

**Jackson County Highway Department  
Committee Meeting  
October 15, 2025**

**1. Call to Order**

Chairman Chamberlain called the meeting to order at 8:30 A.M. in the Conference Room at the Jackson County Highway Department, 119 Harrison Street, Black River Falls, WI on Wednesday, October 15, 2025.

**2. Roll Call**

The following Highway Committee members were present: Ed Chamberlain, Mike Kunes, John Higgins, Mike Beck and David Holen.

Kevin Kamrowski, Highway Commissioner  
Joe Rowekamp, Operations Manager/Patrol Superintendent  
Shane Peterson, Patrol Superintendent  
Ann Klieforth, Accountant/Office Manager  
Jeff Amo, County Board Chairman  
Cindy Altman, County Clerk  
Gaylord Olson, Land Conservation  
Tom Cooper, County Board Supervisor

**3. Approve Committee Meeting Minutes**

The minutes from the meeting on September 10, 2025, were reviewed.

**M/S Higgins/Holen** to approve the Highway Committee minutes as presented. Carried unanimously.

**4. Equipment Update**

- ▶ #0027 – 2018 Dodge 1500: Sent to Gross Motors to replace exhaust manifolds and broken studs. Unit is back in service. Cost = \$843.32
- ▶ #0058 Western Star Tandem Axle Truck: Sent to Premier Truck for rotted air compressor (oil leak). Truck was just out of warranty at the beginning of the year; however, the compressor was covered (over \$1,000); and a power steering line blew while in the shop and needed repairing. Unit is back in service. Cost = \$4,598.76
- ▶ #0088 – 2021 Western Star Tri-Axle: Sent to Premier Truck for fuel leaking out near the rear of the engine. Discovered a fuel line going to the head blew a gasket. Repair was covered under warranty. Unit is back in service. Cost = None
- ▶ #0064 – 2023 Ford F550: Sent to Dahl Truck Center for steering knock. Found loose steering shaft at the firewall, which is now a recall through Ford. Unit is back in service. Cost = None
- ▶ #0043 – 2009 Mack Tri-Axle: Sent to Ascendance Truck Center for symptoms of a bad transmission. They confirmed a worn clutch pack on #5 and quoted \$13,093.57 for Weller reman Allison installation. Unit remains in Chippewa Falls where it is being worked on.
- ▶ #0018 – 2026 GMC 2500 was delivered from Gross Motors. Unit is in service. Cost = \$48,480.50, which includes a \$50.00 increase in registration at the DMV as of October 1, 2025.

**5. Update on Highway Operations (County and State)**

Joe Rowekamp reported on County operations:

- ▶ Paved CTH N, shouldered on CTH N, replaced culverts on CTH C and did fall mowing.

Projection for next month:

- ▶ Jet the lines at the landfill, replace a culvert on CTH C, continue fall mowing and haul sand for salt/sand mix.

Shane Peterson reported on State Operations:

- ▶ Finished crackfilling for the DMA project on STH 54 West, assisted with the County paving and shouldering, patching on various I-94 and other state highways, shouldered on various State highways and paved STH 54 on the corner by CTH H.

Projection for next month:

- ▶ Continue shouldering and patching, fix guard rail on I-94, chips and oil on STH 12 and put on snow removal equipment for the state trucks to get the spreaders calibrated for WisDOT.

#### **6. Discuss/Act on CTH X Trout Run Culvert and Drop Wall Inlet Resolution**

Commissioner Kamrowski asked Gaylord Olson from Jackson County Land Conservation present the information to the Committee regarding a proposed project at the Trout Run location on CTH N. There is a current concrete structure that was built many years ago to prevent the continuation of erosion on the banks of Trout Run creek. Olson explained the history of the structure and where the current situation is failing with the need for repair or restructuring of the site. There is available funding but is asking for the cooperation of the Highway Department, in the event that the project would overextend grant funding and some reserved funding at Land Conservation. The Committee discussed the proposal and agreed that the ownership of this problem should not rely solely on Land Conservation, as it is within highway right-of-way. **M/S Higgins/Beck** to move forward with the resolution for the project. Carried unanimously.

#### **7. Discuss/Act on Gerdes Tag Trailer Purchase**

Commissioner Kamrowski presented a quote received and discussed the need for a trailer that could assist with the new skid steer, as there is often need for another in use at the same time.

**M/S Higgins/Kunes** to have the Commissioner solicit a total of three (3) bids to compare price and specifications and further authorize Ed Chamberlain, Committee Chairman, to make a decision in order to expedite the process of having one built rather than wait for the next meeting. Carried unanimously.

#### **8. Discuss/Act on Bridge and Culvert Aid**

Commissioner Kamrowski informed the Committee that the Town of Hixton contacted him about the potential of petitioning a structure for next year. Due to the fact that there is no immediate concern, the petition was deferred to next year.

#### **9. Approve Vouchers**

**M/S Kunes/Higgins** to approve the vouchers in the amount of \$862,076.23. Carried unanimously.

#### **10. Office Manager's Report**

The 2025 year-to-date financial analysis was presented by Ann Klieforth, Accountant/Office Manager.

#### **11. Highway Commissioner's Report**

Commissioner Kamrowski updated on:

- ▶ Updates on the 40% Facility Design including recent page turning meeting with Barrientos, Ayres and Market & Johnson to finalize review for changes to allow for the pricing to occur. There will be a presentation to the Highway Committee on November 5, 2025, prior to the presentation of the final design at the County Board meeting on November 10, 2025.
- ▶ A recent security concern at the Highway Shop at 23 Harrison Street.
- ▶ The status of some unauthorized signage on a county highway.

#### **16. Employee Conferences, Training and/or Seminars**

Commissioner Kamrowski shared that there was a drawing yesterday for six (6) employees on the crew and one (1) supervisor to attend the CASE proving grounds at Tomahawk, WI in December.

#### **17. Set/Confirm Future Highway Committee Dates**

Wednesday, November 5, 2025 @ 8:30 A.M

#### **14. Adjournment**

**M/S Higgins/Beck** to adjourn the meeting. Carried unanimously and the meeting adjourned at 10:20 A.M.