



OFFICE OF COUNTY CLERK  
307 MAIN STREET  
BLACK RIVER FALLS, WISCONSIN 54615

Kyle Deno, County Clerk  
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Mary K Johnson, Deputy County Clerk  
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### MARRIAGE LICENSE CHECK LIST

- You must be at least 18 years of age, or 16 years of age with Parental Consent form filled out in front of the County Clerk/Deputy or Notary Public.
- You must apply for your marriage license at least 6 calendar days before your marriage, which does not include the day you come in or Sunday, but not more than 30 days prior.
- You must get the marriage license in the county you reside and then you can be married anywhere in the state. (If the bride and groom are from separate counties, you may go to either county). Non-residents must get their license in the county that the marriage takes place.
- A Social Security number is required.
- Required** – A certified English birth certificate, (*a hospital birth certificate is unacceptable*); current (unexpired) photo ID; and proof of residency (*driver's license if address is current, utility bill, rent receipt, bank statement, payroll stub, etc.*) are necessary.
- Previous Marriages: If either has been divorced, "Final" divorce papers are required; it must be 6 months from the final date of divorce, regardless what state the divorce takes place. If annulled, annulment papers are needed. If widowed, a death certificate is required.
- There is a \$75.00 charge for the license.
- Marriage license hours are 8:00 a.m. – 4:00 p.m. Monday through Friday at the County Clerk's office
- Both the bride and groom must be present to apply for the license.
- Any questions please call the County Clerk's Office 715-284-0268.
- An additional \$25.00 fee is charged if the 6-day waiting period is waived. Waivers can only be issued under approved circumstances. Please call ahead for approval. 715-284-0268.