



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. Monday, March 26, 2012 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Ron Carney, Jeff Amo and Ray Ransom. Also in attendance were Captain Mike Ring, EM Director John Ross, Chief Deputy Mark Moan, Steve Pott with PSC Alliance and Jon Schwietzer with Jackson County Forestry & Parks.

Previous Minute Approval

Motion by Ray Ransom with 2nd by Jeff Amo to approve minutes from the February 27, 2012 meeting All in favor; motion carried.

Agenda Revisions

None

Next Meeting Date/Time

Next regular LEC meeting will be Monday, April 16, 2012 at 9:00 a.m. - Compass Conference Room-Courthouse

Chief Deputy

No written receivables submitted this month. Will send out via email. There is a jury trial scheduled for the next two weeks if it takes that long. The new vehicles are starting to come in. We have received Captain Ring and Detective Bakken's. We are using Forestry & Parks to set up the ones that are not real complicated. This saves \$200 per vehicle in tear down costs alone plus an additional \$400 to \$600 per vehicle on the ones that Forestry & Parks can set up for us.

Corrections

Written report submitted. Housing is starting to drop where it is not in the critical full stage anymore. Without Electronic Monitoring we would be way over and housing inmates elsewhere in other counties.

Emergency Management/Communications Division

Written report submitted. 2012 Plan of Work for the 1st half is wrapping up. Presentation at the Ho-Chunk Nation Tuesday March 27 2012. Brockway has tentatively approved the agreement for use of the water tower for our communications project.

- **Communications Project:** Snow Creek surprised everyone with how poor it did in the engineering study/report. Historically Jackson county has not used a lot of combining when putting on new antennas. The tower does not meet the current G standards. Engineering firm did not think it practical to add to it. Snow Creek needs to be painted and no site improvements have been done. The opinion is to either build a new tower at Snow Creek site or go someplace else. Castle Hill near Merrillan, is a US Cellular tower, the McKenna site would also be a good site. No VHF at Castle Hill. Castle Hill and County Rd A towers will provide the coverage needed. Of the three towers at County Rd A one is privately owned by SBA, Verizon tower is the guide wire tower, the big based tower is US Cellular and there will not be a loading issue on that tower. Northfield is still the same, US Cellular. Dairyland has a lot of stuff loaded on it and may have room for one microwave dish and one VHF antenna. We will need two microwave dishes Brockway to Dairyland and Dairyland to Knapp. McKenna tower is owned by Verizon and US Cellular leases space on the tower. Village Board of Melrose has given preliminary approval and changes have been made and ready for approval. The difference in the proposal now from PSC between the original plan and what we now know, is that there will be an additional site. Will still need shelter, equipment etc. McKenna, Brockway & Dairyland will each have 3 microwave dishes on them. The rest will have one dish.



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Operates in the public safety band, can be used for the entire system. We are kind of on our own for maintaining the microwave, Recommend buying the microwave and radio equipment from the same vendor for ease of maintaining. 960 is digital microwave that is much less expensive and lower capacity. Need higher capacity links between Dairyland, Brockway, McKenna. Can get by with 960 using the single links. RFP will include the middle of the road. Knapp has a wood pole that provides good coverage even at 75 feet. When bids come back will have to find a balance between 3, 4 and 5 channels or Knapp as part of the simulcast. There are advantages of keeping it a full blown site. Want to keep ease of use. Could keep as is and use as a receive site only. Maps brought today are similar to the maps presented with the original proposal. Knapp area is up for debate yet as to whether it will be used. Southeast corner gets cleared up from the talk in perspective with the use of the wood pole. Steve Pott does not think we should design the system around the National Guard tower but plan on giving them the info and asking for use if need be just to see what they say. Bid specs are in the process of being put together, can bring specs back before they are sent out or can just send them out. US Cellular price for Northfield would be about \$300 month. Tremp Cty pays a little under \$300 per month. Expected time frame is 6 months or less once everything gets started. Worse case, if it can't be completed, the equipment will allow us to operate. Also, there is a possibility that waivers are being issued to those who are actively in progress to extend the deadline. Four licenses currently will be sent in the RFP. Ifern, Marc and statewide police and fire. Marc does not work with our frequencies and will not want to be used with our frequencies for simulcast. Steve Pott will bring the RFP back to the committee in April with what is being requested for the bids.

- Tower project lease agreement – A copy of the Brockway site lease agreement as of the February Brockway meeting, they have agreed to the lease. The tower agreement would need to be signed by Chairman Eberhardt and Brockway Town Chair Norm Stoker. Motion by Amo, 2nd by Carney to send lease agreement for signatures. All in favor, motion carried.

Detective Division Report

No written report submitted this month due to Spillman report capabilities not working properly. Will report both Feb & March at the April meeting.

Patrol Division Report

No written report submitted this month due to Spillman report capabilities not working properly. Will report both Feb & March at the April meeting.

Staff Vacancies and Recruitment Updates

- A. Approval to fill the full time tele-communicator vacancy. Motion by Carney, 2nd by Amo to offer current LTE full time employment to fill vacancy. All in favor, motion carried.
- B. Approval to fill full time recreation officer vacancy. Want to be able to fill with internal patrol applicants if there is any interest and fill any vacancy created by filling the recreation officer position. Motion by Amo to fill full time recreation officer vacancy following usual county policy; 2nd by Ransom. All in favor, motion carried.

Vouchers Payable

5 MDC's were replaced with iPads through the IT budget. Motion by Amo; 2nd by Carney to approve vouchers. All in favor; motion carried.



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2012 Budget Report

Trying to bring the use of vehicle fuel down. The average cost last year was about \$9,000 per month. We are currently spending about \$8,000 per month this year. The Bailiff line is doing pretty well. We also continue to save money in the transport line with more video court use and less actual transports. Are also verifying bills like, 3M, AMS, Black River Memorial Hospital (meal bill) for accuracy and getting correct adjustments as needed from the vendors.

Motion to adjourn

Motion by Ransom 2nd by Amo to adjourn at 11:00 a.m. All in favor; Motion carried

*******These minutes will be approved by LEC Committee at the 4/16/12 LEC meeting**