



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. Monday, July 25, 2011 in the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Lois Ferries and Ray Ransom along with EM Coordinator John Ross, Sheriff Waldera, Chief Deputy Mark Moan, Captain Mike Ring and Barb Pfaff Jackson County Animal Shelter.

Previous Minute Approval

Motion by Ray Ransom; 2nd by Lois Ferries to approve the June 16th meeting minutes all in favor; motion carried.

Agenda Revisions

None

Next Meeting Date/Time

Aug. 22nd, 2011, 10:00 a.m. in the Compass Conference Room, basement of Jackson County Courthouse.

Animal Shelter

Barb Pfaff addressed the committee regarding the licensing and inspection of the animal shelter. Barb asks if we can add more people to work as casual workers at the Animal Shelter, while staying within the budget restrictions. A motion was made by Chuck Jensen to allow Barb Pfaff to hire additional staff as long as it doesn't exceed the budgeted wages for the shelter. Motion seconded by Jeff Amo. All in favor aye. Chuck Jensen suggests that it should be passed on to the property committee that the kennels are in bad shape and need to be replaced. Barb has been attempting to get some estimates for kennel repair. She has so far only received one estimate for approximately \$3,800.00. Jeff Amo makes a motion to pass the kennel repair issue on to Property Committee. Seconded by Lois Ferries. All in favor, aye. Sheriff Waldera inquired about charging a kennel fee for dogs. Barb stated that we do charge a kennel fee of \$5.00 a day which is very cheap.

Animal Shelter 2012 Budget Requests

The Humane Society group wanted Barb to offer Jessica to be employed by the Animal Shelter.

Dive Team Quarterly Report

Chief deputy reports that things are going well with the dive team. One call out was received, they assisted with a water rescue on the river. Dive boat was utilized to get in and rescue the stranded boaters. They have been doing training, and a new pager system is being utilized to notify them of call outs. The Global Connect system is also going to be utilized as some members have not been notified of call outs. Chief Deputy Moan has received an application for a new member and he will be making a recommendation on that individual. Gary George is the new director of the Dive Team at this time as Keith Cormican has stepped down from that position.

Chief Deputy Report

Written receivables submitted. The Sheriffs Department will be doing ChildSafe ID at the fair again this year and plan to do a K9 Demonstration in the afternoon of the fair. USSA was in our area this past month, which is an organization that benefits terminally ill children. An event was held in our county which hosted 200 terminally ill children from many places. Our department brought the K9 out, the Dive Team boat and the BearCat from LaCrosse County. Some ERT Members were there. The deputies that participated donated their time. Chief Deputy Moan did a K9 demonstration at a safety camp put on by Social Services. Our department will be selling



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t-shirts and wristbands again at the fair this year in an attempt to raise money to support the K9 program. We now have a full staff of LTEs at our disposal to provide adequate security in the parks. Chuck Jensen states that they seem to be happy with the level of security provided. Chief Deputy Moan stated that a lady was walking her dog near Nick Gray's house. According to Nick Gray, she was on his side of the street. Deputy Gray was asleep at the time, and Ice bolted out the door and was involved in a confrontation with the other dog. The dog sustained some injuries to the front leg and some swelling on the back leg. This event occurred last Friday. When notified by Deputy Gray, Chief Deputy Moan and Sgt. Utter went to Chamber's residence to speak with his wife. Mrs. Chambers did not receive any injuries from the event. The Chamber's dog was a the vet. A phone call was received on Sunday from Mr. Chambers stating that some swelling was in the back leg, but nothing major. Chief Deputy Moan will be calling Mr. Chambers again today to obtain the bill from the vet. Our department will be paying for the care of the injured dog. Deputy Gray feels very bad about what happened, and has assured Chief Deputy Moan that he will take measures to insure that this will never happen again.

Emergency Management/Communications Division

Written report submitted. Everything is in the report, John Ross has been busy with severe weather over the past week.

Corrections Division Report

Written report submitted.

Jail Insection: Captain Ring commented that the inspector was very impressed about cleanliness of the jail. This was passed onto the Maintenance Department as they cleaned the jail just before the inspection as the jail has been experiencing problems with sweating and condensation. The jail did well operationally as well.

Jail Staffing Agreement: According to law, if you are going to house two inmates in a cell at once, you have to have an agreement between the County Board and the Sheriff. Our department has been given 90 days to complete a staffing agreement or we would not be allowed to house two inmates in a cell at once. Sheriff Waldera explained that we are not asking for additional staff, we are asking for a way to change how we staff. This agreement would cover all staff, not just jail staff. Captain Ring plans to bring an example to next month's meeting. The inspector is still not happy with the security of the control room upstairs. He believes that personnel should be buzzed into the control room. Chief Deputy Moan explains that we are doing a good job of keeping the room staffed for 16 hours a day, however, it is not 24 hours a day. This is not something that we are required to change, it was a recommendation by the jail inspector. If an event were to take place in the jail, the suggestion was made by Captain Ring to put in a kill switch to deactivate all fob systems. However, Sheriff Waldera believes that our current set up is sufficient.

Captain Ring explained more about the program being offered through UW-Eau Claire regarding inmates obtaining additional education up to a bachelor's degree level. This program is funded federally at no cost to the County.

Detective Division Report

Written report submitted.

Patrol Division Report

Written report submitted.



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Review Bids for 1985 International Truck

Bids were completed on the truck and we accepted the high bid last month. When the person came to pick up the truck, he decided he didn't want it and backed out on the deal. This issue is being revisited this morning. John has spoken to the second bidder, who has agreed to stand by his original bid. Pat Brauner is the bidder. John is asking about awarding the truck to this bidder. Chuck Jensen asked Forestry & Parks about utilizing the truck, however, they want a truck with a dump box on it and it would cost too much money to switch it over and equip it with a dump box. Jeff Amo makes a motion to accept the bid from Brauners. Motion is seconded by Lois Ferries. All in favor, aye. Motion carried.

Vehicular Repeater Bids

John Ross says that vehicular repeaters are needed in the squad cars. Specifications were drafted, and the Pyramid models were favored. Ross sent out requests for bids to seven Pyramid dealers. Little response was received. Two Way Communications did participate however. Ross spoke with PSC regarding issued that Two Way Communications had with the current squad set up. According to Two Way Communications, the issue is with the frequency input to the portables. Don at Two Way Communications has submitted two proposals to us. No other bids were received. The bids were opened by the Law Enforcement Committee. The higher bid submitted allows our county to use a frequency submitted by Two Way Communications. Jeff Amo makes a motion to accept bid of \$33,200.00 from Two Way Communications for vehicle repeaters pending further review of bid with PSC. Motion seconded by Lois Ferries. All in favor aye, motion carried.

PSC Contract

John Ross worked with Steve and Jeff for the contract on the next phase of work. Mark Skolos has also reviewed this and thought it was agreeable to the county. The price did go up a little bit from the estimate. The price has gone up to \$250,000.00. Jeff Amo makes a motion to accept contract from PSC as presented. All in favor aye – motion carried.

Audio Recording Equipment Request

Telephone & Radio Recording Equipment E911:

We have identified that our voice loggers have to be updated. Our system is at the end of life, and we cannot access the recordings. Quotes were obtained, and three bids were received to replace our current system. Lois Ferries makes a motion to obtain Ho Chunk funds to obtain a system through NICE for \$22,200.00. Motion seconded by Ray Ransom. John Ross asks about the maintenance agreement. Per Sheriff Waldera, John Ross is to speak with Centurylink about the extended maintenance agreement and bring this back for the 2012 budget season. John Ross will obtain a quote for the maintenance. All in favor, aye. Motion carried.

Staff Vacancies & Recruitment Updates

John Ross reports that of the three full time vacancies that needed to be filled, the last one has been filled. Jeff Gaede will be our new employee. He will start August 9, 2011. Background is pending on one part time position, and the other candidate observed our dispatch center last week. Tammy Kunbul will be completing her FTO program and will be released from the FTO program soon.

Vouchers Payable

Sheriff Waldera addresses the amount being submitted regarding our server. This amount is required to get the process going through the IT Department in acquiring the server. We will monitor this area of the budget to ensure that we do not overspend this line item. Ray Ransom makes a motion to approve the vouchers payable. Motion seconded by Jeff Amo. All in favor aye, motion carried.



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2011 Budget Report

Some line items we are over on – per Chief Deputy Moan they have discussed the gas cost concerns. It has been considered to ask the deputies to spend some down time while on their shift. Sheriff Waldera says that we will experience a spike in gas consumption because of the different enforcements that we are participating in. We have been given keys and access to different fire halls and police agencies throughout the county. These may be good places to have down time. Chief Deputy Moan says we need to address the issue with our deputies in reducing unnecessary mileage during their shift.

Sheriff Waldera addresses meals for the jail. He has met with Warden Hepp at the prison to possibly purchase meals from the prison. Their price is .94 a day per meal. Sheriff Waldera would like to start working with the DOC to contract their meals through the prison. We may be able to significantly reduce the cost of our meals for the jail. Chief Deputy Moan has spoken with Crawford County Sheriff and they have entered into a contract with Boscobel Prison. Warden Hepp here is very much for helping us out. Chief Deputy Moan plans to work with Crawford County to see how they are making this work with Boscobel Prison.

Jeff Amo asks about the contract with the Village of Taylor. Per Sheriff Waldera, this contract is going well, however, the gas is an issue. The contract may need to be adjusted where they pay for the gas that is consumed by our department, or we increase our maintenance agreement cost. The Village of Taylor is happy with the service that is being provided. Recently, the Village of Melrose has contacted us and has requested a copy of our contract with the Village of Taylor. The patrol in the State Forest is going well according to Chief Deputy Moan.

Motion to adjourn

Motion to adjourn at 11:30 a.m. by Jeff Amo; 2nd by Chuck Jensen; All in favor, motion carried.