

**REGULAR SESSION
of the
JACKSON COUNTY BOARD OF SUPERVISORS**

January 15, 2024

The Regular Session of the Jackson County Board of Supervisors was called to order at 5:30 P.M., on Monday, January 15, 2024, at the Jackson County Courthouse in the County Board Room by Chairman Amo.

County Clerk, Cindy Altman, took roll call with 17 members present and 2 excused (Supervisor Laurent and Supervisor Peloquin).

The Pledge of Allegiance was given.

Chairman Amo asked if there were any corrections or additions to the minutes of the previous meeting. Supervisor Chamberlain made a motion to approve the minutes. This was seconded by Supervisor Higgins. Voice vote was taken with 17 present voting Aye.

Chairman Amo stated that employees were recognized this morning at the All-County Training Day held at Castle Hill. Chairman Amo and County Clerk, Cindy Altman recognized County Board Members who have given 5 years of service to the County by presenting them with certificates.

NOTICE OF CLAIM FOR DAMAGES

TO: Duane Waldera
Jackson County Sheriff
30 N 3rd Street
Black River Falls, WI 54615

Cindy Altman
Jackson County Clerk
307 Main Street
Black River Falls, WI 54615

NOTICE OF CLAIM

Pursuant to Wis. Stat. § 893.80 a claim is hereby made against Jackson County (its agents and employees) by Vincent Simone of Black River Falls, Wisconsin, in the amount of Fifty Thousand Dollars (\$50,000).

The claim is for:

- A. Past and future pain, suffering and disability.

B. Past and future medical expenses.

The claimant's address is: Vincent Simone
W15785 State Highway 121
Hixton, WI 54635

You are requested to notify the claimant's attorney if you serve a Notice of disallowance on the claimant within 120 days of the presentation of this claim. Failure to disallow the claim within that time frame will automatically constitute disallowance.

Dated this 15th day of November, 2023.

BYE, GOFF & ROHDE, Ltd.

By: Nicole R. Wells, #1081523
Attorney for Plaintiff(s)

258 Riverside Drive, BOX 167
River Falls, Wisconsin 54022
Telephone: (715) 425-8161
E-mail: nicolew@byegoff.com

Supervisor Higgins made a motion to Deny Notice of Claim on Vincent Simone. This was seconded by Supervisor Hart. Voice vote was taken with 17 present voting Aye.

Supervisor Strandberg made a motion to read the following ordinance and zone petition changes only one time. This was seconded by Supervisor Swanson. Voice vote was taken with 17 present voting Aye.

RESOLUTION 01-01-2024

RE: UPDATE OF THE RECOMMENDED COMPREHENSIVE PLAN AS PREPARED BY THE JACKSON COUNTY COMPREHENSIVE PLAN STEERING COMMITTEE.

WHEREAS, the Jackson County Board of Supervisors directed the County Comprehensive Plan Steering Committee, a sub-committee of the Jackson County Zoning and Land Information Committee, to prepare an Updated Comprehensive Plan for Jackson County; and

WHEREAS, the Jackson County Comprehensive Plan Steering Committee has reviewed the recommended Updated Comprehensive Plan; and

WHEREAS, members of the public, adjacent and nearby local governmental units, and Jackson County have been given a 30-day review and comment period prior to the public hearing, which has been conducted by the Plan Steering Committee for the Updated Comprehensive Plan; and

WHEREAS, after said public hearing and the Jackson County Zoning and Land Information Committee recommendation, the County Board will decide whether to adopt by ordinance the Updated Comprehensive Plan; and

WHEREAS, the Updated Comprehensive Plan may be used as the basis for, among other things, official mapping (s 62.23 (6)), local subdivision regulations (s 236.45 or 236.46), county zoning ordinances (s. 62.23 (7)), township zoning ordinances (s 60.61, 60.62, 60.23 (7)), zoning of shorelands or wetlands in shorelands under (s. 59.692, 61.351, or 62.231), and as a guide for approving or disapproving actions affecting growth and development within the jurisdiction of Jackson County; and

WHEREAS, this Updated Comprehensive Plan may from time to time be amended, extended, or added to in greater detail.

NOW, THEREFORE, BE IT RESOLVED, by the Jackson County Zoning and Land Information Committee that the recommended Updated Comprehensive Plan is hereby adopted as a part of the Jackson County Comprehensive Plan pursuant to s.60.62 (4), s.61.35 and s.62.23, Wis. Stats. and that the Zoning and Land Information Committee recommends said Updated Comprehensive Plan to the Jackson County Board of Supervisors for adoption by ordinance.

NOW, THEREFFORE, BE IT RESOLVED, that the Jackson County Code of Ordinance 1.40 be amended to reflect the name of the amended document: "Jackson County Comprehensive Plan 2023-2043."

Respectfully Submitted,

Zoning & Land Information Committee
s/Hoyt Strandberg, Chairman
s/Alton Staff
s/Ed Chamberlain
s/Jerry Schmidt
s/Adrian Swanson

Executive and Finance Committee
s/Jeff Amo, Chairman
s/Ron Carney
Michelle Greendeer-Rave
Alton Staff
s/John Higgins

Supervisor Staff made a motion to adopt this resolution. This was seconded by Supervisor Strandberg. Jon Hemp, Zoning Administrator was present for questions. Discussion took place. Voice vote was taken with 17 present voting Aye.

RESOLUTION NO. 02-01-2024

TO: **HONORABLE MEMBERS OF THE JACKSON COUNTY BOARD OF SUPERVISORS**

RE: **Reclassification of Geographic Information System Coordinator/911 Data Coordinator**

WHEREAS, changes within the GIS Coordinator/911 Data Coordinator responsibilities within the Land Information Department have continued to change and increase, creating the need for reclassification; and,

WHEREAS, this reclassification will compensate the GIS Coordinator/911 Data Coordinator properly for their changes and increases in job duties and responsibilities; and,

WHEREAS, after thorough review, it has been determined that the GIS Coordinator/911 Data Coordinator be placed on the Jackson County Wage Scale Grade 10, with review and approval from Carlson Dettmann Consulting; and,

WHEREAS, a financial analysis is attached for review; and,

THEREFORE, BE IT RESOLVED, that the Jackson County Board of Supervisors hereby authorizes the reclassification of the Geographic Information System Coordinator/911 Data Coordinator to Grade 10 on the Jackson County Wage Scale; and,

BE IT FURTHER RESOLVED, that the resolution will become effective upon passage by the Jackson County Board of Supervisors

Respectfully Submitted,

Zoning & Land Information
Committee
s/Hoyt Strandberg, Chairman
s/Alton Staff
s/Ed Chamberlain
s/Jerry Schmidt
s/Adrian Swanson

Personnel & Bargaining
Committee
s/Jeff Amo, Chairman
s/Chuck Jensen
s/Alton Staff
s/Ron Carney
s/Garth Rolbiecki
s/Ed Chamberlain
s/John Higgins

Executive & Finance
Committee
s/Jeff Amo, Chairman
s/Ron Carney
Michelle Greendeer-Rave
Alton Staff
s/John Higgins

Supervisor Rolbiecki made a motion to adopt this resolution. This was seconded by Supervisor Chamberlain. Susie Meinerz, Human Resources Director was present for questions. Voice vote was taken with 17 present voting Aye.

Supervisor Laurent joined the meeting via Teams at 5:45 p.m.

Chairman Amo introduced Tammy Handly, Public Health Manager/Officer who gave a brief explanation regarding the next three Resolutions. Discussion took place.

RESOLUTION 03-01-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Addition of an Environmental Health Supervisor within Jackson County Public Health

WHEREAS, Jackson County Public Health has expanded and grown their services over the last several years; and

WHEREAS, the Environmental Health program has added a DATCP licensed/DNR certified water lab to fulfill local and regional community/organizational needs; and

WHEREAS, the Environmental Health program maintains the State-required designation of Agent Standard with an increasing number of inspections, investigations, and identified human health hazards (HHH's) since Covid; changing of codes; and

WHEREAS, the Environmental Health program has the only Lead Hazard Screener and Special Needs Car Seat Technician in the region; and

WHEREAS, the Environmental Health Supervisor position would include oversight of environmental health programming along with the compliance with local, state and/or federal guidelines, certified and licensed water lab and would create more support for staff, oversight of required program changes, and oversight of needed program expansion along with exploration and writing of environmental health grants; and

WHEREAS, this restructure will create increased collaboration and cohesion between Local Municipalities, DNR, DATCP, Regional & Local Environmental Health Programs and Water Labs; and

WHEREAS, 2024 budget would allow for additional cost and future budgets would be adjusted to ensure continued coverage of costs; and

WHEREAS, Jackson County Public Health's mission is to promote healthy environments for its residents through prevention, education, preparedness and partnerships; and

WHEREAS, it has been determined by the Jackson County DHHS Director, Jackson County Public Health Manager & Health Officer, Jackson County Human Resources Director with approval from Carlson Dettman Consulting that the Environmental Health Supervisor will be placed on the Jackson County Wage Scale pay within Grade 13; and

NOW, THEREFORE BE IT RESOLVED, that the Jackson County Board of Supervisors hereby authorizes the addition of an Environmental Health Sanitarian within the Public Health division of DHHS and places this position within the Jackson County Wage Scale at Grade 13; and

BE IT FURTHER RESOLVED, that the resolution will become effective the first full pay period after passage by the Jackson County Board of Supervisors.

Respectfully Submitted,

HEALTH AND HUMAN SERVICES	PERSONNEL & BARGINING	EXECUTIVE & FINANCE
s/Ron Carney, Chair	s/Jeff Amo, Chair	s/Jeff Amo, Chair
s/Tom Clark	s/Garth Rolbiecki	
s/Daryl Boe	s/Alton Staff	s/John Higgins
s/Desiree Gearing-Lancaster	s/Ed Chamberlain	s/Ron Carney
s/Beth Smetana	s/John Higgins	
s/Max Hart	s/Chuck Jensen	
s/Sarah Peloquin	s/Ron Carney	

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Staff. Tammy Handy, Public Health Manager/Officer and Susie Meinerz, Human Resources Director were both present for questions. Discussion took place. Voice vote was taken with 17 present voting Aye and 1 voting No (Supervisor Kunes).

RESOLUTION 04-01-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Addition of a Public Health Strategist within Jackson County Public Health

WHEREAS, Jackson County Public Health has expanded and grown their services over the last several years; and

WHEREAS, Jackson County Public Health has added the Public Health Specialists along with providing shared services for Behavioral Health and ADRC; and

WHEREAS, the Public Health Strategist position would include oversight of public health programming along with the compliance with local, state and/or federal guidelines, and would create more support for the public health specialists, oversight of required program changes, and oversight of needed program expansion along with exploration and writing of public health grants; and

WHEREAS, the Public Health Strategist would develop work plans and provide oversight of the state mandated Community Health Assessment (CHA), Community Health Improvement Plan (CHIP), Jackson County Public Health Strategic Plan and 140 Review; and

WHEREAS, the Public Health Strategist will provide leadership and serve on community coalitions, work groups and action groups, research and implement evidence-based strategies to improve community health; and

WHEREAS, 2024 budget would allow for additional cost and future budgets would be adjusted to ensure continued coverage of costs; and

WHEREAS, Jackson County Public Health's mission is to promote healthy environments for its residents through prevention, education, preparedness, and partnerships; and

WHEREAS, it has been determined by the Jackson County DHHS Director, Jackson County Public Health Manager & Health Officer, Jackson County Human Resources Director with approval from Carlson Dettman Consulting that the Public Health Strategist will be placed on the Jackson County Wage Scale pay within Grade 13; and

NOW, THEREFORE BE IT RESOLVED, that the Jackson County Board of Supervisors hereby authorizes the addition of a Public Health Strategist within the Public Health division of DHHS and places this position within the Jackson County Wage Scale at Grade 13; and

BE IT FURTHER RESOLVED, that the resolution will become effective the first full pay period after passage by the Jackson County Board of Supervisors.

Respectfully Submitted,

HEALTH AND HUMAN SERVICES	PERSONNEL & BARGINING	EXECUTIVE & FINANCE
s/Ron Carney, Chair	s/Jeff Amo, Chair	s/Jeff Amo, Chair
s/Tom Clark	s/Garth Rolbiecki	
s/Daryl Boe	s/Alton Staff	s/John Higgins
s/Desiree Gearing-Lancaster	s/Ed Chamberlain	s/Ron Carney
s/Beth Smetana	s/Chuck Jensen	
s/Max Hart	s/Ron Carney	
s/Sarah Peloquin	s/John Higgins	

Supervisor Greendeer-Rave made a motion to adopt this resolution. This was seconded by Supervisor Hart. Tammy Handly, Public Health Manager/Officer was present for questions. Discussion took place. Roll call vote was taken with 17 present voting Aye and 1 voting No (Supervisor Kunes).

RESOLUTION 05-01-2024

TO: The Honorable Jackson County Board of Supervisors

RE: Addition of a WIC Supervisor/Dietitian within Jackson County Public Health

WHEREAS, Jackson County Public Health has expanded and grown their services over the last several years; and

WHEREAS, to meet State and Federal Women, Infant and Children (WIC) program policies and procedures; and

WHEREAS, the WIC program has needed to restructure the offering of services through a hybrid of choices for the next few years with the potential to be a permanent change, continued increase of caseload due to community needs and difficulty recruiting and hiring staff in surrounding counties; and

WHEREAS, the WIC program has increased the requirements of promoting healthy food, daily physical exercise and healthy supportive environments through Fit Families, Farmer's Market, the continued menu review for the ADRC; and

WHEREAS, the WIC Supervisor/Dietitian position would include oversight of WIC programming along with the compliance with local, state and/or federal guidelines, and would create more support for staff, oversight of required program changes, and oversight of needed program expansion along with exploration and writing of WIC/PH grants; and

WHEREAS, this restructure will create increased collaboration and cohesion between inter-jurisdictional or multi-agency coalitions to facilitate implementation of community-focused initiatives such as nutrition and breastfeeding; and

WHEREAS, 2024 budget would allow for additional cost and future budgets would be adjusted to ensure continued coverage of costs; and

WHEREAS, Jackson County Public Health's mission is to promote healthy environments for its residents through prevention, education, preparedness, and partnerships; and

WHEREAS, it has been determined by the Jackson County DHHS Director, Jackson County Public Health Manager & Health Officer, Jackson County Human Resources Director with approval from Carlson Dettman Consulting that the WIC Supervisor/Dietitian will be placed on the Jackson County Wage Scale pay within Grade 13; and

NOW, THEREFORE BE IT RESOLVED, that the Jackson County Board of Supervisors hereby authorizes the addition of a WIC Supervisor/Dietitian within the Public Health division of DHHS and places this position within the Jackson County Wage Scale at Grade 13; and

BE IT FURTHER RESOLVED, that the resolution would become effective the first full pay period after passage by the Jackson County Board of Supervisors.

Respectfully Submitted,

HEALTH AND HUMAN SERVICES
s/Ron Carney, Chair
s/Tom Clark
s/Daryl Boe

PERSONNEL & BARGINING
s/Jeff Amo, Chair
s/Garth Rolbiecki
s/Alton Staff

EXECUTIVE & FINANCE
s/Jeff Amo, Chair
s/John Higgins

s/Desiree Gearing-Lancaster
s/Beth Smetana
s/Max Hart
s/Sarah Peloquin

s/Ed Chamberlain
s/Chuck Jensen
s/Ron Carney
s/John Higgins

s/Ron Carney

Supervisor Greendeer-Rave made a motion to adopt this resolution. This was seconded by Supervisor Rolbiecki. Tammy Handly, Public Health Manager/Officer and Amy Gundersen, Nutritionist/WIC were both present for questions. Discussion took place. Roll call vote was taken with 18 present voting Aye.

**PETITION #2024-01
TOWN OF GARDEN VALLEY**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2024-01 to amend the Jackson County Zoning Ordinance filed by Steven and Kristin Pfaff on the 29th day of November, 2023 to change 3.00 Acres of the Official Zoning Map from the A1 (Agriculture) District to the R6 (Residential-Rural Ag) District on the following described lands:

On property located in the NE1/4-SW1/4, Section 28, T23N, R5W, Town of Garden Valley, Jackson County, WI. The request is to change 3.00 acres of the A-1 (Agriculture) District to the R-6 (Residential-Rural Ag) District for the sale of buildings and the ability to have animals.

Located in the Town of Garden Valley, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be approved with conditions.

Dated this 8th day of January 2024.

JACKSON COUNTY ZONING COMMITTEE
BY: s/Hoyt Strandberg, Chairman

Zone Change Petition #2024-01 Pfaff – January 8, 2024

If the Zoning and Land Information Committee decides to approve the Pfaff Zone Change Petition application the Land Conservation Department requests that the following conditions and explanations be attached to the approval:

- 1 – No more than three mini donkeys, three mini sheep, three goats and one mini-Highlander beef animal will be placed on the R-6 property at one time.
- 2 – No earthen livestock and animal feeding area will be created on the property.
- 3 – Manure should be removed from the site and spread on cropland fields.
- 4 – All State and County ordinance environmental standards for preventing manure and soil runoff pollution must be met and maintained.
- 5 – All livestock and animal fencing installation and its maintenance for the R-6 parcel is the responsibility of the R-6 rezoned parcel owner.
- 6 – An order for livestock and/or animal removal may be a possibility if the R-6 zone change conditions for approval are not maintained.

Supervisor Chamberlain made a motion to accept this zone change. This was seconded by Supervisor Hart. Voice Vote was taken with 18 present voting Aye.

**PETITION #2024-02
TOWN OF MELROSE**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2024-02 to amend the Jackson County Zoning Ordinance filed by Dino Valentino on the 29th day of November, 2023 to change 1.5 Acres of the Official Zoning Map from the A2 (Forestry and Limited Agriculture) District to the R2 (Residential) District on the following described lands:

On property known as Govt Lot 4 and Lot 1 CSM 421 located in the SW1/4-SW1/4, Section 2, T19N, R5W, Town of Melrose, Jackson County, WI. The request is to change 1.5 acres of the A-2(Forestry and Limited Agriculture) District to the R-2(Residential) District for the construction of a single-family home.

Located in the Town of Melrose, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be approved.

Dated this 8th day of January 2024.

JACKSON COUNTY ZONING COMMITTEE
BY: s/Hoyt Strandberg, Chairman

Supervisor Greendeer-Rave made a motion to accept this zone change. This was seconded by Supervisor Rolbiecki. Voice Vote was taken with 18 present voting Aye.

Chairman Amo stated that the Treasurer's Annual Report was included in the packets. Discussion took place.

Chairman Amo asked for committee reports. Chairpersons of the various committees reported on the activities in their committees.

Supervisor Hart made a motion to adjourn. This was seconded by Supervisor Jensen. All present voted Aye by voice vote. Meeting adjourned at 6:34 P.M.

