

June 11, 2024,

John Higgins  
Desiree Gearing-Lancaster  
Dale Hoff  
Garth Rolbiecki  
Daryl Boe

FROM: Poff, Richard Facilities Director  
SUBJECT: Property Committee  
DATE: Tuesday, June 11, 2024 TIME: 3:30 PM  
PLACE: County Board Room

1. Call Meeting to Order
  - a. J. Higgins at 3:28pm
2. Set Date for Next Meeting
  - a. Tuesday, July 9th 2024 at 3:30pm
3. Approve Minutes of Previous Meeting
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Boe. All voted Aye. Motion carried.
4. Act/Discuss VSO/ Maintenance update
  - a. R. Poff updated the board that the test came back negative for asbestos and the project has restarted
5. Discuss Bonding Project
  - a. R. Poff and Cindy Altman explained the bonding projects and process that was discussed in previous meeting. Want to get direction for what projects are to be looked at more than others. The direction of the Property committee is to go ahead with all the projects listed on the bonding project spread sheet.
6. Discuss/Act Animal Shelter Projects
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Hoff. All voted Aye. Motion carried to allow the Humane Society to do the projects they wish to do as long as they are keeping R. Poff in the mix of the projects.
7. Discuss/Act Jail Project
  - a. Motion By D. Hoff, 2<sup>nd</sup> by D. Boe. 4 vote Aye, G. Rolbiecki voted No. Motion carried to re-look at the possibility of remodeling and adding an addition to the current Jail to fit the current needs at this time.

8. Discuss/Act Building Needs

- a. R. Poff discussed the need to replace the roof on the Training center on N 2<sup>nd</sup> Street. It is recommended to look into replacing old flat roof with pitched roof. R. Poff will gather some numbers and bring them back to committee.
- b. R. Poff Discussed that the wall in the south vault needs to be fixed as its buckling and they have staff entering there all day.
- c. Motion by D. Hoff, 2<sup>nd</sup> by G. Rolbiecki to repair the wall. All voted Aye. motion carried.

9. Monthly Budget Reports

10. Monthly Vouchers

- a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Boe. All voted Aye. Motion carried.

11. Adjournment

- a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Hoff. All voted Aye. Meeting adjourned at 4:30 pm.