMMISSION ON AGING AND ADVISORY COUNCIL
CREATION**

11.10 NUTRITION ADVISORY COMMITTEE

**11.11 REFERENCE TO STATUTES
SEVERABILITY**

11.07 PRIVATE WATER SYSTEMS

AUTHORITY AND ADOPTION

The intent of this section is to regulate the locations of new or reconstructed private wells and to regulate well and drillhole abandonment.

1. This ordinance is adopted under the authority granted to the County by ss. 59.70(6) and 280.21, Wis. Stats., and chs. NR 845 and NR 812, Wis. Adm. Code.
2. This ordinance is subject to the provisions of ss. 59.70(6) and 280.21, Wis. Stats., and all rules promulgated thereunder regulating private water systems.
 - a. This ordinance may not be more lenient nor more stringent than the rules promulgated pursuant to ch. 280, Wis. Stats. In the event this Ordinance deviates from the requirements of ch. 280, this Ordinance shall apply.
 - b. Failure to comply with any of the provisions of such regulations shall constitute a violation of this ordinance, actionable according to the penalties provided herein.
 - c. This ordinance applies to the entire county and includes cities, towns, villages and sanitary districts in the county.

JURISDICTION

The provisions of this ordinance shall apply to all private water systems within Jackson County pertinent to well location and well and drillhole filling and sealing.

PURPOSE

The purpose of this chapter is to protect the drinking water and groundwater resources of the county through regulating new private well location and well and drillhole filling and sealing.

NONLIABILITY

The county asserts that there is no liability on the part of the County Board of Supervisors, its agencies, or employees for any health hazards or damages that may occur as a result of reliance upon, and compliance with, this ordinance.

DEFINITIONS

For purposes of this Chapter 11, Section 11.07, Private Water Systems, these terms shall have the following meanings:

1. **Administrator** means the person who is authorized by the Jackson County Board of Supervisors to administer this ordinance, or that person's duly authorized representative(s).

2. **Central Office** means the Bureau of Drinking Water and Groundwater of the Department of Natural Resources, located in Madison, Wisconsin, which functions as the coordinating authority for the statewide water supply program.
3. **Community water system** has the meaning designated in s. NR 812.07(24), Wis. Adm. Code.
4. **County office staff** means county office personnel trained to answer general private well location and well and drillhole filling and sealing questions.
5. **Delegation level** means the program level, as set forth in s. NR 845.05, Wis. Adm. Code, at which a county is authorized to administer and enforce ch. NR 812, Wis. Adm. Code.
6. **Department** means the Wisconsin Department of Natural Resources.
7. **Existing Installations** has the meaning designated in ch. NR 812.07(38), Wis. Adm. Code.
8. **Health hazard** means a condition, which constitutes:
 - a. A violation of ch. NR 812, Wis. Adm. Code, regarding the installation, construction, operation or maintenance of a private well.
 - b. Confirmed bacteriologically unsafe well water quality.
 - c. A threat to safety or groundwater quality.
9. **Noncommunity water system** means a public water supply system that is not a community water system ch. NR 812.07(64). It serves at least 25 persons per day at least 60 days each year. A noncommunity water system commonly serves a transient population rather than permanent year-round residents. (Note: Examples of a noncommunity water system include those serving schools, motels, restaurants, churches, campgrounds and parks.)
10. **Noncomplying well** means a private water system not in compliance with all provisions of ch. NR 812, Wis. Adm. Code.
11. **Ordinance** means this Private Water Systems Ordinance.
12. **Person** means an individual, corporation, company, association, cooperative, trust, institution, partnership, state, public utility, sanitary district, municipality or federal agency.

13. **Personal interest** means having a financial interest in a property or being related by marriage or birth to a person having a financial interest in a property.
14. **Primary drinking water standards** means those maximum contaminant levels, which represent minimum public health standards, set forth in ch. NR 809, Wis. Adm. Code.
15. **Private water system** means the water collection, storage and treatment facilities and all structures, piping and appurtenances by which water is provided for human consumption by other than community water systems. For the purpose of this ordinance, it includes noncommunity water systems.
16. **Private water system ordinance** means a county ordinance, approved by the Department, regulating private water systems at the county's authorized delegation level.
17. **Private well** means any drilled, driven point, dug, bored or jetted well, constructed for the purpose of obtaining groundwater for potable use, including wells constructed in special well casing depth areas and noncommunity wells. It does not include springs, or private or public wells that require written plan approval from the Department.
18. **Public Water System** has the meaning designated in ch. NR 812.07(80), Wis. Adm. Code.
19. **Reconstruction** means modifying the original construction of a private well. It includes but is not limited to deepening, lining, installing or replacing a screen, undermining, hydrofracturing and blasting.
20. **Region Office** means the Department office located in Wisconsin Rapids, Wisconsin.
21. **Variance** means an approval issued by the Department under ch. NR 812.43, Wis. Adm. Code, allowing a private water system to vary from ch. NR 812, Wis. Adm. Code, requirements if Department approved conditions are met.
22. **Water system** means the water collection, storage, treatment facilities and all structure, piping and appurtenances by which water is provided.
23. **Well** means any drillhole or other excavation or opening deeper than it is wide that extends more than 10 feet below the ground surface and is constructed for the purpose of obtaining groundwater.
24. **Well and Drillhole Filling and Sealing Inspector** means any county inspector qualified to conduct inspections under Level 5 County responsibilities.

25. **Well Construction** means the procedures, methods, materials and equipment used during the construction or reconstruction of a private well.
26. **Well Location Inspector** means any county inspector qualified to conduct inspections under Level 1 County responsibilities.
27. **Well Location Permit** means the county/state well location permit issued by the county which allows for the construction or reconstruction of a private well.

COUNTY RESPONSIBILITIES

1. Level 1 – Private Well Location Permit. It is the county's responsibility to:
 - a. Issue permits authorizing the location of new and replacement private wells, including drilled, driven point, dug, bored or jetted wells, or the reconstruction or rehabilitation of existing private wells.
 - b. Conduct inspections of new, replaced, reconstructed or rehabilitated private well installations for which well location permits were required as soon as possible after the well is constructed.
 - c. Determine whether the casing height of a permitted well complies with ch. NR 812, Wis. Adm. Code, and that there is a cap or seal on the upper terminus of the well.
 - d. Require the abandonment of wells not in service, or wells that will be taken out of service, if the wells are unused, noncomplying or bacteriologically unsafe. A county may require abandonment of a well with water exceeding a primary drinking water standard listed in ch. NR 809, Wis. Adm. Code, or other chemical compounds for which state health advisory limits have been issued including inorganic and organic compounds, after consultation with and approval by the Department.
 - e. Require upgrading of all inspected private wells that are not in compliance with the minimum private well location distances in ch. NR 812, Wis. Adm. Code.
2. Level 5 – Well and Drillhole Filling and Sealing. The county shall require the filling and sealing of wells and drillholes in accordance with standards established in s. NR 812.26, Wis. Adm. Code. The County may also require the filling and sealing of a well with water exceeding a primary drinking water standard listed in ch. NR 809, Wis. Adm. Code, or a state health advisory limit issued by the department, after consultation with and approval by the department.

INSPECTORS

1. Training. All well location inspectors and well and drillhole filling and sealing inspectors shall be trained to adequately conduct inspections commensurate with their authorized delegation level(s). Well location inspectors and well and drillhole filling and sealing inspectors shall attend initial training sessions and pass an examination related to the delegation level at which the County is authorized. Well location inspectors and well and drillhole filling and sealing inspectors shall attend continuing education classes conducted by or approved by the Department.
2. Well location inspectors and well and drillhole filling and sealing inspectors may not grant variances.
3. Well location inspectors and well and drillhole filling and sealing inspectors may not issue permits that result in noncompliance with Wis. Stat. ch. 280, ch. NR 812, Wis. Adm. Code, or this ordinance.

PRIVATE WATER SYSTEMS ADMINISTRATOR

The Environmental Health Supervisor shall act as the Jackson County Administrator and is assigned the duties of administering the private water systems program in accordance with Department rules. These duties may be assigned to any qualified employee within the Jackson County Public Health Department.

1. Qualifications of Administrator. The Administrator shall be knowledgeable about the principles and practices of private well construction and filling and sealing and pump installation. If the Administrator has a personal interest in the construction or modification of any private well or pump installation subject to the provisions of Wis. Stat. ch. 280, ch. NR 812, Wis. Adm. Code, or the county ordinance, the county board shall, after consultation with the department, designate another knowledgeable person to examine the application, to issue the required permits and to make any or all of the necessary inspections.
2. Powers. The Administrator shall have all the powers necessary to enforce the provisions of this ordinance commensurate with the level or levels of the County's delegated authority including the following:
 - a. In the performance of his or her duties, the Administrator or an authorized assistant may enter any building or property upon presentation of the proper credentials, during reasonable hours for the purpose of inspecting the private water system and may request the owner or operator to produce the private well location permit required under this ordinance. No person may interfere with the Administrator or authorized assistants in the performance of their duties. Any person interfering shall be in violation of this ordinance and is subject to penalty as provided by this ordinance. If consent to enter a property

for inspection purposes is denied, the Administrator may obtain a special inspection warrant under s. 66.0119(2), Wis. Stats.

- b. The Administrator shall order any person owning, operating or installing a private water system to fill and seal, modify, repair or replace it in a complying, safe, and sanitary condition if the system is not in compliance with the standards established in ch. NR 812, Wis. Adm. Code, or the county ordinance.
 - c. The Administrator shall prohibit the use of any new or existing private water system that is found to be installed, constructed, operated or maintained to be a health hazard to the user, neighbors, or community.
 - d. Appoint assistants to aid in processing activities associated with private well location and well and drillhole filling and sealing.
 - e. Enforce any or all ordinances applicable to private water systems in accordance with Department rules.
 - f. If the Administrator determines that the location or construction of a private well does not comply with this ordinance or ch. NR 812, Wis. Adm. Code, the Administrator shall post, in a conspicuous place upon the site, a suspension of work order demanding cessation of work. The Administrator shall notify the well constructor and property owner in writing of the noncompliance and the nature of the work to be discontinued and corrected, identifying the location and the name of the person issuing the order. It shall be a violation of this ordinance to engage in work at conflict with the terms of an order or to make an unauthorized removal of a posted order. Work may resume on the site only under the direction of the Administrator.
3. Duties of Administrator. It shall be the duty of the Administrator to enforce the provisions of this ordinance and perform the following duties commensurate with the level or levels of the county's delegated authority.
- a. Record all permits, fees, inspections and other official actions, and make an annual report to the County Board of Supervisors.
 - b. Submit to the Department copies of the processed permits, forms or correspondence. Well location permit applications and corrective, enforcement letters and orders for well location and filling and sealing shall be submitted to the Department within 7 days. Field inspection forms shall be submitted to the Department within 30 days.
 - c. Upon this ordinance entering into force, submit to the Department all routine county information correspondence not covered in this ordinance. Thereafter,

submit new or significantly updated routine county information correspondence or letters to the department.

- d. Submit a summary report to the Department, upon request, by the 60th day following the end of the calendar year. The summary report shall include:
 - 1) Number of permits issued
 - 2) Number of permits denied
 - 3) Number of inspections completed
 - 4) Number of compliance orders issued
 - 5) Number of compliance orders complied with
 - 6) Number of complaints investigated; and
 - 7) Any other information requested by the Department.
4. Inspect the location of new private water systems upon completion or during installation using procedures set forth in the uniform private water systems guidance manual and record the inspections on forms provided by the department.
5. Require the filling and sealing of wells or drillholes in accordance with standards established in ch. NR 812, Wis. Adm. Code.
6. Investigate cases of noncompliance with this ordinance, ch. NR 812, Wis. Adm. Code, and ch. 280, Wis. Stats., issue orders to abate the noncompliance and submit complaints to the District Attorney or County Corporation Counsel for enforcement.
7. Investigate and record all private water system complaints related to the County's responsibilities in this ordinance.
8. Refer complaints and cases of noncompliance that are believed to be or known to be beyond the scope of the county's delegation level to the Department.
9. Cooperate with all other government units and agencies in the enforcement of all state and local laws and regulations of matters related to this ordinance.
10. Assist the Department as specified in ch. NR 845, Wis. Adm. Code.
11. Refer variance requests and actions, which require Department approval to the Department.
12. May advise owners not to drink or use water from private water systems under the following conditions:
 - a. Private wells producing bacteriologically unsafe water as described in the uniform private water systems guidance manual from samples submitted to

the state laboratory of hygiene or a laboratory certified by the department of agriculture, trade and consumer protection under ch. ATCP 77.

- b. Private wells, except noncommunity, having a level of contamination exceeding a primary drinking water standard specified in ch. NR 809 or a state health advisory limit issued by the department in 2 separate samples submitted to a laboratory certified or registered under s. 299.11, Stats., and ch. NR 149, or the state laboratory of hygiene.
 - c. Other cases of private well contamination after consultation with and approval by the Department.
13. The Administrator, a trained county inspector or county office staff shall be available at the Administrator's office for answering questions regarding permit applications and for accepting applications for well location permits and well and drillhole filling and sealing for a minimum of four regularly scheduled hours each working day.

PERMITS

1. No person may install a private water system by a well constructor or pump installer unless the owner of the property on which the private water system is to be installed holds a valid permit issued by the county or has received authorization from the county to proceed with the construction of the well.
2. No private water system may be constructed within the jurisdictional limits of the county without the appropriate permit and without being in full compliance with the provisions of this ordinance and all other applicable state and local laws and regulations, ch. NR 812, Wis. Adm. Code. Permit applications for the location of a well shall be made by the property owner or the property owner's designated agent. Permits shall be issued from the office of the Administrator.
3. The well location permit application shall be on forms provided by the Administrator.
4. Well location permit applications shall be signed by the property owner or the property owner's designated agent. Well location permit applications shall be submitted to the Administrator at least 2 working days prior to construction or installation if the owner or well constructor is interested in receiving information about potential contamination sources such as landfills; underground storage tanks; primary and replacement on-site sewage disposal system areas on the development site and on adjacent properties; and special casing areas. Where well location permit application is submitted less than 2 working days prior to construction, the well constructor shall be responsible for maintaining full compliance with all provisions of ch. NR 812, Wis. Adm. Code.

5. The Administrator shall assist applicants in preparing applications and approve, disapprove or notify an applicant of the need to seek a variance or special approval from the Department or return the permit application due to incompleteness for all private water systems to be constructed or modified in the county within 2 working days following submission of the permit application. The county may reserve final approval or disapproval action of a permit, which requires Department action, until the variance or special approval request has been acted on by the Department.
6. The Administrator shall issue written notice to each applicant whose permit application is disapproved. An application shall be disapproved if the well's construction would result in noncompliance with ch. NR 812, Wis. Adm. Code, or if a construction variance or special approval request was denied by the Department. Each notice shall:
 - a. State the specific reason(s) for denial.
 - b. Inform the applicant of the right to request a special approval or a variance from the Department and the procedures for making such a request.
7. A permit transfer application shall be submitted to the county when there is a change of well constructor, or property owner after the application is submitted, but before well construction is completed. Failure to submit a transfer application to the county shall invalidate a previously issued permit. The application shall be on a form made available by the Administrator.
8. As soon as the well location permit is received it shall be displayed conspicuously at the well site during construction for a minimum of 7 days following completion of construction or until the well has been inspected by county staff, whichever occurs first.
9. A well location permit shall be valid for a period of one year or until construction is completed, whichever occurs first. If the permit expires, a new application shall be submitted to the Administrator. Reapplications shall be evaluated so that construction will comply with the provisions of ch. NR 812, Wis. Adm. Code, in effect at the time of the reapplication. The Administrator may require additional inspection and fees for reapplications.
10. A well location permit is not required nor shall be issued by the county for private water systems requiring written plan approval from the Department.
11. Any permit issued under this section shall be void if any false or inaccurate statement is made or if any inaccuracy is shown on any application for a permit.

12. No permit may be issued to any property owner or well constructor who is in violation of this ordinance, until the violation has been corrected, unless the permit is to allow correction of the violation.
13. In emergency situations well construction may proceed immediately without the required county permit provided the property owner or the property owner's designated agent gives notice to the Administrator prior to the construction. Notification shall include the owner's name, address, property legal description, proposed starting date and identification of the person who will be obtaining the permit. Unless other arrangements are made with the Administrator, the permit shall be applied for on the first workday following initial construction. The well constructor shall be responsible for maintaining full compliance with all provisions of ch. NR 812, Wis. Adm. Code.

Appeals

Persons seeking to appeal decisions of the Administrator under this ordinance shall file written letters of appeal with the Administrator. The Administrator shall place the appeal on the agenda of the Jackson County Board and the appeal shall be given a due process proceeding. The Jackson County Board shall decide whether to uphold, uphold with modifications, or reverse the Administrator's decision based upon the terms and intent of this ordinance and of relevant state laws and administrative rules. No appellate decision of the Jackson County Board shall have the effect of approving an existing or proposed condition that would violate this ordinance or state law or administrative rule. Appeals that may only be approved by the granting of a variance to ch. NR 812, Wis. Adm. Code, shall be referred to the Department pursuant to s. NR 845.09(1 I)(b), Wis. Adm. Code. The Jackson County Board appellate decisions shall be made in writing and shall be filed in the Administrator's office. Appeals of decisions made by authorized agents on the behalf of the Administrator, shall be made first to the Administrator and then be appealable as provided herein.

VIOLATIONS

The Administrator shall investigate violations of the Private Water System Ordinance and ch. NR 812, Wis. Adm. Code, relating to the county's authorized delegation level(s), issue orders to abate the violations.

1. Initiation of Legal Action – Legal action shall be initiated against a violator, as requested by the Administrator or designee in accordance with the following.
 - a. The Corporation Counsel shall be responsible for all cases where an injunction to correct and/or abate a violation is being sought.
 - b. The County District Attorney shall be responsible for all cases where a court- imposed forfeiture or other penalty is being sought.

ADMINISTRATOR DIRECTIVES AND ORDERS

1. Field Directive. The Administrator, after investigation and a determination that a violation exists, may issue a written field directive. This field directive may consist of a handwritten note on an inspection report, or similar paper, identifying the violation that has occurred and assigning a date by which the violation must be corrected, and shall include the inspector's telephone number and office address.
2. Formal Directive. A formal letter may be issued, which states the violation, the ordinance (administrative rule or statutory) section violated, the date the violation was noted, the inspector who noted the violation and assigns a date by which the correction must be made.
3. Correction Order. Upon discovery, and after documentation of a violation, the Administrator may issue a corrective order. The Administrator may use a stepped enforcement procedure by issuing a directive before an order or may proceed directly to issuing a correction order. An order shall include the following:
 - a. The location of the violation (site).
 - b. The names of the parties involved such as the, owner, permittee, well constructor, or pump installer.
 - c. The section(s) of the ordinance and Wisconsin Administrative Code section(s) violated.
 - d. The date of inspection of the site where the violation occurred.
 - e. The name of the person who conducted the inspection which revealed the violation.
 - f. The date by which the correction(s) must be completed.
 - g. The name of the person who must be contacted regarding subsequent inspection of the site.
 - h. A statement that, if the order is not complied with, the Administrator will refer the violation to the District Attorney or County Corporation Counsel with a recommendation to seek injunctive relief and/or forfeitures from the Circuit Court of Jackson County. (Orders must be signed by the Administrator of the private water system ordinance.)
 - i. Orders shall be served on the property owner by mail. Where appropriate the Administrator may request the Jackson County Sheriff to serve any particular order.

- j. The Administrator shall report all orders that have not been complied with to the County Corporation Counsel for enforcement.

ENFORCEMENT ACTIONS

1. An enforcement action may be brought by the County Corporation Counsel against a person or persons for any of the following violations:
 - a. Failure to comply with any provision of this ordinance.
 - b. Failure to comply with any permit specification or requirement.
 - c. Failure to comply with any directive or order issued by the county Administrator.
2. Resisting, obstructing or interfering with the county Administrator's, or an authorized assistant's, actions undertaken pursuant to this ordinance.
3. The following penalties may be imposed for a violation of this Section 11.07:
 - a. Injunctive relief; and/or
 - b. Forfeitures of not less than \$25.00 nor more than \$500.00 for each violation. Each day a violation exists constitutes a separate offense.
4. Any person who has the ability to pay any forfeiture entered against him or her under this ordinance but refuses to do so may be confined in the County Jail until such forfeiture is paid, but in no event to exceed thirty (30) days. In determining whether an individual has the ability to pay a forfeiture imposed under this section, all items of income and all assets may be considered regardless of whether or not the income or assets are subject to garnishment, lien or attachment by judgment creditors under the laws of this state.

FEE SCHEDULE FOR PERMITS AND INSPECTIONS

The private water systems inspection and permit fees will be established and posted in the Jackson County Department of Health and Human Services Fee Schedule.

RESOLUTION NO. 27-08-2024

Creation of a Non-Lapsing Elections Account

WHEREAS, the Jackson County Clerk administers Federal, State and County Elections in Jackson County by publishing required documents, purchasing necessary supplies and ballots and purchasing capital equipment as needed; and

WHEREAS, in even numbered years, four Elections are typically held with a three-year average cost of \$75,000 and in odd numbered years, two Elections are typically held with a three-year average cost of \$27,000; and

WHEREAS, for countywide budgeting purposes, it would be beneficial to budget a similar figure each year as an alternative to having a \$50,000 fluctuation from year to year; and,

WHEREAS, creating a non-lapsing account for Elections would provide for a consistent budgeting figure from year to year; and

NOW THEREFORE BE IT RESOLVED, the Jackson County Board of Supervisors hereby authorizes the creation of a non-lapsing Election account to carry over unspent funds to be used in the next budgeting cycle.

Respectfully submitted by,
Jackson County Executive and
Finance Committee
s/Jeff Amo
s/John Higgins
s/Ron Carney
s/Sarah Peloquin
s/Garth Rolbiecki

Supervisor Cooper made a motion to adopt this resolution. This was seconded by Supervisor Chamberlain. Jeff Amo, County Board Chairman spoke on the resolution. Voice vote was taken with 18 present voting Aye.

RESOLUTION NO. 28-08-2024

Authorization for Ostrowski Correction Deed

WHEREAS, Jackson County sold property (parcel #012-0479.0005) to Daniel R. and Angela M. Ostrowski on April 22, 2009; and

WHEREAS, a Certified Survey Map was recorded on August 7, 2009, for said property, correcting the legal description, however, a deed was not completed with the correct legal description, and the county may still have a right to said property; and

WHEREAS, the corrected legal description is as follows:

Lot One of Jackson County Certified Survey Map No. 3415 as recorded in Volume Fourteen of Surveys, Page 188, as Document No. 352562; being a part of the West One-half of the Northeast Quarter (W $\frac{1}{2}$ of NE $\frac{1}{4}$) of Section 28, Township 22 North, Range 1 East, Town of City Point, Jackson County, Wisconsin

NOW THEREFORE BE IT RESOLVED, that the Jackson County Board of Supervisors hereby authorizes the Jackson County Clerk to sign, and cause to be recorded, a Quit Claim Deed, correcting the Deed recorded on April 22, 2009 to Daniel R. and Angela M. Ostrowski.

Respectfully submitted by,
Jackson County Executive and
Finance Committee
s/Jeff Amo
s/John Higgins
s/Ron Carney
s/Sarah Peloquin
s/Garth Rolbiecki

Supervisor Hart made a motion to adopt this resolution. This was seconded by Supervisor Boe. Jeff Amo, County Board Chairman spoke on the resolution. Voice vote was taken with 18 present voting Aye.

RESOLUTION 29-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Reclass of Business Services Supervisor and Contract Administrator to Accounts Lead and Contract Administrator

WHEREAS changes within the Business Services Division regarding responsibilities within the Department of Health and Human Services have continued to change creating the need for restructuring and,

WHEREAS this restructure includes reclassing the Business Services Supervisor and Contract Administrator position to Accounts Lead and Contract Administrator to increase opportunities for efficiencies in responding to department needs, and,

WHEREAS this restructuring will create increased collaboration and cohesion between Business Services Staff, DHHS Program Staff, DHHS Supervisors/Managers, DHHS Director, and,

WHEREAS after a thorough review of the needs of the Business Services Division, the Fiscal and Clerical Services Manager, DHHS Director, and Human Resources Director have determined the need to reclass the Business Services Supervisor and Contract Administrator position to Accounts Lead and Contract Administrator within the Business Services Division and,

WHEREAS it has been determined that the Accounts Lead and Contract Administrator be placed on the Jackson County Wage Scale pay group 10, by the Jackson County DHHS Director, Jackson County Fiscal and Clerical Services Manager, Jackson County

Human Resources Director with the recommendation from Carlson Dettmann Consulting and,

NOW THEREFORE BE IT RESOLVED that the Jackson County Board of Supervisors hereby authorizes the reclass of the Business Services Supervisor and Contract Administrator to Accounts Lead and Contract Administrator Position,

BE IT FURTHER RESOLVED that the resolution would become effective upon passage by the Jackson County Board of Supervisors.

Respectfully Submitted,

DHHS Committee

s/Ron Carney, Chairman

s/Daryl Boe

s/Tom Cooper

s/Sarah Peloquin

s/Desiree Gearing-Lancaster

s/Max Hart

s/Beth Smetana

v/Michelle Clark-Forsting

Personnel & Bargaining
Committee

s/Jeff Amo, Chairman

s/Garth Rolbiecki

s/Ron Carney

s/Ed Chamberlain

s/Mike Kunes

s/John Higgins

s/Sarah Peloquin

Executive & Finance
Committee

s/Jeff Amo, Chairman

s/John Higgins

s/Ron Carney

s/Sarah Peloquin

s/Garth Rolbiecki

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Hart. Carly Keller, Fiscal & Clerical Services Manager spoke on the resolution. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION 30-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Resolution Advocating for an Inpatient Behavioral Health Facility for Northern Wisconsin

WHEREAS, Northern Wisconsin has limited resources when it comes to in-patient crisis care for individuals with mental illness; and

WHEREAS, recent closures of facilities place a higher burden on the facilities that remain; and

WHEREAS, local law enforcement is tasked with providing transportation of individuals experiencing a mental health crisis and they often spend hours waiting for facilities to respond to requests for in-patient beds; and

WHEREAS, a significant number of individuals experiencing a mental health crisis end up being transported by law enforcement to the State facility in Winnebago; and

WHEREAS, the great distance traveled puts a financial strain on counties and local municipal law enforcement agencies, not to mention the emotional strain experienced by the individuals being transported for several hours, often in hand cuffs; and

WHEREAS, Jackson County would like to work with other counties in the Northern part of the State to lobby for State funding to establish an in-patient crisis facility to serve this underserved area; and

NOW, THEREFORE, LET IT BE RESOLVED, that the resolution would become effective upon passage by the Jackson County Board of Supervisors.

BE IT FURTHER RESOLVED, that the Jackson County Board of Supervisors urges the State Legislature and the Governor to provide funding (either another State facility or subsidies for private, not-for-profit organizations) to establish an in-patient acute behavioral health unit to serve the Northern counties; and

BE IT FURTHER RESOLVED, that the County Clerk is directed to send this Resolution to the Governor, State Legislators, the Wisconsin Counties Association, and other Northern County Clerks upon passage.

Respectfully Submitted,
DHHS Committee
s/Ron Carney, Chairman
s/Tom Cooper
s/Desiree Gearing-Lancaster
s/Daryl Boe
s/Beth Smetana
s/Ellen Moldenhauer
s/Sarah Peloquin
v/Michelle Clark-Forsting

Executive & Finance
Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Ron Carney
s/Sarah Peloquin
s/Garth Peloquin

Supervisor Gearing-Lancaster made a motion to adopt this resolution. This was seconded by Supervisor Cooper. Supervisor Cooper and Jessica Stinson, Behavioral Health Manager both spoke on the resolution. Discussion took place. Voice Vote was taken with 18 voting Aye.

RESOLUTION 31-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Support of State Investment for Mental Health Funding

WHEREAS, Jackson County is concerned that the public mental health system in Wisconsin is in need of additional resources to respond appropriately to the needs of individuals with persistent mental illness and those experiencing a mental health crisis; and

WHEREAS, state law designates counties with the responsibility for the well-being, treatment, and care of individuals with mental illness, and serving those without private insurance coverage; and

WHEREAS, the Medical Assistance program (MA) covers an array of mental health services, ranging from office-based therapy to inpatient hospitalization, and many of these services are delivered by counties; and

WHEREAS, Community Support Programs (CSP) offer intensive community-based care for adults whose mental illness and functional limitations might otherwise require them to need institutionalized care. Counties use CSP services to avoid extended hospitalizations or residential placement and support people in the community; and

WHEREAS, counties are required to provide Crisis intervention services including an emergency mental health services program to serve persons in crisis situations; at a minimum, 24-hour crisis telephone service, as well as in-person response on an on-call basis; and

WHEREAS, while the state pays the full cost of most MA services, when it comes to county-based CSP and Crisis mental health services, the county finances the cost of the services up front, and receives MA reimbursement for only the federal share for that service, and

WHEREAS, Community Aids funding has not kept pace over the years with increased county costs for services, resulting in counties bearing a disproportionate share of CSP and Crisis service costs from county tax levy; and

WHEREAS, counties are limited in their capacity to use tax levy revenue due to state levy limits, so the lack of Community Aids increases combined with strict property tax controls makes it difficult for counties to maintain Crisis and CSP services; and

WHEREAS, in addition to the costs to county human service departments, counties and municipalities also incur law enforcement costs to transport and provide security for persons in a crisis; and

WHEREAS, the awareness of the 988 National Suicide & Crisis Lifeline has made mental health assessment and referral more readily available, resulting in more demand on the mental health crisis systems; and

WHEREAS, stagnant state funding results in variations in the extent of services available across counties, wait lists for services, and eligible people receiving limited services; and

WHEREAS, the limited state funding for Crisis services makes it difficult for counties to implement new evidence-based services, such as mobile crisis workers that could meet law enforcement officers in the field for crisis calls, that would reduce the need for law enforcement involvement and provide a more trauma-informed response to crisis situations, and;

WHEREAS, Wisconsin's counties continue to cover the costs of mental health services for individuals who are not Medicaid eligible, and;

NOW, THEREFORE, BE IT RESOLVED: that the Jackson County Board of Supervisors does hereby request that the state of Wisconsin, in its 2025-27 state biennial budget, provide state GPR funding to cover the full non-federal share of MA CSP and Crisis services, and;

BE IT FURTHER RESOLVED, that the Jackson County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin State Legislators with a constituency within Jackson County, and the Wisconsin Counties Association.

Respectfully Submitted,
DHHS Committee
s/Ron Carney, Chairman
s/Sarah Peloquin
s/Ellen Moldenhauer
s/Beth Smetana
s/Daryl Boe
s/Tom Cooper
s/Desiree Gearing-Lancaster

Executive & Finance Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Ron Carney
s/Sarah Peloquin
s/Garth Rolbiecki

Supervisor Cooper made a motion to adopt this resolution. This was seconded by Supervisor Schmidt. Jessica Stinson, Behavioral Health Manager spoke on the resolution. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION 32-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Resolution to Designate Revenue from the Community Health Worker (CHW) Pathways Community HUB Model to Public Health for sustainability of Community Health Worker position

WHEREAS, Jackson County Public Health has expanded and grown their services over the last several years; and

WHEREAS, the Environmental Health program has seen a 600% increase in human health hazards since covid; and

WHEREAS, Jackson County residents identified quality and affordable housing in the top five most important factors to improve the quality of life in the 2022 Jackson County Community Health Needs Assessment; and

WHEREAS, it is fiscally responsible to maintain the revenue from the Pathways Community HUB Model to assure that the community health worker's position is sustainable; and

WHEREAS, Jackson County Public Health's mission is to promote healthy environments for its residents through prevention, education, preparedness, and partnerships; and

NOW, THEREFORE BE IT RESOLVED, that the Jackson County Board of Supervisors hereby authorizes that the net revenue generated from the completion of pathways within the Pathways Community HUB Model will be retained in a designated line with Fund 20 for sustainability of the Community Health Worker position. The amount in the restricted line shall not exceed \$100,000.00 at year end and is only to be used for this purpose.

Respectfully Submitted,
DHHS Committee
s/Ron Carney, Chairman
s/Sarah Peloquin
s/Ellen Moldenhauer
s/Beth Smetana
s/Daryl Boe
s/Tom Cooper
s/Desiree Gearing-Lancaster

Executive and Finance
Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Ron Carney
s/Sarah Peloquin
s/Garth Rolbiecki

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Gearing-Lancaster. Tammy Handy, Public Health Manager/Health Officer and Dawn Jacobson, Public Health Strategist were both present for questions. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION 33-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Resolution to Approve an Intergovernmental Cooperative Agreement with the Woodland Enhanced Health Services Commission, Payment of an Initial Membership Fee in the Amount of \$5,000 for Membership on the Commission, and Appointment of a County Representative

WHEREAS, Clark County currently owns and operates a facility known as Clark County Health Care Center (“CCHCC”), which, among other things, contains a skilled nursing facility and facility for the developmentally disabled; and

WHEREAS, Jackson County currently authorizes placement of Jackson County residents in CCHCC for purposes of receiving services under a protective placement order, guardianship and/or private placement; and

WHEREAS, Jackson County anticipates a need to place Jackson County residents in CCHCC for the foreseeable future; and

WHEREAS, the legal authority and goals of the Commission are set forth in an Intergovernmental Cooperation Agreement, a copy of which is attached hereto; and

WHEREAS, in accordance with the provisions of the Intergovernmental Cooperation Agreement, Jackson County shall contract with the Commission for the purposes of (1) leasing a portion of CCHCC to the Commission and, (2) providing for the administration, maintenance and operation of the leased portion of CCHCC; and

WHEREAS, the goals of the Commission as set forth in the Intergovernmental Cooperation Agreement are in accordance with the philosophy and public policy objectives of Jackson County; and

WHEREAS, Wis. Stat. § 66.0301 and the Intergovernmental Cooperation Agreement require each participating county to execute the Intergovernmental Cooperation Agreement before the Intergovernmental Cooperation Agreement is effective and binding; and

WHEREAS, it is the intent of this resolution to authorize Jackson County to become a member of the Commission and authorize a county representative be appointed in accordance with Jackson County rules and procedures to finalize and execute an Intergovernmental Cooperation Agreement that is substantially similar to the Intergovernmental Cooperation Agreement attached hereto; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Jackson County Board of Supervisors hereby approves the Intergovernmental Cooperation Agreement, a copy of which is attached hereto, and authorizes and directs an authorized representative of Jackson County to sign such document after receipt of preliminary approval from the other participating counties, approval county representative appointed as the Jackson County representative on the Commission and approval of the Jackson County Corporation Counsel.

BE IT FURTHER RESOLVED, that once the Intergovernmental Cooperation Agreement has been executed, Jackson County is authorized to expend funds related to the placement of persons in CCHCC and otherwise comply with the terms and conditions of the Intergovernmental Cooperation Agreement.

BE IT FURTHER RESOLVED, that the initial membership fee of \$5,000 shall be paid to the Commission from the Department of Health and Human Services budget.

BE IT FURTHER RESOLVED, that the resolution would become effective upon passage by the Jackson County Board of Supervisors.

Respectfully Submitted,
DHHS Committee
s/Ron Carney, Chairman
s/Sarah Peloquin
s/Ellen Moldenhauer
s/Daryl Boe
s/Tom Cooper

Executive & Finance
Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Ron Carney
s/Sarah Peloquin
s/Garth Rolbiecki

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Peloquin. Lyn Gates, Aging and Disability Services Manager and Brandy Cobb, DHHS Director were present for questions. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION# 34-08-2024

RE: Replacement of .25 FTE Horticulture position with 1.0 FTE Community Development position with UW-Madison Division of Extension Jackson County

TO: The Honorable Jackson County Board of Supervisors

WHEREAS, UW-Madison Extension's Community Development Institute provides educational programming to assist leaders, communities, and organizations realize their fullest potential, working with communities to build the vitality that enhances their quality of life and enriching the lives of their residents, educating in leadership development, organizational development, food systems, community economic development, local government education, among other things; and

WHEREAS, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations; and

WHEREAS, The Community Development Institute collaborates with UniverCity on a variety of projects, for an array of communities, providing increased capacity, time, and expertise to work toward addressing community issues or questions, with recommendations coming out of that work to create momentum within communities; and

WHEREAS, UW-Madison Extension provides local, placed based staff, to work toward addressing community issues. Sometimes those issues are ones that UniverCity has helped to spur momentum on, or they could be different – depending on the community.

Extension is an ongoing partnership with communities to create impact over a long period of time, and many times more in depth; and

WHEREAS, UW-Madison Extension prides itself on not duplicating services and thus upon the potential start of a Community Development position, a needs assessment would be done to ensure that efforts are not duplicated, but rather complimenting efforts already underway. Specific organizations and grant projects have specified objectives, and thus Extension would work to fill the gaps where current efforts are not engaged; and

WHEREAS, UW-Madison Extension has identified Jackson County as being eligible for a 1.0 FTE Community Development position; and

WHEREAS, the current Jackson County/UW-Madison Extension contract includes one .25 FTE Horticulture position in an amount of \$28,600 annually. Said position is currently vacant and will not be filled; and

WHEREAS, UW-Madison Extension is willing to commit to paying 100% of the Community Development position in 2024. UW-Madison Extension is willing to commit to paying 75% of the Community Development position in 2025, leaving \$23,817 to be paid by the County, thereby creating potential savings with the elimination of the Horticulture position. Jackson County, in 2026, would then assume 50% funding of the 1.0 FTE Community Development position in the approximate amount of \$49,063 (see attached financial analysis);

NOW, THEREFORE, BE IT RESOLVED by the Jackson County Board of Supervisors that the 1.0 FTE Community Development position be hereby created, effective upon passage.

BE IT FURTHER RESOLVED that the .25 FTE Horticulture position be hereby eliminated, effective upon passage.

Respectfully submitted:

Extension Education Committee

s/Max Hart

s/Daryl Boe

s/Mike Kunes

s/Desiree Gearing- Lancaster

Executive and Finance Committee

s/Jeff Amo

s/John Higgins

s/Ron Carney

s/Sarah Peloquin

s/Garth Rolbiecki

Supervisor Hart made a motion to adopt this resolution. This was seconded by Supervisor Gearing-Lancaster. Jason Hausler from UW Madison spoke on the resolution. Discussion took place. Roll call vote was taken with 6 present voting Aye (Supervisors Boe, Hart, Carney, Hoff, Gearing-Lancaster and Amo) and 12 voting No. Motion failed.

RESOLUTION 35-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Realignment of Facilities Maintenance Worker

WHEREAS reviews of the County's wage scale are occurring regarding the internal and external equity, as well as, what market is driving and,

WHEREAS this realignment includes placing the Facilities Maintenance Worker one grade higher to eliminate the disparity of one position being in the lowest grade and,

WHEREAS this realignment will promote internal equity by addressing best practices with fair compensation structures and advocating for equitable practices and,

WHEREAS after a thorough review of the Jackson County wage scale, the Human Resources Director and Facilities Director have determined the need to realign the Facilities Maintenance Worker from Grade 4 to Grade 5 of the wage scale and,

WHEREAS it has been determined with the recommendation from Carlson Dettmann Consulting that the current Maintenance Workers will be placed into their current step within the new grade of 5, and,

NOW THEREFORE BE IT RESOLVED that the Jackson County Board of Supervisors hereby authorizes the realignment of the Facilities Maintenance Worker position,

BE IT FURTHER RESOLVED that the resolution would become effective the first full pay period, upon passage by the Jackson County Board of Supervisors.

Respectfully Submitted,

Property Committee
s/John Higgins, Chairman
s/Daryl Boe
s/Garth Rolbiecki
s/Desiree Gearing-Lancaster
s/Dale Hoff

Personnel & Bargaining
Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Garth Rolbiecki
s/Ed Chamberlain
s/Mike Kunes
s/Sarah Peloquin
s/Ron Carney

Executive & Finance
Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Garth Rolbiecki
s/Ron Carney
s/Sarah Peloquin

Supervisor Cooper made a motion to adopt this resolution. This was seconded by Supervisor Higgins. Jessica McDonald, Human Resources Director and Rick Poff, Facilities Director were both present for questions. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION NO. 36-08-2024

INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$3,500,000 GENERAL
OBLIGATION PROMISSORY NOTES, SERIES 2024

BE IT RESOLVED by the County Board of Supervisors of Jackson County, Wisconsin, that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$3,500,000 for public purposes, including paying the cost of courthouse and jail improvements, garage improvements and park improvements.

Adopted, approved and recorded August 19, 2024.

s/Jeff Amo
Chairperson

ATTEST:
s/Cindy Altman
County Clerk

Supervisor Hart made a motion to adopt this resolution. This was seconded by Supervisor Kunes. Chairman Amo, Rick Poff, Facilities Director and County Clerk Cindy Altman spoke on the resolution. Discussion took place. Roll call vote was taken with 17 present voting Aye and 1 present voting No (Supervisor Holen).

Resolution # 37-08-2024

Resolution Petitioning The Secretary of Transportation for Airport Improvement Aid

WHEREAS, Jackson County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. 114.11, to acquire, establish, construct, own, control, lease, equip, improve maintain and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Black River Falls Airport, Jackson County, Wisconsin,

Petition for Airport Project

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stats. 62.23(5); and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution; and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stats. 114.33(2) as amended, and a transcript of the hearing is transmitted with this petition; and

THEREFORE, BE IT RESOLVED by the sponsor that a petition for federal and/or state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Airfield Pavement maintenance; Reconstruct Runway 8/26; Reconstruct Taxiway A; Reconstruct Runway 8/26 PAPIs; Purchase Snow Removal and Mowing Equipment; clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55; Airport Master Plan, Construct Hangers, Upgrade Fuel System and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trusts for the purposes of the project; and unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stats 114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

Designation of Secretary of Transportation as Sponsor's Agent

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is required to agree to act as such, in matters relating to the airport

development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or provide, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stats 2.02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

BE IT FURTHER RESOLVED the sponsor requests that the Secretary provide, per wis. Stats. 114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall fund necessary to complete the aforesaid project

Airport Owner Assurances

BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin Code Trans 55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

BE IT FURTHER RESOLVED that the County Board Chairman and County Clerk be authorized to sign and execute the agency agreement and federal block grant owner assurance authorized by this resolution.

Jackson County Executive and
Finance Committee
s/Jeff Amo, Chairman
s/Ron Carney
s/John Higgins
s/Garth Rolbiecki
s/Sarah Peloquin

Certification

I, Cindy Altman, Clerk of Jackson County, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at a Board meeting of the Jackson County Board on August 19, 2024, adopted by a majority vote, and recorded in the minutes of said meeting.

s/Cindy Altman, Jackson County Clerk

Supervisor Gearing-Lancaster made a motion to adopt this resolution. This was seconded by Supervisor Cooper. Chairman Amo spoke on the resolution. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION NO. 38-08-2024

TO: THE HONORABLE COUNTY BOARD OF SUPERVISORS
RE: REVISE AND UPDATE ORDINANCE 4.02(2)D

WHEREAS, Jackson County Personnel and Bargaining Committee deem it necessary to update and revise Ordinance 4.02(2)D Employment Practices and Information, Nepotism, and

WHEREAS, the Jackson County Personnel and Bargaining Committee recommend Ordinance 4.02 (2) D be revised as follows:

D. Nepotism

1. Policy

Except as provided in Section 3 of this policy, or unless the Human Resources Director first determines that such employment, promotion, or transfer would not be detrimental to the County, no person shall be employed, promoted, or transferred to any department or agency within Jackson County, or to a division or section thereof when, as a result, he or she would be directly supervising or receiving direct supervision from a member of his or her immediate family or working directly above the relative's immediate superior. Present employees who become married to each other are permitted to continue their employment, although should one of the married persons leave employment, the employee leaving becomes subject to this nepotism policy for the purposes of re-hire. Union employees are not eligible to post or bump into a situation that constitutes nepotism under this policy.

2. Definitions

For purposes of this nepotism policy:

"Applicant" is defined as an individual who is an external applicant or an internal applicant for employment at Jackson County, Wisconsin.

"Department" is defined as an area of the Jackson County government that has its own budget (e.g., Sheriff's Department, DHHS, HR, or the Treasurer's Office).

"Domestic Partner" is as defined by Sec. 770.01(1) of the Wisconsin Statutes.

"Relative" or **"Immediate Family Member"** is defined as: husband, wife, mother, father, son, daughter, brother, sister, and the various combinations of step or in-law, or domestic partner.

3. Exceptions

If an applicant applies for a position with Jackson County and would otherwise be subject to this nepotism policy, the applicant may be considered for the position under the following procedure:

- a. The Human Resources Director, in conjunction with the relevant Department head, must determine that such employment would not be detrimental to the County, and if not, the applicant may be considered for the position.
- b. If the Human Resources Director chooses to proceed with the hiring process, the Human Resources Director along with the Department Head shall work collaboratively on a written Plan of Action to remedy the potential conflict of interest. The Plan of Action shall identify the two individuals and their current and/or prospective roles, the rationale or justification for the proposed hire or other personnel action, the remedial measures by which any potential conflict of interest will be resolved (for example, recusal from decisions affecting a related person, alternate reporting line, etc.), and the impact of these measures on the operations of the organizational unit. The related persons shall sign the Plan of Action indicating their agreement to its terms.

4. Miscellaneous

Jackson County reserves the right to exercise appropriate managerial judgment to take such actions as may be necessary to achieve the intent of this policy, including, but not limited to, the right to prohibit hiring or other employment actions involving other relationships that would create a conflict of interest. The County reserves the right to vary from the guidelines outlined in this policy to address unusual circumstances on a case-by-case basis. It is the responsibility of every employee to identify to the Human Resources Director any potential or existing personal relationship which falls under the definitions provided in this policy. Employees who fail to disclose personal relationships covered by this policy may be subject to disciplinary action up to and including the termination of employment.

NOW, THEREFORE, BE IT RESOLVED, the Jackson County Board of Supervisors hereby change and adopt said ordinance

This ordinance shall be effective upon passage and publication as required by law. This ordinance supersedes and replaces and conflicting or previous ordinances related to the matter.

On this date August 19, 2024

Respectfully submitted,
Personnel and Bargaining Committee
s/Jeff Amo
s/Garth Rolbiecki

Executive and Finance Committee
s/Jeff Amo
s/Ron Carney

s/Ed Chamberlain
s/Mike Kunes
s/Sarah Peloquin
s/Ron Carney

s/Sarah Peloquin
s/Garth Rolbiecki

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Hart. Jessica McDonald, Human Resources Director was present for questions. Discussion took place. Voice vote was taken with 18 present voting Aye.

RESOLUTION 39-08-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Reclassification of Veterans Service Officer

WHEREAS reviews of job descriptions are conducted periodically to ensure accuracy of the role and responsibility as the work evolves and,

WHEREAS many factors contribute to the evolution of positions within the County, some of which include but are not limited to: changes in statutes, legal requirements, technology, and the needs of the community and,

WHEREAS reviews of the County's wage scale are occurring regarding the internal and external equity, as well as, what market is driving and,

WHEREAS after a thorough review of the Jackson County Veterans Service Officer job description, the Human Resources Director and Carlson Dettmann have determined the need to reclassify the Veterans Service Officer from Grade 12 to Grade 13 of the wage scale and,

WHEREAS it has been determined with the recommendation from Carlson Dettmann Consulting that the Veterans Service Officer will be placed into step 1 of grade 13 with the fiscal impact attached to this resolution and,

NOW THEREFORE BE IT RESOLVED that the Jackson County Board of Supervisors hereby authorizes the reclassification of the Veterans Service Officer position,

BE IT FURTHER RESOLVED that the resolution would become effective the first full pay period, upon passage by the Jackson County Board of Supervisors.

Respectfully Submitted,
Executive & Finance
Committee
s/Jeff Amo, Chairman
s/John Higgins
s/Ron Carney

Personnel & Bargaining
Committee
s/Jeff Amo, Chairman
s/Garth Rolbiecki
s/Mike Kunes

s/Sarah Peloquin
s/Garth Rolbiecki

s/Sarah Peloquin
s/John Higgins

Supervisor Kunes made a motion to adopt this resolution. This was seconded by Supervisor Higgins. Jessica McDonald, Human Resources Director was present for questions. Discussion took place. Voice vote was taken with 18 present voting Aye.

**PETITION #2024-19
TOWN OF ADAMS**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2024-19 to amend the Jackson County Zoning Ordinance filed by Barry & Kyle Peterson on the 15th day of May, 2024 to change 1.5 Acres of the Official Zoning Map from the A1 (Agricultural) District to the R2 (Residential) District on the following described lands:

On property known as Lot 1 CSM 3367 located in the NW1/4-SW1/4, Section 8, T21N, R4W, Town of Adams, Jackson County, WI. The request is to change 1.5 acres of the A1 (Agriculture) District to the R2 (Residential) District for the construction of a single-family home.

Located in the Town of Adams, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be approved.

Dated this 17th day of June 2024.

JACKSON COUNTY ZONING COMMITTEE
BY: s/Ed Chamberlain, Vice Chairman

Supervisor Chamberlain made a motion to accept this zone change. This was seconded by Supervisor Peloquin. Voice Vote was taken with 18 present voting Aye.

**PETITION #2024-22
TOWN OF ADAMS**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2024-22 to amend the Jackson County Zoning Ordinance filed by Michael Peterson on the 4th day of June, 2024 to change 5.00 Acres of the Official Zoning Map from the A2 (Agriculture-Forestry & Limited Ag) District to the R2 (Residential) District on the following described lands:

On property located in the NW1/4-SE1/4, Section 06, T22N, R3W, Town of Adams, Jackson County, WI. The request is to change 5 acres of the A2 (Agricultural) District to the R2 (Residential) District for the construction of a single-family home.

Located in the Town of Adams, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be approved pending final survey map.

Dated this 15th day of July 2024.

JACKSON COUNTY ZONING COMMITTEE
BY: s/Ed Chamberlain, Vice Chairman

Supervisor Chamberlain made a motion to accept this zone change. This was seconded by Supervisor Hart. Voice Vote was taken with 18 present voting Aye.

**PETITION #2024-23
TOWN OF FRANKLIN**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2024-23 to amend the Jackson County Zoning Ordinance filed by Ashley Embke on the 12th day of June, 2024 to change 4 Acres of the Official Zoning Map from the A1 (Agriculture) District to the R6 (Residential-Rural Ag) District on the following described lands:

On property known as Lot 1 CSM 3456 located in the NE1/4-NE1/4, Section 6, T20N, R6W, Town of Franklin, Jackson County, WI. The request is to change 4 acres of the A1 (Agriculture) District to the R6 (Residential-Rural Ag) District for the addition to an existing home.

Located in the Town of Franklin, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and

being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be approved pending final survey map and stipulations set by Gaylord E Olson II.

Dated this 15th day of July 2024.

JACKSON COUNTY ZONING COMMITTEE
BY: s/Ed Chamberlain, Vice Chairman

Zone Change Petition #2024 – 23 Embke – July 15, 2024

If the Zoning and Land Information Committee decides to approve the Embke Zone Change Petition application the Land Conservation Department requests that the following conditions and explanations be attached to the approval:

- 1 – No more than 12 animal units will be placed on the R-6 property at one time.
- 2 – No earthen feedlot area will be created on the property.
- 3 – The existing Jackson County Livestock and Animal Facility License will continue on the R-6 zoned parcel and also on the original parcel number 018-0103.0005 that will continue to be owned by Becky and Brett Elvaker.
- 4 – Manure will be removed and spread on cropland fields according to current Nutrient Management Plan guidelines to minimize pollution potential.
- 5 – All State and County ordinance environmental standards for preventing manure and soil erosion pollution must be met and maintained.
- 6 – All livestock and animal fencing installation and its maintenance for the R-6 parcel is the responsibility of the R-6 rezoned parcel owner.
- 7 – An order for livestock and/or animal unit reduction or removal may be a possibility if the R-6 zone change conditions for approval are not maintained.

Supervisor Boe made a motion to accept this zone change. This was seconded by Supervisor Hoff. Voice Vote was taken with 18 present voting Aye.

Chairman Amo stated that the Highway 2023 Annual Report was included in the packets. Discussion took place.

Supervisor Higgins made a motion to adjourn. This was seconded by Supervisor Pelouin. All present voted Aye by voice vote. Meeting adjourned at 8:03 P.M.

STATE OF WISCONSIN)
)ss
 COUNTY OF JACKSON)

I, Cindy Altman, County Clerk of said County, do hereby certify that the above and foregoing is a true and complete summary of the proceedings of the County Board of Supervisors of Jackson County, Wisconsin, at its Regular Session held on August 19, 2024.

 Cindy Altman, County Clerk
 Jackson County, Wisconsin

PER DIEM AND MILEAGE

<u>DISTRICT MEMBER</u>	<u>PER DIEM</u>	<u>MILEAGE</u>	<u>TOTAL</u>
1. Brian Bethke	\$65.00	\$46.90	\$111.90
2. David Holen	\$65.00	\$26.80	\$ 91.80
3. Hoyt Strandberg	\$65.00	\$16.08	\$ 81.08
4. Daryl Boe	\$65.00	\$20.10	\$ 85.10
5. Michael Beck	\$65.00	\$24.12	\$ 89.12
6. Mike Kunes	\$65.00	\$25.46	\$ 90.46
7. Russell Anderson	\$65.00	\$ 9.38	\$ 74.38
8. Max Hart	\$65.00	\$ 9.38	\$ 74.38
9. Bill Laurent	\$65.00	\$14.74	\$ 79.74
10. Tom Cooper	\$65.00	\$ 4.02	\$ 69.02
11. Garth Rolbiecki	\$	\$	\$
12. Ron Carney	\$65.00	\$27.14	\$ 92.14
13. Dale Hoff	\$65.00	\$ 2.01	\$ 67.01
14. John Higgins	\$65.00	\$ 2.68	\$ 67.68
15. Sarah Peloquin	\$65.00	\$	\$ 65.00
16. Desiree Gearing-Lancaster	\$65.00	\$.67	\$ 65.67
17. Jeff Amo	\$65.00	\$ 1.34	\$ 66.34
18. Jerrold Schmidt	\$65.00	\$12.64	\$ 77.64
19. Ed Chamberlain	<u>\$65.00</u>	<u>\$12.73</u>	<u>\$ 77.73</u>
	\$1,170.00	\$256.19	\$1,426.19

