

July 11, 2023

John Higgins  
Desiree Gearing-Lancaster  
Dale Hoff  
Garth Rolbiecki  
Daryl Boe

FROM: Poff, Richard Facilities Director  
SUBJECT: Property Committee  
DATE: Tuesday, July 11, 2023 TIME: 3:30 PM  
PLACE: County Board Room

1. Call Meeting to Order
  - a. J. Higgins at 3:30pm
2. Set Date for Next Meeting
  - a. Tuesday August 8th 2023 at 3:30pm
3. Approve Minutes of Previous Meeting
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Boe. All voted aye. Motion carried.
4. Act/Discuss Employee update
  - a. Poff updated board that he is cleared to work full time as of Thursday July 6<sup>th</sup>. Poff updated that the facilities department will be doing 10 hr. days.
5. Act/Discuss Remodel of training center
  - a. Tabled until August to bring back a package to include all moves.
6. Discuss/Act Sheriff's office server room expansion
  - a. Tabled until August to bring back a package to include all moves
7. Discuss/Act request to bid scissor lift
  - a. Motion by D. Gearing-Lancaster 2<sup>nd</sup> by G. Rolbiecki All voted aye. Motion carried.
8. Discuss/ Act Building needs
  - a. Request from Farmers market to add a 30-amp outlet for the use by a food truck. Motion by D. Hoff 2<sup>nd</sup> by D. Gearing-Lancaster. 3 voted aye 1 J. Higgins voted no Motion carried.
  - b. Animal Shelters proposal to allow Humane Society to have a contractor place a concrete walk and pad in the play yard of shelter. Motion by G. Rolbiecki 2<sup>nd</sup> by D. Hoff All voted aye Motion carried.
9. Monthly Budget Reports
  - a. Motion by G. Rolbiecki 2<sup>nd</sup> by D. Hoff. All voted aye. Motion carried.
10. Monthly Vouchers
  - a. Motion by G. Rolbiecki 2<sup>nd</sup> by D. Boe. All voted aye. Motion carried.
11. Adjournment
  - a. Motion by D. Gearing-Lancaster 5:00 pm. All voted aye. Motion carried.