

*Jackson County Property Committee*  
*Meeting Minutes*  
August 11, 2020

**1. Call Meeting to Order:** Meeting called to order at 3:30 p.m. by R. Stevens  
Members present: R. Stevens, J. Higgins, E. Chamberlain, D. Gearing-Lancaster  
Members absent: B. Engebretson

Also present: D. Waldera, A. Olson, R. Poff, V. Mortenson

**2. Set Date for Next Meeting: September 8, 2020, @ 3:30 p.m. County Board Room**

**3. Approve Minutes of Previous Meeting**

Motion to approve the minutes of the previous meeting by E. Chamberlain, 2<sup>nd</sup> by J. Higgins. All in favor, motion carried.

**4. Discuss/Act Updates on 3<sup>rd</sup> Street Houses/Building Needs**

R. Poff informed the committee that demolition will start on August 17<sup>th</sup>. Attention can be brought to parking lot needs and he can start getting measurements done and get the bids out for paving. R. Poff also noted that Building Needs will be put on the agenda every month as this item is a hot topic.

D. Waldera shared with the committee that the Sheriff's Department still has a high need for more storage space. The issue had been addressed previously but no decisions have been made. He noted they are looking for guidance from the committee as to what the next step needs to be to get the ball rolling. R. Stevens commented that this issue will be addressed more next month as it is budget time. D. Waldera stated they are looking for mainly cold storage but heating may be needed for evidence. Building plans will be looked at starting 2022. D. Waldera noted that building more storage bays at Extension was still an option. R. Poff also noted possible storage space by Forestry. This would allow improvement on security and address the network availability. A. Olson commented that a key aspect of the future property is that vehicles need to be stored out of the elements.

**5. Discuss/Act Heat Pump Replacement**

R. Poff discussed bids from Derousseau and Trane with the committee.

Motion to approve Derousseau bid at \$7,250.00 as presented by J. Higgins, 2<sup>nd</sup> by E. Chamberlain. All in favor, motion carried.

**6. Discuss/Act Cooling Tower Equipment Bids**

R. Poff discussed the bids from Masters Building Solutions, Baltimore Aircoil Company and Evapco with the committee. It was noted that Masters Buildings Solutions builds their own equipment and that's why their bid was lower than the others.

Motion to approve Masters Building Solutions as presented for \$33,915.00 and R. Poff will be checking into any additional fees and will bring it back to the committee if needed by J. Higgins, 2<sup>nd</sup> by E. Chamberlain. All in favor, motion carried.

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**7. Discuss/Act UW-Extension Furnace Replacement**

R. Poff discussed the Derousseau bid with committee. It was noted that the two other bids didn't get back to him. R. Poff explained to the committee that UW-Extension's unit is not a business size unit but is considered one of the largest residential units out there yet. Comments were made from the committee that the Derousseau bids are impressive.

Motion to approve the Derousseau bid at \$5,200.00. All in favor, motion carried.

**8. Monthly Budget Reports**

Committee reviewed Monthly Budget Reports. R. Poff commented that Covid-19 expenses should hopefully be getting reimbursed.

Motion to approve the Monthly Budget Reports by Higgins, 2<sup>nd</sup> by D. Gearing-Lancaster. All in favor, motion carried.

**9. Monthly Vouchers**

Committee reviewed monthly vouchers.

Motion to approve previous month's vouchers as presented by E. Chamberlain, 2<sup>nd</sup> by J. Higgins. All in favor, motion carried.

**10. Adjournment**

Motion to adjourn the meeting by R. Stevens, 2<sup>nd</sup> by J. Higgins. All in favor, motion carried. Meeting adjourned at 4:37 p.m.