

**Jackson County Highway Department  
Committee Meeting  
April 19, 2023**

**01. Call to Order:**

Chairman Staff called the meeting to order at 8:30 A.M. in the Conference Room at the Jackson County Highway Department, 119 Harrison Street, Black River Falls, WI on Wednesday, April 19, 2023.

**02. Roll Call:**

The following Highway Committee members were present: Ed Chamberlain, Charles Jensen, Michael Kunes, Alton Staff, and Adrian Swanson.

Also present:

Jay Borek, Highway Commissioner

Sandi Brandt, Office Manager

**03. Approve Committee Meeting Minutes:**

The minutes from the meeting on March 22, 2023, were reviewed.

**M/S** Chamberlain/Kunes to approve the Highway Committee minutes as presented. Carried unanimously.

**04. Equipment Update:**

#2138 - 2014 950k CAT - at Fabick Cat in La Crosse to charge ride control accumulators, re-seal front brakes in differential and perform 5,000 hour service by changing DPF. Found cracked EGR cooler and bad EGR manifold while removing exhaust system.

#0043 - 2009 Mack tri-axle truck - at Murphy's for tweaked frame and realignment causing radiator to leak from running right hand wing.

#0075 - 2018 Western Star Tandem Axle - unit still at Hixton Enterprises. Cost as of 03/15/23 = \$24,278.84.

**(no change from previous month).**

**05. Update on Highway Operations (County and State):**

Jay Borek reported on the County operations:

The employees have been cleaning up down trees; removing snow plow equipment; patching on CTH X & N; reclaiming shoulders; sweeping intersections; and removing snow fence.

Jay Borek reported on the State operations:

The employees have been removing snow; reclaiming shoulders; brush cutting/down trees; repairing guardrail; applying mastic on I-94 and STH 10/95; patching on I-94 and STH 10/95; and picking trash.

**06. Discuss/Act on Recruitment (Succession Plan):**

The Office Manager/Accountant has stated that she will be retiring in November. Commissioner Borek asked for permission to begin recruitment to ensure that there is adequate training time for the new hire.

**M/S** Chamberlain/Swanson to start the recruitment process to fill the pending vacancy of the Office Manger/Accountant. Carried unanimously.

**07. Discuss/Act on Equipment Bid (2 1/2 yard Loader):**

<b>Quotation / Proposal Tabulation Form</b>											
<b>(1) 2 1/2 yard Loader</b>											
<b>04/18/23 @ 11:00 A.M.</b>											
<u>Vendor</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Delivery Date</u>	<u>Warranty</u>	<u>Ext. Warranty</u>	<u>Ext. Warranty Cost</u>	<u>List Cost</u>	<u>Government Discount</u>	<u>Trade In Value</u>	<u>Total Cost</u>
											<u>w/o Warranty</u>
Aring Equipment Company - ACS Coupler	2024	Volvo	L70H Long Boom	01/30/24 or sooner	1 yr - 1,500 hr.	5 yr - 3,000 hr.	\$ 6,340.00	\$ 288,318.00	\$ (78,518.00)	\$ (30,000.00)	\$ 179,800.00
Aring Equipment Company - ISO Coupler	2024	Volvo	L70H Long Boom	01/30/24 or sooner	1 yr - 1,500 hr.	5 yr - 3,000 hr.	\$ 6,340.00	\$ 289,110.00	\$ (84,110.00)	\$ (30,000.00)	\$ 175,000.00
McCoy Construction & Forestry	2024	John Deere	524P High Lift	280 days	5 yr - 3,000 hr.	7 yr - 4,000 hr.	\$ 1,500.00	\$ 252,500.00	\$ (45,000.00)	\$ (35,000.00)	\$ 172,500.00
McCoy Construction & Forestry	2023	John Deere	544G Tier High Lift	190 days	5 yr - 3,000 hr.	7 yr - 4,000 hr.	\$ 1,500.00	\$ 230,995.00	\$ (40,000.00)	\$ (35,000.00)	\$ 155,995.00
Roland Machinery Company	2023	Komatsu	WA270-8	150 days	3 yr - 2,000 hr.	N/A	N/A	\$ 217,500.00	\$ -	\$ (20,000.00)	\$ 197,500.00
St. Joseph Equipment	2023	Hyundai	HL940 AXT	90 days	3 yr - 3,000 hr.	5 yr - 6,000 hr.	\$ 6,700.00	\$ 293,531.00	\$ (135,531.00)	\$ (30,000.00)	\$ 128,000.00

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**M/S Chamberlain/Swanson** to award low bid to St. Joseph Equipment for 2023 Hyundai loader in the amount of \$158,000, less \$30,000 trade-in. The loader to be traded, unless it sells for more money at the online auction. Carried unanimously.  
**M/S Swanson/Chamberlain** to sell #2132-Case 621D Wheel Loader on WI Surplus Online Auction and to have a specific reserve to sell the loader. Carried unanimously.

**08. Approve Vouchers:**

The Committee reviewed the vouchers presented for payment.

**M/S Swanson/Chamberlain** to approve the vouchers in the amount of \$327,470.39. Carried unanimously.

**09. Office Manager's Report:**

The 2023 year-to-date financial analysis was presented by Sandi Brandt, Office Manager.

**10. Highway Commissioner's Report (Local Bridge):**

\*Commissioner Borek received quotes for traffic paint from Trempealeau County Highway Department - .075/foot and Taylor County Highway Department - .0775/foot.

**M/S Chamberlain/Swanson** to approve the quotes and split the traffic painting between the two Counties for the 2023 season.

\*Commissioner applied for STP local for the Town of Adams, Town of Albion, and Town of Irving. There is no cost to the Town or Jackson County if projects are awarded.

**11. Employee Conferences, Training, and/or Seminars:**

Highway Commissioner stated 2023 Commissioner's/Committee Spring training will be in Ellsworth on May 4, 2023. The WCHA Summer Road School will be held on June 5 - 7, 2023 in Wisconsin Dells. Committee members wishing to attend must let Commissioner know ASAP.

**M/S Swanson/Kunes** to approve the Commissioner's request to attend the WCHA Summer Road School. Carried unanimously.

**12. Set/Confirm future Highway Committee Dates:**

The following meeting dates have been set for the Highway Committee:

May 17, 2023 @ 8:30 A.M.

June 14, 2023 @ 8:30 A.M.

**13. Adjournment:**

**M/S Kunes/Chamberlain** to adjourn the meeting. Meeting adjourned at 10:16 A.M. Carried unanimously.