



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 10:00 a.m. Monday, August 22, 2011 in the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Lois Ferries and Ray Ransom. Sheriff Waldera, Chief Deputy Mark Moan and Captain Mike Ring were also in attendance.

Previous Minute Approval

Motion by Lois Ferries, 2nd by Ron Carney to approve minutes from the July 25, 2011 meeting as submitted. All in favor; motion carried.

Agenda Revisions

No agenda revisions. Special budget meeting was set for Aug. 30, 2011 at 10:00 a.m.

Next Meeting Date/Time

Next regular LEC meeting will be September 19, 2011 at 1:00 p.m.

Chief Deputy Report

Written report submitted. During the fair we conducted 20 to 25 Safe-Assured Id's for kids each day. The K9 Department also sold t-shirts and wristbands as a fundraiser which seemed to go pretty well.

Emergency Management/Communications Division

Written support submitted. LTE eligibility list has about 3 people remaining.

Corrections Division Report

Written report submitted. Jail continues to be at near capacity. Probation holds are the biggest trigger on our capacity and we don't get much reimbursement from them. They only pay for certain felony cases. LTE's are working out well. Two of them are scheduled to attend jail school in the fall. Sheriff mentioned the idea of possibly making a secondary holding cell in the area near the elevator for temporary holding of people who are arrested and need to "cool off" for example, intoxicated persons. The jail inspection went well. A jail staffing agreement needs to be established and signed within 90 days of the inspection though or we can no longer house 2 inmates in a cell which would mean we would have to house out of county increasing our expenses. The staffing agreement needs to identify each position in the jail and the duties. This information has been attached to the proposed staffing agreement. May have to transition the Sgt. role into a working role so they can help with the monitoring/staffing. It is the recommendation of the Sheriff that each post be monitored. At some point the State will require all linear jails to go to mandated 30 minute checks instead of every hour. Our Jail Captain and Sheriff are looking at possibly implementing the 30 minute checks soon in our jail. It was brought up that there is a need to look into making a padded cell collaboratively with funding from DHHS. It would cost about \$25,000 to pad a cell but it costs \$1,000 per day to send them to a mental health facility. We are also working with the security committee on adding cameras in the courthouse which would increase the need for someone to monitor cameras.

Motion by Ferries; 2nd by Amo to send staffing agreement with resolution to Personnel and Exec & Finance for approval. All in favor. Motion carried.

Detective Division Report

Written report submitted. Detectives have spent a lot of time on a few large cases. Patrol has been helping with some of the smaller cases.



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Patrol Division Report

Written report submitted.

Staff Vacancies & Recruitment Updates

Communications is still working on filling at least one, possibly two LTE positions. All the full-time positions are now full with Jeff Gaede being the newest hire. The other newly hired full-time employees have completed their training and are now working on their own.

Vouchers Payable

Vehicle brake maintenance seems to be increasing but brake pads only last so long. Motion by Amo; 2nd by Ransom to approve vouchers. All in favor, motion carried.

2011 Budget Report

We are staying pretty close to the same on the overall budget. We will need to shift some funds to/from other line item accounts at the end of the year in order to balance some of the accounts.

Closed Session

Motion by Ransom; 2nd by Carney to enter closed session pursuant to section WSS 19.85(1)(c)(e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 19.85(1)(d)

- Jail Employee Evaluation – motion by Ransom; 2nd by Amo that employee evaluation is unsatisfactory at this time.
- Telecommunications 6 month Evaluation – no action taken
- Animal Control Officer Evaluation – Motion by Amo; 2nd by Carney to approve as satisfactory. All in favor; motion carried.
- Motion to return to open session pursuant to sec 19.85(2) at 12:04 p.m. by Ferries; 2nd by Ransom. All in favor, motion carried

Motion to adjourn

Motion to adjourn at 12:05 by Ransom; 2nd by Carney. All in favor; motion carried