Jackson County Comprehensive Plan
Public Assurance Plan

Jackson County has developed guidelines for involving the public as part of the requirements of the Comprehensive Planning Process (Section 66.1001(4)(a), Stats.). The goal of a public assurance plan is to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan.

Jackson County elects to use the County Comprehensive Planning Steering Committee to work with MSA Professional Services, Inc. to develop the Comprehensive Plan. The Plan Commission will have the responsibility for developing the Comprehensive Plan. The County Board shall have the authority to adopt the Comprehensive Plan.

The following details the public participation plan Jackson County will use for developing its Comprehensive Plan.

- **Project Meetings**: There will be a number of public meetings held throughout the two plus year planning process. The majority of them will be cluster meetings where multiple municipalities will meet together at one time. The purpose of the cluster meetings is to review, discuss, and create project material related to the creation of the Draft Comprehensive Plan. It is anticipated that the project will take each of the four clusters eight meetings to complete. Additional meetings throughout the process will include the County Comprehensive Planning Steering Committee and individual municipality adoption meetings.

- **Public Notice**: Meeting times will be published and posted in accordance with County procedures and State law. All County Comprehensive Planning Steering Committee meetings are open to the public unless otherwise indicated in the posted meeting notice. Public attendees are encouraged to voice their ideas, opinions, and concerns at each meeting.

Adoption Procedures:

- The Plan Commission shall, by majority vote, adopt a resolution recommending that the County Board pass an ordinance to adopt the Draft Comprehensive Plan. (Statute 66.1001(4)(b))

    - Public Informational Meetings (PIMs) will be held upon completion of the Draft Plan. Residents will be encouraged to provide comments before the Plan Commission recommends a resolution to the Board for the approval of the Draft Plan. All written comments, which should be forwarded to the Municipal Clerk, will be consolidated and presented at the Plan Commission meeting.

- An electronic (CD) copy of the Draft Plan will be disseminated to neighboring jurisdictions and appropriate governments, as stated in Statutes 66.1001 (4)(b)(e)(f), providing 30 days for written comments. In addition, a copy of the Draft Plan will be accessible at the local public library.

    - The Clerk for the following local governmental units shall receive a copy of the plan:
        - Eau Claire County
        - Clark County
        - Wood County
        - Juneau County
        - Monroe County

- La Crosse County
- Trempealeau County
- All municipalities in Jackson County

- The Wisconsin Department of Administration
- The following School Districts: Alma Center, Black River Falls, Blair-Taylor, Galeville, Melrose, Osseo-Fairchild, Pittsville, Sparta, Tomah, and Whitehall
- Mississippi River RPC

➢ The County Board, by a majority vote, shall enact the ordinance adopting the recommended plan (Section 66.1001(4)(c), Stats.). The Adopted Plan and adopting ordinance will be disseminated to the same neighboring jurisdictions, County, and State governments as stated in Wisconsin Statute 66.1001(4)(b), and listed above.

- Before County Board adoption, a Public Hearing will be held for presentation of the Recommended Draft Comprehensive Plan as stated in Stat. 66.1001(4)(d). The hearing must be preceded by a Class 1 notice under ch.985.

- At least 30 days before the hearing is held, Jackson County shall provide a written notice to all of the following:
  - An operator who has obtained, or made application for, a permit that is described under s. 295.12(3)(d).
  - A person who has registered a marketable nonmetallic mineral deposit under s. 295.20
  - Any other property owner or leaseholder who has an interest in property pursuant to which the person may extract nonmetallic mineral resources, if the property owner or leaseholder requests in writing that Jackson County provide the property owner or leaseholder notice of the hearing.
  - Any person who has submitted a request to receive notice of any proposed ordinance that affects the allowable use of property owned by the person.

- Any comments by the above-mentioned governing bodies, or public, will be read into the minutes during the Public Hearing, evaluated, and incorporated as necessary by the County Board into the Adopted Comprehensive Plan. A summary of comments and subsequent action will be provided upon request.

Other public participation activities may be added as deemed necessary by County Board.

Vote: Yes 19 No 0 Abstain 0 Absent 0

Adopted this 10 day of November, 2008.

Attest:

Dennis M. Ebenkendt

County Board Chair

Kyle Dyno

County Clerk