



OFFICE OF COUNTY CLERK  
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Mary K Johnson, Deputy County Clerk  
Heather Winchell, Payroll Specialist  
Kaitlyn Huber, Accountant

## PROPERTY COMMITTEE AGENDA

August 7, 2025

TO: John Higgins  
Desiree Gearing-Lancaster  
Garth Rolbiecki  
Dale Hoff  
Daryl Boe

FROM: Cindy Altman, County Clerk  
SUBJECT: Property Committee  
DATE: Tuesday, August 12, 2025 TIME: 3:30 PM  
PLACE: County Board Room

1. Call Meeting to Order
2. Set Date for Next Meeting
3. Approve Minutes of Previous Meeting
4. Discuss/Act Evidence Storage Facility Bid Selection
5. Discuss/Act Two Office Requests
6. Discuss/Act Building Needs
7. Discuss Department/Projects Updates
8. Monthly Budget Reports
9. Monthly Vouchers
10. Adjournment

CC: Cindy Altman      Banner Journal      WWIS      Dept. Heads  
[intheknow@jacksoncountypulse.com](mailto:intheknow@jacksoncountypulse.com)

NOTICE OF QUORUM: Based on the composition of the members of the Property Committee, a quorum of the Airport and Forestry & Parks Committee will also be present at the above noticed meeting. There will not be any formal discussion or any official action taken of any pending or future matters pertaining to Jackson County under the authority of the Airport or Forestry & Parks Committee at this meeting. The action items at this meeting will be limited to the Property Committee as to the items posted on this agenda.