

Property Meeting – June 13, 2023

Members Present: John Higgins, Dale Hoff, Garth Rolbiecki, Daryl Boe.

Absent: Desiree Gearing-Lancaster

Other in attendance: Rick Poff, Susie Meinerz, James Michalski, Duane Waldera, Cindy Altman.

Meeting called to order by Higgins at 3:30 pm

Next meeting date will be July 11, 2023 at 3:30 pm.

Approve Minutes of Previous Meeting: Motion by Rolbiecki/Boe to approve. Approved.

Staff Update: Susie gave an overview of what occurred while Rick was out regarding his staff. Rick indicated he had heard the staff stepped up and got the job done while he was out.

Discuss/Act-County Board Chair office remodel update: Furniture is ordered, carpet going in later this month and the painting to occur this or next week. The leak is being addressed by a tuck point procedure on the outside of the building.

Discuss/Act-Animal Shelter fence panels: The panels are out of warranty. Staff will continue to work on how to hang the panels so they work as we need them to work.

Discuss/Act-Building Needs: Tuck pointing will need to be done for the remaining front of the building and will be budgeted in 2024. Nothing new on bathroom remodels. The City would like an engineer to make a detailed site plan for a cross walk to the parking lot.

Monthly Budget Reports: Reports were provided and reviewed with questions answered.

Monthly Vouchers: Vouchers were provided and reviewed with questions answered. Motion Rolbiecki/Hoff to approve May and June vouchers. Approved.

Motion to adjourn Rolbiecki/Hoff at 4:18 pm. Approved.