

## VOTING BY ABSENTEE BALLOT

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 10 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

### **You must make a request for an absentee ballot in writing.**

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail, email or in person.

### **Making application to receive an absentee ballot by mail**

**The deadline for making application to receive an absentee ballot by mail is:**  
5 pm on the fifth day before the election, **November 3, 2016.**

**Note:** Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

### **Voting an absentee ballot in person**

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

<b>Town of Alma:</b>	Don Forsting 715-896-4898 N8880 N Casper Rd., or 141 W Main St., Alma Center, WI 54611
<b>Town of Albion:</b>	Tammy Rush 715-299-5287 Albion Town Hall, N5740 State Hwy 54 W, Black River Falls, WI 54615
<b>Town of Bear Bluff:</b>	Judy K. Potter, Clerk 608-378-4710 W1703 Crampton Rd., Warrens, WI 54666 <b><i>Monday through Friday 10 am – 12 pm or by appointment</i></b>
<b>Town of Brockway:</b>	Jann Dahl, 715-284-5234 Brockway Town Hall, 236 Gebhardt Rd., Black River Falls, WI 54615
<b>Town of City Point:</b>	Tina Ellis Coyle 715-884-7307 N6954 Ellis Rd., Pittsville, WI 54466
<b>Town of Cleveland:</b>	Byron Hazard 715-533-6388 Cleveland Town Hall, N13698 Town Hall Road, Fairchild, WI 54741
<b>Town of Curran:</b>	Michelle Schwenneker 715-984-2538 N9526 Hagen Road, Hixton, WI 54635 <b><i>By appointment</i></b>
<b>Town of Franklin:</b>	Bree Lien 608-525-3004 Franklin Town Hall, W16177 County Road C, Taylor, WI 54659

**Town of Garden Valley:** Kathleen Leis 715-797-9636 or 715-797-0651  
Garden Valley Town Hall, W13760 State Rd 121, Alma Center, WI 54611  
**Thursday 4-6 p.m. by appointment only**

**Town of Hixton:** Ruth Casper 715-896-4085  
W13586 Shady Glen Rd., Hixton, WI 54635  
**By Appointment Only**

**Town of Irving:** Cathy Hart 715-284-5519 or 715-896-4510  
N3902 County Road X, Black River Falls, WI 54615

**Town of Knapp:** Lynda Krog 608-343-7168  
24248 Atlas Avenue, Warrens, WI 54666  
**Monday – Saturday Call for an appointment**

**Town of Manchester:** Jennifer Herrera 563-379-1854  
N4251 Valley Road, Black River Falls, WI 54615

**Town of Melrose:** Kimberly Torres 608-488-4800  
N1307 South Rd., Melrose, WI 54642  
**Monday, Wednesday & Friday 5-7 pm**

**Town of Millston:** Dawn M. Wojtyla, Clerk 715-299-6368  
W6530 Woodland Rd., Black River Falls, WI 54615  
**5-6 pm Wednesdays**

**Town of North Bend:** Sarah Henderson 608-317-8325  
North Bend Town Hall, N631 North Bend Dr., Melrose, WI 54642

**Town of Northfield:** Sharon Severson 715-202-0437  
N10752 School House Avenue, Hixton, WI 54635

**Town of Springfield:** Susan Waldera 715-662-2661  
N6062 N. Skutley Road, Taylor, WI 54659  
**Oct. 24 – Nov. 3, 2016 between 5:30 – 7:00 PM**

**Village of Alma Center:** Claudia Fields 715-964-7211 or 715-896-0406  
200 N Church Street, Alma Center, WI 54611

**Village of Hixton:** Dawn Schaller 715-963-3732  
145 East Main St., Hixton, WI 54635  
**Monday – Thursday 8 am – 5 pm**

**Village of Melrose:** Dan Ciechanowski 608-488-3191 (Office) 608-797-4458 (Cell)  
112 N. Washington St., Melrose, WI 54642

**Village of Merrilan:** Debra Green 715-333-2332  
101 S Main St., Merrilan, WI 54754

**Village of Taylor:** Wendy Bue 715-662-3404  
420 2<sup>nd</sup> Street Taylor, WI 54659

**City of Black River Falls:** A. Brad Chown 715-284-2315  
101 S. 2<sup>nd</sup> Street, Black River Falls, WI 54615  
**8:00 am – 4:30 pm**

**The first day to vote an absentee ballot in the clerk's office is:  
October 24, 2016**

**The last day to vote an absentee ballot in the clerk's office:  
November 4, 2016**

**No in-person absentee voting may occur on the day before the election.**

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on November 8, 2016. Any ballots received after the polls close will not be counted.

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