



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

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**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:30 a.m. on Tuesday November 15, 2016 in the Compass Conference Room of the Jackson County Courthouse. Members present were Jeff Amo, Ray Ransom, Ron Carney & Michelle Greendeer-Rave. Also present Sheriff Waldera and Chief Deputy Moan.

## **Previous Minute Approval**

Motion by Ransom, 2<sup>nd</sup> by Amo to approve minutes from the October 18<sup>th</sup> meeting. All in favor; motion carried.

## **Agenda Revisions**

Nothing discussed.

## **Next Meeting Date/Time**

Tuesday December 20<sup>th</sup> 9:30 a.m.

## **Divisional Reports**

Written reports submitted. Why does death investigation look so high? That includes any death related calls received. On EM report we were going to get service agreements on the tower buildings. As far as we are aware we have not gotten them yet. Also don't believe the tower generator has been moved yet the Franklin tower. Maintenance will be taking care of that. Still have inmates housed in Clark County payments will come out of inmate housing other when bills are received. Many of the inmates in our jail are here on PO holds resulting in us housing sentenced inmates out of county for overflow. Jail inspection went well. Waiting on final report.

## **Security Intercom & Security Control System Upgrade**

SGTS has submitted quotes which are in addition to the security plan that was under the new construction. Stanley is the vendor for the new construction. SGTS has been with us many years and have the current system in the jail. SGTS also has door access software. Our current door system was purchased in 2004 on a Homeland Security Grant which is now outdated and not supported on windows anymore. The SGTS software allows integration between hardware and has no sole proprietorship. The quote for the security control system upgrade is \$37,445.00. This would bring our current outdated system with no support over to the new system and put it in a usable format so we can future integrate. The difference in cost is because of a central server connection between Courthouse and DHHS. The quote of \$13,945 is for the security system intercom which will allow us to have communication with the inmates in the cell blocks. There is hardware already in the blocks that should be able to be used and improve areas that are needed. This was part of the preliminary recommendations from the jail inspection. No other quotes because SGTS is our current vendor and getting other quotes would not make sense because they would be pieced together. Jail assessment funds would be used for this. Have not signed off on the final acceptance on Stanley and warranty process has not yet started because of that. We do have a one year warranty through Stanley. SGTS could integrate the entire camera system for \$65, 507. Right now all the alarms are not sent to the same place. Some alarm alerts go to the jail others go to dispatch. This bid would take over the entire bank of cameras and we would have one access point to control the doors. The system allows for up to 2000 doors to be added. Would like to improve the intercom system with jail assessment funds in 2017. Upgrade the 2<sup>nd</sup> phase to make sure we don't have a complete failure in our current system between now and beginning of the year. The 3<sup>rd</sup> phase is the complete overtake combining all the cameras/security into one system at a later date. Purchasing policy allows for only one bid but requires a letter explaining the reasoning for it. All links with the credentialing badge. There are problems with the Stanley system working correctly. Will bring this back to the December meeting.

## **2016 Squad Sale Update**

The squads have all been listed on the Wisconsin Surplus site. Will double check to be sure they are showing up on the site. We are selling 5 squads and the drug court van.

## **2017 Squad Bid Purchase Process**

Bid packet presented. Will publish for one week in newspaper. Will do courtesy delivery of bid packets to local dealers. Looking to purchase 3 SUV and 2 Sedans. Will be compared with the State Bid which we will be receiving information on soon and should have by the next meeting.



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## **Staff vacancies and Recruitment Updates**

Rec officer program has been looked at and some expectations have been compiled. Current deputy would like to transfer back to patrol. Radaj will be the new rec deputy which is a lateral transfer. Application period has ended for dispatch and have tested. Interviews should be coming up soon. Good candidates have applied. Would like permission to open hiring process for jail. Down to 2 females on the list and one only wants full time and is not interested in part time. Looking into background on other. Need more females on the LTE list we currently only have 1 on staff. **Motion by Ransom 2<sup>nd</sup> by Carney to move ahead with advertising and filling jail LTE vacancies and establish eligibility list. All in favor; motion carried.** There is one vacancy for patrol LTE but we will be fine through the winter months. One LTE just finished, one is part way through and the other has just started.

## **Vouchers Payable**

Is the jail nursing cost correct? Is it per month? Yes. Are we at a point where we would need to look at hiring our own nurse on staff? Yes, we would be interested in discussing this. One concern would be who would cover as backup. Prison has their own doctor on staff but Act 10 does not allow us to contract with them. Other concerns are the cost of prescription drugs when inmates are housed rather than out on EMP. Do we have a contract with the hospital? Yes, but it is believed to be a one year renewal. What are airsoft pistols for training? They are guns that are used for training that are similar to our weapons and were cheaper than the simunitions. Motion by Amo; 2<sup>nd</sup> by Carney to approve vouchers. All in favor motion carried.

## **2016 Budget Report**

Budget is on track for 2016. Should be some funds available to offset the \$12,500 needed to settle the Snow Creek Tower.

\*\*Committee member Greendeer-Rave wanted to say Thank you to the deputies for being out on patrol more. Law Enforcement presence out and about seems to making a difference.

\*\*Have been having round table meetings with other area Law Enforcement personnel. Looking at revamping our crime stoppers as well. Want the crime stoppers board to be designated positions rather than specific named individuals. Will dissolve the current crime stoppers with Trempealeau County and revamp our program. Will also revamp the Quick50 program within the school districts.

## **CLOSED SESSION – NO CLOSED SESSION NEEDED**

The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(g) conferring with legal counsel regarding strategy to be adopted by the LEC with respect to litigation in which the County is likely to become involved regarding lease termination.

- Snow Creek Tower
- Motion to return to open session pursuant to sec 19.85(2) by Ransom 2<sup>nd</sup> by Carney Roll Call all answer yes at 11:07 a.m.

## **Motion to Adjourn**

Motion by Greendeer-Rave 2<sup>nd</sup> by Ransom to adjourn at 11.06 All in Favor; Motion carried.