



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. in May 21, 2012 the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Ray Ransom, Marge Rewald as well as Steve Pott – PSC, Sheriff Waldera, Chief Deputy Moan, Kyle Deno and Trempealeau County Sheriff Anderson, Dave Suchla and Dan Schreiner.

Election of Committee Chair

Open for nominations. Nomination by Amo for Chuck Jensen as committee chair, No other nominations,. Motion by Ransom closed nominations and recommend Chuck Jensen 2nd by Amo no other nominations. Nomination by Ransom for Amo for vice chair. Motion to close nominations and cast unanimous ballot for vice chair 2nd by Rewald. Motion carried.

Previous Minute Approval

Motion by Ray Ransom; 2nd by Ron Carney to approve the April, 2012 meeting minutes as submitted. All in favor; motion carried.

Agenda Revisions

Move Item I up when Trempealeau County reps arrive.

Next Meeting Date/Time

June 25, 2012 at 9 a.m. in the Compass Conference Room, basement of Jackson County Courthouse. Special Meeting set for 9:00 a.m. June 12th to review bids for the communications study.

Chief Deputy Report

Written receivables submitted. Fundraiser event June 9th to raise money for K9 unit and Boys and Girls Club. Will send committee members copy of poster. Sporting Clay shoot out at Woods and Meadows. Giving away several nice prizes. Hoping to have some current and/or past Packer players there to sign autographs, K9 demonstration.

Emergency Management/Communications Division

Written report submitted. Very pleased with turnout at previous meeting. EM work is progressing. Into 2nd half now. New offsite plan to add to roster this year. Add Atlas Resin plant in Taylor to match with Merrillan. Taylor has a draft of tower agreement and should be moving forward with their board. Does not expect any issue there with that. Taylor would need a shelter. Verizon has agreed to allow two antennas on the tower but still working on the agreement for the microwave tower to make it work. If not agreed on for the microwave tower, it would make the Knapp site more important. Went ahead with the RFP knowing we are on McKenna but microwave connection may have to change. 3 US Cellular and 1 Verizon tower.

Trempealeau County Dispatch Request

Sheriff Anderson contacted Sheriff Waldera regarding a co dispatch center between Trempealeau and Jackson County. 2005 jail and dispatch were split. Question now is how many people they need to work in dispatch center. 2 full time that work 24 hours a day. Router between the two counties which costs about 24,0000 annually. Possibility exists that could be run electronically which gives both counties the opportunity to fall back on each other when not in central location. Outagamie and Calumet County are working on a collaborated effort. Also , Burnett county and Washburn county are looking into it as well. Waldera is concerned about he volume of 911 calls. Sometimes there is a lot of calls and others not so much. Late in the day when kids get home from school or Sat evening when things are busier. Amo states that if you go to one dispatcher it hurts the ISO ratings but not sure if it would be the same if in two counties. Question for Ross is if



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we would have to add staff. His opinion is yes because our dispatchers do other work as well as answering calls. Some technology issues as well. Would also need to learn Trempealeau County mapping, system, etc. Several questions about how the whole process would work. Who would call out the emergency staff. Suchla states that both counties would benefit from cost and staffing, reduced costs from overtime, would have more staff available in the case of major emergency. Research done in Eau Claire County where the population is 93,000 but they service 400,000 due to economic environment. Our calls have been increasing over the years and while we do have down time. As individual counties you can't reduce staff but if joint you can increase staff on busy times and reduce at slower times because you have availability of other county's staff. Sheriff Waldera asked for input from Steve Pott who is a consultant with communications. He has seen this done and all points brought up are valid. He was involved in discussion for two small counties in MN and there were little things that go in each other's centers. Yes it can work but would need training on systems, technically possible but probably don't have the technology today. Radio, CAD, 911 are the biggest things. If you have 2 stage call out where one person answers calls and enters in Cad and someone else dispatches it wouldn't matter where the call came into. We are a 1 stage center where the same person answers and enters CAD. When Suchla researched in 2000 Wood, Marathon and one other county have been doing it. Sheriff Waldera would like to see other counties where it is being done. There is Logis in MN where they have done this, Rice & Steel county were the 1st counties to consolidate PSAP's. but it was 8 or 10 years ago. They are in the same building but have separate radio systems. Dakota county took 4 dispatch centers combined efforts and are in one location. Not aware of any MN other than state patrol where one center shuts down and shares personnel. Personal touch may go away and calls may be harder to respond to because they don't know the surroundings. It is a tough balancing act to determine how many is enough dispatch and how many is too many. Ross will send info to Anderson regarding the study in the northern counties. One study on a complete consolidation there is a considerable amount of time before cost savings are seen. Ransom thinks the concept is very good but there is a lot more study/research that needs to be done before anything can move forward. Also, policy and procedure would also become issue especially with 911 calls where Jackson contracts with Gunderson Lutheran to do the triage and arrival and dispatchers enter and dispatch call but rest is handled by Gunderson. Same 911 systems CAD would be the issue and both counties would likely need to run the same CAD system. Ross thinks we are looking at two different things. Are we looking at only overflow or full blown combined dispatch centers. At this time until the end of the year EM will be busy with radio project. Concerns about calls and service. Sheriff would like to view other areas and see where this is being done. Southern MN is finishing up a study where PSAP joint. They were looking at doing the partial overflow. The study should be complete soon. Committee will get a copy of that study. Committee thinks it is worth doing further research but now will table and John and Dan will work on in their free time and see what is found. If serious down the road, a study form outside source about consolidation. South Eastern MN SEH that completed that study.

Resolution for Melrose Tower Space MOU

Motion by ransom authorizing resolution between Jackson County & Village of Melrose. 2nd by amo to move to exec and finance. All in favor, motion carried.

Corrections Division Report

Written report submitted. Electronic monitoring continues to bring in large amounts of revenue. The inmate calling cards are also very successful.

Detective Division Report

Written report submitted. Rustic Mill case has been forwarded to US Attorney's office for charges.



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Patrol Division Report

Alcohol OWI Grant which is 6 p.m. to 4 a.m. which coincides with the Click it and ticket.

Review of Taylor Contract Approve Schedule A

Sheriff met with Taylor board and they have agreed to bill mileage by the state rate instead of an hourly charge for maintenance. Will probably have basic mileage from SO to Taylor and actual mileage traveled during patrol. Will work toward making all contracted services the same by using mileage instead of hourly. Motion by Amo to approve schedule A 2nd by Rewald all in favor motion carried.

Staff Vacancies & Recruitment Updates

Receptionist position has been filled with a start date of May 23rd. Still have 2 vacancies for LTE in dispatch center. Corrections has 1 full time and one LTE female vacancy - Approval to fill FTE Female Corrections Officer Vacancy – motion by carney 2nd by Rewald. All in favor motion carried. Patrol still has FT vacancy for rec officer, and 2 LTE vacancies. Interviews will be Tues 5/22 for LTE positions. Rec officer testing is taking place Wed/Thur. Sheriff will update org chart again and resend. 12 road deputies are FTE, 1 rec officer. Approved to have 7 LTE but right now only have 4. LTE's are supposed to supplement other agencies and parks & rec. 2 sgts and captain. Dispatch has 11 FTE's and still working on LTE's. Jail has 1 captain, 1 sgt, 3 corporals and 9FTE, 4 gender specific LTE's (2 M & 2 F).

Voucher Approval

replacement of touch screen monitor was because one went bad. How does replacement of equipment work? Does the individual dept pay for it or does it fall under the capital replacement of technology. Capital replacement is for scheduled for planned replacement. How do we budget for replacement? We are eliminating one printer and replacing the copy machine with a color copier/printer. It is possible justification that increased revenue brought in could justify for increased expenses. Operating does not get increased much but capital has been increased. Need to be on the IT schedule of replacement. WISCOM connection bill will be reimbursed by grant. Motion by ransom 2nd by amo to accept vouchers. All in favor motion carried.

2012 Budget Report

Sheriff part time is high because we are short on FT. Hopefully will even back out once back to full staff.

Closed Session

Motion by Amo; 2nd by Rewald to convene into closed session at 10:57 a.m. for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s).

- Probationary Employee Evaluations - Motion by Rewald 2nd by Carney to approve FTE Status All in favor, motion carried
- Annual Employee Evaluation – Motion by Ransom 2nd by Rewald to approve annual evaluation as applicable.
- Union Employee Update(s)

Motion by Amo; 2nd by Rewald to return to open session pursuant to sec 19.85(2). All in favor, motion carried

Motion by Ransom 2nd by Carney to adjourn 11:20 a.m. all in favor. Motion carried.