

John Higgins
Dale Hoff
Garth Rolbiecki
Daryl Boe

FROM: Poff, Richard Facilities Director
SUBJECT: Property Committee
DATE: Tuesday, August 13, 2024 TIME: 3:30 PM
PLACE: County Board Room

1. Call Meeting to Order
 - a. J. Higgins at 3:28pm
2. Set Date for Next Meeting
 - a. Tuesday September 10, 2024 at 3:30pm
3. Approve Minutes of Previous Meeting
 - a. Motion by G. Rolbiecki, 2nd by D. Boe All voted aye. Motion carried.
4. Presentation from Krause-Anderson Facilities Condition Assessment
5. Discuss/Act Employee update
 - a. R. Poff updated the committee that they are fully staffed and the new employee is doing well.
6. Discuss/Act 2025 Budget
 - a. Motion by G. Rolbiecki, 2nd by D. Hoff All voted aye. Motion carried to approve the budget as presented
7. Discuss/Act Building Needs
 - a. R. Poff updated the committee on ongoing building needs.
8. Monthly Budget Reports
9. Monthly Vouchers
 - a. Motion by G. Rolbiecki, 2nd by D. Hoff. All voted aye. Motion carried.
10. Adjournment
 - a. Motion by G. Rolbiecki, 2nd by D. Hoff to adjourn at 4:24 pm. All voted aye. Motion carried.