

Jackson County Property Committee
Meeting Minutes
July 14, 2020

1. Call Meeting to Order: Meeting called to order at 3:30 p.m. by R. Stevens
Members present: R. Stevens, E. Chamberlain, J. Higgins, Desiree Gearing-Lancaster, B. Engebretson

Members absent: N/A

Also present: R. Ransom, Sheriff Waldera, Chief Olson, K. Deno

2. Set Date for Next Meeting: August 11, 2020 @ 3:30 p.m.

3. Approve Minutes of Previous Meeting

Motion was made by E. Chamberlain, 2nd by J. Higgins to approve the minutes of the previous meeting. Motion carried unanimously

4. Discuss/ Act- Monthly Duties Report

N/A

5. Discuss/Act-Security and Storage needs of the County

R. Poff shares with the committee that there is an essential need in the County for Security and a Storage area for Facilities, Sheriff Department and the County as a whole. The School district does not wish to sell their 3rd street property, as they have talked about a possible day care center. Sheriff Waldera explained that evidence that is in their possession needs to be maintained and kept in a more secure central location at this time not all evidence is stored in one location. We risk a major case if the evidence is compromised, damaged or missing. The need is for inside and outside storage. A few suggestions such as the highway area buildings, possible exchanging land with the school district, and section of the land across from the Law Enforcement Center. Multiple departments could benefit from a shared building. At this is not a priority but something that needs to be addressed in future planning.

6. Discuss/Act-Bids for Demo of the 3rd Street Houses

R. Poff shared with the committee the 2 bids that were placed to demolish the 3rd street houses. Rick did share that he will be removing the appliances and store. K. Deno mentioned that items are being removed. Joyce will be removing a few plants to replant at DHHS. R. Poff will put out an email that employees may help themselves to the plants around the homes, at no liability to the County. Motion by E.

Chamberlain to award the bid to Hawk Island for the amount of \$24,500 was made and seconded by J. Higgins. Motion carried.

7. Discuss/Act-Storm Sewer Parking Lot Run Off Fix for Extension

R. Poff explains that the storm sewer line has caved in under highway 54, and the road is eroding underneath it. To fix it permanently you should tear up the road and put a 6" pip in. There is the option to run a private sewer line to Diploma Ave in which

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would cost approximately \$5,031. This price was from Halvorson Plumbing. Motion by E. Chamberlain and seconded by J. Higgins to have Halvorson Plumbing replace the damaged storm sewer line to Diploma Ave. Motion carried unanimously.

8. Discuss/Act- Trailer Purchase

R. Poff shared 3 bids for a new trailer purchase. Two bids came in at \$1650 and the 3rd at \$1620. There are no municipal discounts available. Motion to purchase a trailer from Johnson Trailer, in Colfax for \$1620 by E. Chamberlain and seconded by B. Engebretson. Motion carried unanimously.

9. Monthly Budget Reports

Motion to approve the Monthly Budget Reports by B. Engebretson 2nd by D. Gearing-Lancaster. Motion carried.

10. Monthly Vouchers

Motion to approve previous month's vouchers by E. Chamberlain 2nd by B. Engebretson. Motion carried.

11. Adjournment

Motion by B. Engebretson, to adjourn the meeting, 2nd by D. Gearing-Lancaster. Motion carried.

Meeting adjourned at 4:40 p.m.