



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:05 a.m. Monday, October 24, 2011 in the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Lois Ferries and Ray Ransom. Chief Deputy Mark Moan, Captain Mike Ring and Barb Pfaff from the Animal Shelter were also in attendance.

Previous Minute Approval

Motion by Lois Ferries, 2nd by Ron Carney to approve minutes from the September 19, 2011 meeting as submitted. All in favor; motion carried.

Agenda Revisions

The resolution for parking ordinances will be postponed to November meeting.

Next Meeting Date/Time

Next regular LEC meeting will be November 28, 2011 at 9:00 a.m.

Animal Shelter

- Quarterly Report. Update on cats from court case that were given back to owner and are now back in the shelter. Received a grant from For Hope Inc for \$2,000 that is for spaying and neutering of animals and could be used to spay the cats from the court case if court says.
- Motion by Ransom 2nd by Amo to accept quarterly animal report into record. All in favor motion carried.
- Request by Pfaff to fill part time vacancy. Motion by Amo 2nd by Carney to approve filling of part time position.
- Reported the fundraising sale at Burnstad's on Friday 10/21/11 made \$832 profit for the Animal Shelter.

Dive Team Quarterly Report

No call outs for the quarter. They did assist the detectives in searching for some weapons that were supposedly thrown into the Fairchild Pond. The dive team was able to purchase an underwater metal detector and used it in this search. The detector cost \$1500 which was purchased with donations including \$500 from Badger Mining. Question was asked if Jackson County Dive Team received any equipment from Monroe County. The Chief is not aware of any but he will check into it.

Chief Deputy

Written receivable report submitted.

- Comparison between 2010/2011. Jail receivables have really taken an increase in 2011. There are some differences in the other areas.
- K9 fundraiser on Saturday at Burnstad's raised \$1400 after expenses they cleared about \$1150. Money will be used to offset other K9 expenses and look at the need to replace a couple of the K9's in the next few years due to their retirement. Also made connections at the fundraiser to possibly have dogs donated when we are ready for replacement but they would not be already trained. St Paul Police Department trains dogs and it is like a 12 week program. Also George & Kathy Markos train as well and they could do the initial training and then the handler gets introduced after that if you wanted to keep locally. 80 hours with George & Kathy for the handler to be introduced. Dogs from Germany have been said to have better temperament and health than American German Sheppard but have not researched to see if this is a valid claim. Also working on another fundraiser for a "clay shooting" type event in the spring. A sponsor is lined up and hoping it will be huge fundraiser for the K9 unit.



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Ho-Chunk Law Enforcement Agreement & Resolution

Motion by Amo; 2nd by Carney to approve resolution. All in favor, motion carried.

Emergency Management/Communications Division

Written report submitted. 2nd half of Plan of work was completed. Citizen letter was read by the committee. The committee recommends that the consultant write a letter to the individual and explain to him why we are going this route.

Corrections Division Report

Written report submitted. Jail is at full capacity. Probation holds seem to be the cause of the population. PO holds are put on and sometimes they are left sitting for a while. Misdemeanor PO holds we do not get reimbursed for. We have tried to reduce transport costs when other counties have picked up people on warrants for our county. EMP continues to be successful. All the units are out right now. We use our bracelets first and then the leased units. Our 6 bracelets are out on people who will be out for 100 days so they will be paid for at the end of the 100 days. In the process of looking at other vendor options for the leased bracelets. Need to review the jail fees county ordinance says the LEC controls the fees except for Huber & EMP. The Judge has authority to approve Huber but ultimately the Sheriff decides who qualifies for EMP.

Resolution to Enforce Parking Ordinances

No resolution at this time but discussion took place regarding the parking lots. The Sheriff's office lot is different than most of the others. Want to be sure that people are not parking in the county lots overnight and that the vehicle can be towed at the Owner expense. Looking at DHHS & UW Extension lots where there is no overnight parking and vehicles will be towed at owner expense. Chief Deputy will discuss with Mike Kutcher and prepare the resolution/ordinance for future meeting. Could possibly make window stickers or hangers for mirrors for DHHS county employees parking. Motion by Ferries to postpone resolution to November meeting 2nd by Carney. All in favor. Motion carried.

Detective Division Report

Written report submitted.

Patrol Division Report

Written report submitted. Received two grants from DOT one for alcohol enforcement and one click it & ticket. Each one is \$20,000 and equipment can only be purchased with one of the grants the other is for wages. Chief has submitted for the alcohol enforcement. Not sure if we will be doing the click it and ticket. The way the grants work the Chief needs to submit a schedule that says how many hours will be worked. The DOT tells him what the minimum requirements are. Each detail is one date and requires 3 officers to work the detail.

Staff Vacancies & Recruitment Updates

Staffing is complete at this point. Communications is full staff to where it will be for now. Last full time will be going on his own soon. Patrol LTE's will be finishing the FTO program as of the 1st of November. One LTE accepted a full time position with Fort Atkinson but will remain as an LTE and work when available. We will see how it works out with his availability.

Vouchers Payable

Detectives are allotted the \$400 uniform allowance but it is taxable income. Jail school uniforms are required and they may be reimbursed by the TSB. Motion by Ransom 2nd by Amo to approve vouchers. All in favor motion carried.



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2011 Budget Report

Overall at 83% continue to work on. Compiling information for annual/monthly fuel usage. Will have to report at November meeting.

Closed Session

Motion by Amo; 2nd by Carney to enter closed session at 10:34 a.m. Return to open session at 10:44. Motion to adjourn at 10:45 a.m.

The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 19.85(1)(d)

- A. Communications 6 month evaluation – No Action taken
- B. Corrections probationary Evaluation – Motion by Ransom; 2nd by Amo to approve completion of probationary period and retain as full time Correctional Officer.
- C. Motion by Ransom; 2nd by Carney at 10:44 to return to open session pursuant to sec 19.85(2).

Motion to adjourn

Motion to adjourn at 10:45 a.m. by Amo 2nd by Ferries. All in favor; motion carried

*******These minutes will be approved by LEC Committee at the 11/28/11 LEC meeting**