

John Higgins  
Dale Hoff  
Garth Rolbiecki  
Daryl Boe (Excused)  
Desire Gearing-Lancaster

FROM: Poff, Richard Facilities Director  
SUBJECT: Property Committee  
DATE: Tuesday, February 11, 2024 TIME: 3:30 PM  
PLACE: County Board Room

1. Call Meeting to Order
  - a. J. Higgins at 3:27pm
2. Set Date for Next Meeting
  - a. Tuesday March 11, 2025 at 3:30pm
3. Approve Minutes of Previous Meeting
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Hoff. All voted aye. Motion carried.
4. Discuss/Act Krause-Anderson Presentation
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Hoff. All voted Aye. Motion carried. To move forward with Krause-Anderson as construction manager for the courthouse tuck pointing and window project.
5. Discuss/Act Facilities Gateway Co. UPS Agreement
  - a. Motion by D. Hoff, 2<sup>nd</sup> by D. Gearing-Lancaster. All voted Aye. Motion carried. To sign a 5-year maintenance agreement for \$4,037.50 billed \$807.50 a month for 60 months.
6. Discuss/Act Camera Project Quote
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Hoff. All voted Aye. Motion carried. To accept the bid from SGTS INC. with adding on option 1 for the amount of \$242,341.60.
7. Discuss/Act Department update
  - a. Rick updated the committee on the month of January with 71 work orders filled out 68 completed 31 from the jail, 30 from DHHS. New Truck is on sight fully outfitted and ready to plow.
8. Discuss/Act Building needs
  - a. Rick updated the committee on a possible water lab up at DHHS that is in the planning stage more to follow if they receive the grant they put in for.
9. Monthly Budget Reports
10. Monthly Vouchers
  - a. Motion by G. Rolbiecki, 2<sup>nd</sup> by D. Hoff. All voted Aye. Motion carried.
11. Adjournment
  - a. Motion by D. Hoff, 2<sup>nd</sup> by D. Gearing-Lancaster 4:50 pm. All voted Aye. Motion carried.