

**Jackson County Highway Department
Committee Meeting
January 18, 2023**

01. Call to Order:

Chairman Staff called the meeting to order at 8:30 A.M. in the Conference Room at the Jackson County Highway Department, 119 Harrison Street, Black River Falls, WI on Wednesday, January 18, 2023.

02. Roll Call:

The following Highway Committee members were present: Ed Chamberlain, Charles Jensen, Michael Kunes, Alton Staff, and Adrian Swanson.

Also present:

Jay Borek, Highway Commissioner

Jeff Amo, County Board Chairman

Cindy Altman, County Clerk

Bryan Dux, Operations Manager

Kevin Kamrowski, Patrol Supt.

Sandi Brandt, Office Manager

Brian Kent, S.E.H. (appeared via zoom)

03. Approve Committee Meeting Minutes:

The minutes from the meeting on December 08, 2022, were reviewed.

M/S Chamberlain/Swanson to approve the Highway Committee minutes as presented. Carried unanimously.

04. Equipment Update:

#0071 - 2016 Mack Tandem Axle - unit sent to Universal to reconstruct left wing frame brace which was cracked or stressed from the accident last winter. Insurance paid this claim - \$3,024.75. Unit back in service.

#0045 - 2020 Western Star Tri-Axle - unit sent to River States for DEF heater control valve circuit not operable. Found cut and corrosion in wire harness. Covered under warranty. Unit back in service.

#0057 - 2019 Western Star Tandem Axle - unit sent to River States for inlet nox sensor faulty. Covered under warranty. Unit back in service.

#2138 - 2014 CAT 950K - CAT stopped in to check charge on brake and ride control accumulators since the brakes are leaking internally. Joystick was installed and calibrated. Cost - \$1,723.82. Unit back in service. Unit will need to be sent out early Spring to fix brakes and reseal front axle.

#0073 - 2017 Western Star Tandem Axle - unit slid in at crossover. Cost - \$750.00.

#0073 - 2017 Western Star Tandem Axle - unit went to Hixton Enterprise to help wire #0075 back up. A soot sensor was replaced and cleaned DEF doser while in shop. Cost - \$808.67. Unit back in service.

#0075 - 2018 Western Star Tandem Axle - unit still in Hixton getting wired and re-plumbed. Costs - \$2,810.43.

05. Update on Highway Operations (County and State):

Bryan Dux reported on County operations:

The employees have been cleaning up damaged trees from heavy snow within right-of way; winter road maintenance; patching on all County roads as needed; and roadside brush mowing on CTH H and N.

Kevin Kamrowski reported on the State operations:

The employees have been removing snow and ice; cleaning up downed trees; and applying mastic on I-94 and State roads.

06. Discuss COVID-19:

No new protocol.

**Jackson County Highway Department
Committee Meeting
January 18, 2023**

07. Discuss/Act Landfill Agreement (Brian Kent):

Brian Kent, S.E.H. presented the Landfill Agreement for 2023 via zoom.

Brian provided an overview of Landfill environmental monitoring for 2023 and possible monitoring changes in future.

M/S Jensen/Kunes to approve the 2023 Landfill Professional Service contract in the amount of \$10,950.00 with S.E.H. Carried unanimously.

08. Discuss/Act on Recruitment:

M/S Swanson/Kunes to proceed with internal/external recruitment for Operations Manager. Also, to back fill positions that may become vacant. Carried unanimously.

09. Discuss/Act on Ten Hour Work Day:

M/S Chamberlain/Swanson to authorize four 10 hour work days to begin on April 10, 2023 and conclude on October 27, 2023. Carried unanimously.

10. Discuss/Act on CTH N Structures (Site 1 and 4):

***M/S** Chamberlain/Swanson to approve bid for the CTH N structure - Site 4 in the amount of \$162,388.25 from Badger Environmental. This will be a 7' round steel structure. Carried unanimously.

***M/S** Chamberlain/Swanson to approve bid for the CTH N structure - Site 1 in the amount of \$99,038.01 from Badger Environmental. Carried unanimously.

11. Discuss/Act on HVAC Bids (Staff Offices and Break Room):

Heating and Cooling System (Offices/Employee Break Area)

Bid Opening: 01/10/23 @ 1:00 P.M.

Vendor	Proposal Amount
Custom Heating & Cooling, Inc.	\$ 14,885.00
Sampson Heating & Air Conditioning, Inc.	\$ 22,396.00

M/S Chamberlain/Swanson to accept bid from Custom Heating & Cooling, Inc. in the amount of \$14,885.00 for HVAC in staff offices and break room. This money to come out of ARPA funds. Carried unanimously.

12. Discuss/Act on New Equipment Bids (Equipment Trailer and Patch Heater):

Bid Tabulation - Trailer

January 12, 2023 - 1:00 P.M.

Vendor	Description	GVWR	Delivery Date	Cost
Frenchville Trailer Sales, LLC	2023 - S & S Manufacturing - 25' Deckover	14,000	available now	\$12,350.00
Frenchville Trailer Sales, LLC	2023 - S & S Manufacturing - 25' Deckover	16,000	?	\$13,850.00
Frenchville Trailer Sales, LLC	2023 - Big Tex	15,900	4-6 weeks	\$12,750.00
Gerdes Fabricating, Inc.	2023 - Gerdes - DO-14T	14,000	4/1/2023	\$10,633.00
Gerdes Fabricating, Inc.	2023 - Gerdes - DO-16T	16,000	4/1/2023	\$11,383.00
Gerdes Fabricating, Inc.	2023 - Gerdes - DO-20T	20,000	4/1/2023	\$14,868.00
LF George, Inc.	2023 - Belshe - DT20	20,000	8-12 weeks	\$16,700.00

M/S Chamberlain/Swanson to accept bid from Gerdes Fabricating, Inc. in the amount of \$14,868.00 to purchase 2023 - Gerdes - DO-20T. Carried unanimously.

**Jackson County Highway Department
Committee Meeting
January 18, 2023**

**Quotation Tabulation Form
No Dump Trailer - 2 Ton
Jan-23**

Vendor	Description	Freight	Quote	Total
Monroe Truck Equipment	KM 4000TEDD C2M3 - 2 Ton Asphalt	-	\$ 32,586.00	\$ 32,586.00
				no price guarantee
Sherwin Industries, Inc.	2023 Spaulding Hot Box 2 Ton, oil jacketed diesel fired	1,200.00	\$ 31,480.00	\$ 32,680.00

M/S Chamberlain/Swanson to purchase the 2023 Spaulding Hot Box from Sherwin Industries, Inc. in the amount of \$32,680. Carried unanimously.

13. Approve Vouchers:

The Committee reviewed the vouchers presented for payment.

M/S Chamberlain/Kunes to approve the vouchers in the amount of \$673,622.70. Carried unanimously.

14. Office Manager's Report:

The 2022 year-to-date financial analysis was presented by Sandi Brandt, Office Manager.

15. Highway Commissioner's Report (Construction Update):

*Commissioner Borek updated the Committee on the construction on CTH HH. Opelt to start hauling 1 1/4" base on January 30th.

*Discussed the tower site - Rudy Petersheim.

M/S Chamberlain/Swanson to deny request for easement on County property for Rudy Petersheim.

Carried unanimously.

16. Employee Conferences, Training, and/or Seminars:

M/S Swanson/Kunes to approve the Highway Commissioner to attend the 2023 Commissioner's Spring Training Conference in Fond du Lac on March 28th and 29th. Carried unanimously.

17. Set/Confirm future Highway Committee Dates:

The following meeting dates have been set for the Highway Committee:

February 22, 2023 @ 8:30 A.M.

March 22, 2023 @ 8:30 A.M.

18. Adjournment:

M/S Jensen/Kunes to adjourn the meeting. Meeting adjourned at 10:40 A.M. Carried unanimously.