



Office of County Clerk  
307 Main Street  
Black River Falls, Wisconsin 54615

CINDY ALTMAN, County Clerk  
Phone (715) 284-0268  
Fax (715) 284-0278  
E-mail: cindy.altman@co.jackson.wi.us  
Mary K Johnson, Deputy County Clerk  
Heather Winchell, County Bookkeeper

March 8, 2022

TO: JACKSON COUNTY EXECUTIVE AND FINANCE COMMITTEE:

Ray Ransom  
Jeff Amo  
Karen Thayer  
Ron Carney  
Roger Stevens

FROM: Cindy Altman, County Clerk  
RE: MEETING NOTICE - **Amended**

March 14, 2022 – 9:00 a.m.  
County Board Room – Courthouse, Black River Falls, WI

- A. Call meeting to order.
- B. Next Meeting Date April 11, 2022
- C. Approve County Board Minutes
- D. Proclamations
  - a. April 2022 as Child Abuse Prevention Month
  - b. Women in History Proclamation
- E. Resolutions:
  - a. Approval of the Jackson County Land and Water Resource Management Plan Revisions
  - b. Addition of one (1) FTE Community Health Worker (CHW) position
  - c. Creation of one (1.0) additional FTE Economic Support Specialist
  - d. Addition of one (1) FTE Dementia Care Specialist – Caregiver Coordinator (DCS-CC) position
  - e. Addition of one (.80) FTE Administrative Clerk
  - f. Establishing Total Annual Compensation for Sheriff and Clerk of Court Pursuant to Wis. Stats. 59.22
  - g. Extension Summer Intern Funding
  - h. Interim Zoning Administrator
- F. Animal Shelter Update
  - a. Discuss/Act Shelter Manager Project Employee Job Description
- G. Discuss/Act on partnership with JC Childcare Task Force for Workforce Innovation Grants
- H. Corporation Counsel Report
- I. Report from Department: IT, VSO, Court System, Medical Examiner
- J. Strategic Planning Updates –
- K. Discuss/Act American Rescue Funds
  - a. US Cellular match funds (\$25,000)
  - b. Supporting Hilbert Communications LLC and subsidiaries grant application
  - c. BRF Rentals – air conditioning units (\$24,000)
- L. Discuss/Act State of Emergency Declaration
- M. Seminar Request – None
- N. Financial Updates – YE Budget Entry
- O. Audit Bills and Line-Item Transfers
- P. Adjourn

cc: W.W.I.S. Radio    Banner Journal    Department Heads    Sam Bach

NOTICE OF QUORUM: Based on the composition of the members of the Executive and Finance Committee, a quorum of the Personnel Committee and Law Enforcement Committee will also be present at the above noticed meeting. There will not be any formal discussion or any official action taken of any pending or future matters pertaining to Jackson County under the authority of the Personnel Committee or Law Enforcement Committee at this meeting. The action items at this meeting will be limited to the Executive and Finance Committee as to the items posted on this agenda.