



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. Monday November 24, 2014 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Ray Ransom, and Tyler Kapfer. Also present Sheriff Waldera, Chief Deputy Moan, Captain Mike Ring, EM Coordinator Kristina Page, .

- A. Call to Order – 9:00 a.m.
- B. Approve minutes from previous meeting Ransom 2nd by Kapfer all in favor; motion carried.
- C. Agenda Revisions – Move H to G
- D. Set next meeting date/time – January 26th 9:00 a.m.
- E. Animal Shelter Quarterly Report – 3rd Quarter report presented along with the new Animal Shelter Policies and Procedures. Always allow only owner animal surrenders from Jackson County. Has been approved by Humane Society Group. Will review and bring back for approval in January 2015. Quarterly report – has been fairly quiet for a while. Remodel/Build of Animal Shelter plans have been approved but need to raise \$526,000. No grants have been filed for as of yet, not much discussion has taken place regarding fund raising or how to raise the money but are working on it.
- F. Humane Society Bylaws
- G. Vehicle Purchases for 2015 – Chief Deputy has been working with Enterprise regarding leasing of Admin Vehicles. La Crosse County has been doing this. Chief Deputy contacted the Chief Deputy in La Crosse county regarding leasing of admin vehicles. They normally purchase one Admin vehicle each year but have 9 vehicles and only one a year. Can lease 6 cars each year for a little more than the price of buying 1 a year. Could lease 6 for about \$30,000 and costs about \$26,000 a year to purchase one vehicle.
 - o Our rotation is based on mileage and resale is lower because of age.
 - o Rising costs of pursuit vehicles and unmarked vehicles. Not getting strong financial returns on the end of use of vehicle. Ergonomical vehicles are sacrificed for budget. Vehicles are kind of like the “office space”
 - o High maintenance costs right before end of rotation. About \$19,000 for parts & labor/ \$3000 for tires. Comes to an average of about \$76.38 per month on 24 active vehicles.
 - o Recommend replacement of highest mileage and aged unmarked. Owned Average of \$92/month for maintenance cost; Savings of \$1500 year on 5 vehicles.
 - o Terms of lease vary depending on usage. 36/48/60
 - o FMV of replacement of 5 vehicles shows a conservative amount of \$54,500 if sold through Enterprise.
 - o Lease cost includes maintenance costs and would be \$29,181 a year for lease of 5 vehicle.
 - o All vehicle resale value is based on “rough condition” 70% of vehicles the lease are contractors/construction and fully understand that there would be wear and tear.
 - o How do you negotiate maintenance cost? Present card to service technician and they call Enterprise before performing maintenance.
 - o The Dodge Journey we have has been expensive in repair costs and would like to replace while we can still get a good resale on them.
 - o Will order to spec for each vehicle so we get exactly what is wanted. Set up cost is not included.
 - o Enterprise meets with customer twice a year to evaluate entire fleet to be sure you get most out of program.
 - o Would be entering an arrangement with Enterprise for them to help manage our fleet of non pursuit vehicles and offer suggestions as to what we should do.
 - o Each vehicle “type” would cost roughly the same amount. Would still purchase pursuit vehicles with capital purchase money and would look at splitting capital money for Admin lease vehicles. Would leave options of either upgrading pursuit vehicles sooner and allow options of better ergonomical vehicle for Deputy.
 - o Amount of resale would still obligate the amount to go to general fund but could use excess in resale to offset cost of lease.
 - o Worth pursuing for administrative vehicles
- H. 2015 Vehicle Purchases – Would like to purchase 3 pursuit vehicles. The Impala is not going to work for the Deputies that need vehicles replaced. Had the deputies sit in the 3 vehicles we have now and the Ford Taurus sedan fits them the best. Would need to go to the ½ cage so the seat is fully adjustable. Motion by Amo 2nd by Carney to go with 3 ford Taurus awd from Brenengen. Will bring back the Admin rotation/lease options to see what will work best for us. Will move forward with a Rec truck through the lease program.



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- I. Update on City of BRF Police Department – Sub committee met and 1st draft of contract has been sent to Corp Counsel and County Clerk office put together the Addendum A and has been submitted to Corp Counsel as well. Addendum B will be wages and Addendum C will be work comp/unemployment. Discussion started with Mindy Dale regarding meeting with the Union. Petition drive for referendum is in full force right now. Next meeting is January 8th at 1:00 p.m.
- J. Radio Project Update – Tri State Tower finished up their punch list and they have now received their final bill and released their bond. Have not yet gotten final bill from Tait. As of right now looks like we will be about \$10,000 under budget. Can use some of that money to purchase new radios with. Taylor is not happy with the way the paging is working currently but they do have a work around so they receive the pages. Is there any more work that needs to be done at the county owned County Rd A site? No that has been completed. IFERN repeater is at the US Cellular County Rd A site. Antenna was installed on this tower by Don at Two Way communications. MARC repeater is at the DOT tower. Still need to meet with Corp Counsel regarding the termination of the Snow Creek Tower. Jackson Electric has been working at the McKenna tower and may need to refill the LP tank there. What are we doing with the Franklin Tower? We can remove the equipment and resell the generator, etc. The tower could possibly be sold as well if there are interested parties.
- K. Resolution request for Out of State Travel – Sheriff's Office was contacted by the TV program On the Case with Paula Zahn regarding the Sandy Iverson homicide. Will be going to New York, NY for the program. They are paying all the costs for the travel and expense are covered by the show. The date was just set last week by the show producer and the date was set January 19th. Right now the thought is that wages are being covered by the County. Only way the County would approve is if the show covers the cost of wages and it would be zero impact to the county including cost of wages. If not would need to go on personal time using benefited time. There is no possible way to get it through County Board prior to travel date of 1/19/15. Find out amount of per diem. Motion by Amo to Forward resolution to Exec and Finance without recommendation pending further information. 2nd by Kapfer; All in favor; motion carried.
- L. Divisional Reports – Jail has been pretty full. Not a lot of control over who has to stay in jail. Currently offenders are being sentenced to jail and having to sit. Backlog of sentencing has resulted in long term stays for some inmates until they are sentenced. Cost of housing inmates, medical costs and meals is what costs that would show savings. Do we get reimbursed from the State on PO holds? We do get some but the amount varies depending on what is available and the population. If we stay on course the way we have the last 4 years we will be housing 10 inmates out of county in the future. PSAP 911 upgrade is coming in 2016 and proposed cost is \$3,000 per station per month which would be \$9,000 total. Surrounding counties have confronted CenturyLink and told them counties will need itemized costs to see why the cost of the upgrade will be so much. There is not any Homeland Security funding available. What funding may be available is decreased due to other areas of emergency incidents in other communities.
- M. Staff Vacancies and Recruitment Updates – Should be full staff in dispatch. One full time opening. Background is being completed for that person. Wruck has moved to full time and should be done training mid Feb-March. New FTE is working on finishing the hiring process. Jail – moving forward with one candidate for hire and will start background process. Need to have certification completed within one year of hire. Must be certified the same either way whether full time or part time. The problem we will run into is if the certification class is not offered during the time frame Patrol – we are where we need to be. May look at adding another LTE after the 1st of the year.
- N. Vouchers Payable – Union Bank of Blair invoice was for the cost of subpoena. Motion to approve vouchers by Ransom 2nd by Carney. All in favor; motion carried.
- O. Budget Report – Working with hospital for inmate medical and may end up using NP or PA. Will probably be changing some of the hours of the nursing coverage but should not impact cost. Medical care is always a challenge in the jail. We do have one person housed in Clark County now due to medical conditions that we are not set up to care for in a reasonable cost. Looks like we will come in within budget for the year.
- P. NO CLOSED SESSION
 - The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;
 - Evaluation(s)
 - Motion to return to open session pursuant to sec 19.85(2)
- Q. Motion to Adjourn – Motion to adjourn by Amo 2nd by Ransom at 11:47 a.m. All in favor; motion carried.



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